

## **RESOLUTION NO.**

### **RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AN AGREEMENT TO REPLACE THE EXISTING IPS PARKING METERS WITH MACKAY METERS; UPGRADE THE EXISTING VENTEK KIOSK MACHINES TO ACCEPT “TAP TO PAY” AND OTHER FORMS OF PAYMENT; AND APPROPRIATE \$790,100 FROM THE PARKING ENTERPRISE FUND FOR THE PURCHASE AND UPGRADE**

**WHEREAS**, the City of Burlingame currently utilizes IPS parking meters for on-street parking management; and

**WHEREAS**, the existing IPS parking meters are aging and facing critical issues, including end-of-life status, design flaws related to battery life and display readability, high maintenance costs, poor vendor support due to the vendor's financial instability, and out-of-date infrastructure with aging meter vaults; and

**WHEREAS**, the continued maintenance and replacement of the current IPS parking meter system will result in significant ongoing expenses for the City; and

**WHEREAS**, City staff evaluated options for replacing the existing parking meter infrastructure and has identified MacKay meters as a favorable alternative due to their lower monthly fees, minimal repair costs, robust design with rechargeable batteries aligning with sustainability goals, support for modern payment options including credit cards, mobile apps, and tap-to-pay functionality, potential for increased efficiency through single meters servicing two parking spots, established company track record, reliable customer service, and anticipated quick transition with minimal disruption; and

**WHEREAS**, the initial capital investment for the purchase and installation of MacKay meters is estimated at \$751,446.39, which may include costs for updated vaults; and

**WHEREAS**, preliminary projections indicate significant cost savings with MacKay meters, estimated at approximately \$114,000.00 in fees in the first year and each subsequent year, compared to the costs associated with the current IPS system; and

**WHEREAS**, upgrading the existing VenTek kiosk machines to accept “Tap to Pay” and other forms of payment will further enhance user convenience and modernize the City's parking infrastructure; and

**WHEREAS**, staff recommends that the City Council approve replacing the existing IPS parking meters with MacKay meters and upgrading the existing VenTek kiosk machines to accept “Tap to Pay” and other forms of payment based on the projected cost savings, improved reliability, modern features, and strong vendor support offered by MacKay meters.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of the City of Burlingame as follows:

1. The City Council hereby approves the replacement of the existing IPS parking meters with MacKay meters.
2. The City Council hereby approves the upgrade of the existing VenTek kiosk machines to accept “Tap to Pay” and other forms of payment.
3. The City Manager is hereby authorized to negotiate and execute an agreement with MacKay Meters for the purchase and installation of new parking meters, subject to final approval by the City Attorney as to form.
4. The City Manager is further authorized to take all necessary steps to implement the upgrade of the existing VenTek kiosk machines to accept “Tap to Pay” and other forms of payment.
5. The initial capital investment for this project shall be funded as determined by the City Manager, consistent with the City’s financial policies and available resources.
6. An appropriation of \$790,100 is hereby established within the City’s Parking Enterprise fund for the purchase and upgrade

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Peter Stevenson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council held on the 19<sup>th</sup> day of May, 2025, by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

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Meaghan Hassel-Shearer, City Clerk