

**RESOLUTION NO.**

**RESOLUTION AUTHORIZING THE CITY MANAGER TO NEGOTIATE AND EXECUTE AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH TRUE NORTH COMPLIANCE SERVICES, INC., INCREASING THE CONTRACT AMOUNT BY \$540,000, FOR A TOTAL COMPENSATION OF \$1,640,000 FOR CONTRACT BUILDING SERVICES**

**WHEREAS**, on December 6, 2021, the City Council authorized the City Manager to execute a Professional Services Agreement (“Agreement”) with True North Compliance Services, Inc., for Building plan check and inspection services, in the amount of \$300,000 (Resolution No. 148-2021); and

**WHEREAS**, on August 15, 2022, the City Council authorized the City Manager to execute Amendment No. 1 to the agreement with True North Compliance Services, Inc., for plan check and building inspection services required by the Community Development Department - Building Division, in the amount of \$800,000, for total amount of \$1,100,000 (Resolution No. 98-2022); and

**WHEREAS**, the City of Burlingame Community Development Department requires contract building service support for plan check, inspection, and temporary staff augmentation that will necessitate engaging the services of the vendor to a greater degree than budgeted for Fiscal Year 2024-2025, and therefore an amendment to the maximum amount to be expended under the terms of the current Professional Services Agreement with True North Compliance Services, Inc., is necessary.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED:**

1. The City Manager is authorized and directed to negotiate and execute an Amendment No. 2 to the Professional Services Agreement (“Amendment No. 2”), in the form attached hereto, with True North Compliance Services, Inc., for contract building services, increasing the contracted amount by \$540,000 to a not-to-exceed budget of \$1,640,000.
2. The City Clerk is directed to attest to the signature of the City Manager upon execution of the Amendment No. 2.

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Donna Colson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 18th day of November 2024 and as adopted thereafter by the following vote:

AYES: COUNCILMEMBERS:

NAYES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

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Meaghan Hassel-Shearer, City Clerk