



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda City Council

Monday, September 15, 2025

7:00 PM

Council Chambers/Zoom/Milwaukee, Wisconsin

Councilmember Colson will be appearing at this meeting remotely from:

The Pfister Hotel

Business Center

424 East Wisconsin Avenue

Milwaukee, WI 53202

To Attend the Meeting in Person:

Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 885 6975 7566

Passcode: 597185

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 885 6975 7566

Passcode: 597185

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Mayor may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on Monday, September 15, 2025, will be included in a supplemental packet that will be sent to the City Council prior to the meeting and published on the City's website here: <https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

Levine Act

The Levine Act (California Government Code Section 84308) prohibits, in certain cases, campaign contributions to members of the City Council by those who have proceedings (e.g., applications for land use and other entitlements, contracts, etc.) pending before the City Council and by those who may have an interest in proceedings (including those acting as agents for applicants or potential contractors). Moreover, the Levine Act may require disclosure of contributions by such individuals. The law is complex, and this brief description is not legal advice. If you or an agent have made any campaign contributions to a City Councilmember in the 12 months before a proceeding in which you have an interest or you are contemplating making a contribution within the 12 months after such a proceeding, you are urged to review the Levine Act and consider consulting an attorney. A 2023 version of the Levine Act and a Fair Political Practices Commission summary of it can be found here:

<https://www.burlingame.org/1206/Levine-Act-Information>

1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom/Wisconsin

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. REQUEST FOR AB 2449 REMOTE PARTICIPATION

Announcements/consideration and approval of requests by City Councilmembers to participate remotely pursuant to AB 2449 (government Code Section 54953(f)).

5. REPORT OUT FROM CLOSED SESSION

6. UPCOMING EVENTS

7. PRESENTATIONS

- a. Update from the Burlingame Neighborhood Network (BNN)

8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

- a. Approval of City Council Meeting Minutes for the September 2, 2025 Closed Session

Attachments: [Meeting Minutes](#)

- b. Approval of City Council Meeting Minutes for the September 2, 2025 Study Session
- Attachments: [Meeting Minutes](#)
- c. Approval of City Council Meeting Minutes for the September 2, 2025 Regular Meeting
- Attachments: [Meeting Minutes](#)
- d. Adoption of Resolutions Authorizing the City Manager to Execute Professional Services Agreements with ESA, David J. Powers, ICF, and M-Group for On-call Planning Services, Each in the Amount of \$1,000,000 and for a Five-Year Term
- Attachments: [Staff Report](#)
- [Resolution for David J Powers](#)
- [Professional Services Agreement - DJ Powers](#)
- [Resolution for ESA](#)
- [Professional Services Agreement - ESA](#)
- [Resolution for ICF](#)
- [Professional Services Agreement - ICF](#)
- [Resolution for M-Group](#)
- [Professional Services Agreement - M-Group](#)
- e. Adoption of a Resolution Accepting the Police Department Roof Replacement Project by Alcal Specialty Contracting, Inc., City Project No. 86060, in the Amount of \$574,066
- Attachments: [Staff Report](#)
- [Resolution](#)
- [Final Progress Payment](#)
- [Project Location Map](#)
- f. Adoption of Resolutions Supporting the Submission of Grant Applications for the Old Bayshore Highway Complete Streets Project and the Peninsula Corridor Multimodal Complete Streets Improvement Project Under the San Mateo County Transportation Authority (SMCTA) Measure A & W Highway Program
- Attachments: [Staff Report](#)
- [Resolution - Old Bayshore Highway](#)
- [Resolution - Peninsula Corridor](#)
- [Current Conditions and Renderings - Old Bayshore Highway Complete Streets I](#)
- [Project Location Maps - Old Bayshore Highway Complete Streets Project](#)
- [Project Location Map - Peninsula Corridor Multimodal Complete Streets Improv](#)

- g. Adoption of a Resolution Awarding a \$443,645.80 Construction Contract to JJR Construction, Inc. for the Occidental Avenue Bicycle and Pedestrian Improvements, City Project No. 86650, and Authorizing the City Manager to Execute the Construction Contract

Attachments: [Staff Report](#)
[Resolution](#)
[Bid Summary](#)
[Construction Contract](#)
[Project Location Map](#)

- h. Adoption of a Resolution Authorizing an Amendment to the Director of Public Works Job Classification

Attachments: [Staff Report](#)
[Resolution](#)
[Attachment](#)

10. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing and Adoption of a Resolution Approving and Levying the Downtown Burlingame Avenue Business Improvement District Assessments for Fiscal Year 2025-26

Attachments: [Staff Report](#)
[DBID Method of Assessment](#)
[Resolution](#)

- b. Adoption of a Resolution Adopting an Amended and Restated Conditional Use Permit for Enterprise Rent-A-Car Company for a Car Rental, Storage, and Repair Facility Located at 778 Burlway Road; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Section 15301 (Class 1 – Existing Facilities);

Adoption of a Resolution Approving an Agreement Between the City of Burlingame and Enterprise Rent-A-Car Company for Development of the Property at 778 Burlway Road, and Authorizing the City Manager to Execute the Agreement

Attachments: [Staff Report](#)
[Resolution - CUP](#)
[Project Plans](#)
[Resolution - Agreement](#)
[Agreement](#)

11. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

13. FUTURE AGENDA ITEMS**14. ACKNOWLEDGMENTS**

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday, September 15, 2025 at (650) 558-7203 or at mhasselshearer@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, September 15, 2025 at (650) 558-7203 or at mhasselshearer@burlingame.org.

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING

Regular City Council Meeting on Monday, October 6, 2025

VIEW REGULAR COUNCIL MEETING ONLINE

<https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing City Clerk Meaghan Hassel-Shearer at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email contact the City Clerk at (650) 558-7203.