



STAFF REPORT

AGENDA NO: 9e

MEETING DATE: January 21, 2025

To: Honorable Mayor and City Council

Date: January 21, 2025

**From: Syed Murtuza, Director of Public Works – (650) 558-7230
Andrew Wong, Senior Civil Engineer – (650) 558-7230**

Subject: Adoption of a Resolution Authorizing Execution of the Master Agreement Referred to as the Primary Grant Agreement with the San Mateo County Transportation Authority for Measure A & W Funds for Transportation Programs and Projects

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution authorizing execution of the Master Agreement referred to as the Primary Grant Agreement (PGA) between the City of Burlingame and San Mateo County Transportation Authority (SMCTA) in order to be eligible for Measures A & W grant funding for transportation programs and projects.

BACKGROUND

In 1988, San Mateo County voters approved Measure A, a 20-year half-cent sales tax to fund and leverage additional funding for transportation projects and programs in San Mateo County. The approval of Measure A created the SMCTA to manage and administer the sales tax revenues generated in conformance with the Transportation Expenditure Plan (TEP). The 1988 sales tax expired on December 31, 2008. In 2004, San Mateo County voters reauthorized the Measure A half-cent sales tax and adopted a new TEP for an additional 25 years (from January 1, 2009, through December 31, 2033). The TEP established funding categories for Transit, Highway Improvements, Local Streets/Transportation, Grade Separations, Pedestrian and Bicycle Improvements, and Alternative Congestion Relief Projects.

In 2018, San Mateo County voters approved Measure W, a 30-year half cent sales tax, from July 1, 2019, through June 30, 2048, to fund and leverage additional funding for transportation projects and programs in San Mateo County that are consistent with the Measure W Congestion Relief Plan. The San Mateo County Transit District (District) levies this tax and administers investments for 50% of the proceeds assigned to the County Public Transportation Systems category in the Congestion Relief Plan. The SMCTA is responsible for administering the remaining 50% of funds assigned to: Countywide Highway Congestion Improvements; Local Safety, Pothole and Congestion Relief Improvements including Grade Separations; Bicycle and Pedestrian Improvements; and Regional Transit Connections.

DISCUSSION

Historically, the SMCTA has executed separate funding agreements, memoranda of understanding, and associated amendments for each phase of individual projects funded by Measures A and W. To streamline the agreement process, SMCTA has developed a new Master Agreement known as the Primary Grant Agreement (PGA) through which the SMCTA and project sponsors will document the structure of their relationships and related obligations associated with Measures A and W grants. Additionally, concise individual project supplemental agreements will detail each funded project and any specifically associated requirements as part of the approval of supplemental agreements during the 10-year term of the PGA.

In order to be eligible for SMCTA Measures A and W funding over the next 10 years, the SMCTA requires the City Council to adopt the resolution authorizing the sponsor's City Manager or designee to sign a PGA with the SMCTA. Accordingly, staff is requesting that the City Council authorize the attached PGA and authorize the City Manager or her designee to sign the PGA.

FISCAL IMPACT

None.

Exhibits:

- Resolution
- Primary Grant Agreement