



STAFF REPORT

AGENDA NO: 8m

MEETING DATE: August 19, 2019

To: Honorable Mayor and City Council

Date: August 19, 2019

From: Mike Matteucci, Chief of Police – (650) 777-4123

Subject: Adoption of a Resolution Authorizing the City Manager to Execute a Contract with Caine Computer Consulting, LLC, to Provide Information Technology Services to the Police Department

RECOMMENDATION

Staff recommends that the City Council adopt a resolution approving and authorizing the City Manager to execute a contract with Caine Computer Consulting, LLC, to provide information technology services to the Police Department.

BACKGROUND

Since 2008, the Police Department has utilized Caine Computer Consulting, LLC, for technology services. The current contract has been extended to allow time for renegotiation of key terms and Council's review and approval.

DISCUSSION

Staff issued a Request for Proposals (RFP) for professional information technology services and received proposals from three separate firms. After careful evaluation and interviews with all three firms, staff selected Caine Computer Consulting, LLC, as the most qualified firm due to their specialized knowledge of both the City's own systems and those in use throughout San Mateo County; their extensive experience in dealing with the law enforcement sector; their knowledge, understanding, and expertise regarding sensitive law enforcement application systems; their ability to provide 24 hour per day / 365 days per year support services; and the cost efficiency of their bid.

The contract provides, but is not limited to, the following IT Management Services: network and computer system administration and company back-up, website administration, project management, computer software management, email system management, telephone system management, communications project management, and related duties with oversight. Caine Computer Consulting, LLC, also provides computer training and education of employees and works on other related projects (within the City) as needed. If approved, the amended contract will be effective through June 30, 2021.

FISCAL IMPACT

The total cost of the two-year contract extension is \$252,000. Funds for the first year of the contract have been included in the Police Department's FY 2019-20 General Fund budget.

Exhibits:

- Resolution
- Contract with Caine Computer Consulting, LLC