



# STAFF REPORT

AGENDA NO: 9f

MEETING DATE: November 4, 2024

**To:** Honorable Mayor and City Council

**Date:** November 4, 2024

**From:** Lisa K. Goldman, City Manager – (650) 558-7243  
Syed Murtuza, Director of Public Works – (650) 558-7230

**Subject:** Authorization to Apply for City Thread’s Accelerated Mobility Playbook Technical Assistance Grant

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## **RECOMMENDATION**

Staff recommends that the City Council authorize staff to apply for City Thread’s Accelerated Mobility Playbook (AMP) technical assistance grant.

## **BACKGROUND**

City Thread is a nonprofit organization whose mission is to accelerate projects that help people move safely, efficiently, and equitably throughout their communities. The City Thread AMP technical assistance grant program is intended to help U.S. cities accelerate the implementation of a mobility network. City Thread selects cities from a competitive application process and provides an assessment of each city’s current state of practice, and an action plan for improved partnerships, among other deliverables.

## **DISCUSSION**

Earlier this month, Transportation, Safety and Parking Commission (TSPC) Commissioner Arleen Cauchi approached Vice Mayor Stevenson and City Manager Goldman regarding her research into City Thread and its ability to help communities plan and implement mobility network implementation plans. Vice Mayor Stevenson, City Manager Goldman, and Public Works Director Murtuza subsequently spoke to Ms. Sara Stoddard, City Thread partner, about this grant program.

According to Ms. Studdard and the attached overview, participation in the City Thread AMP technical assistance grant program involves a collaborative approach among the City, a community group focused on mobility (such as Burlingame’s Bicycle/Pedestrian Advisory Committee, BPAC), and City Thread.

The components of the AMP include

- An assessment of a city’s capacity and readiness to improve project delivery using global best practices.

- A strategy to speed mobility network implementation, build lasting and effective partnerships with community stakeholders, and amplify existing public support for changes to the city's streets.
- Tactics to get a city started, including an action plan, budget guidance, and recommended activities.

The time commitment is approximately 35 hours, plus three days, from both the City staff lead and the community lead. Ms. Cauchi has volunteered to serve as the community lead given her position on the TSPC and will share that role with another member of the TSPC. A Public Works staffer will represent the City.

The grant application is due November 20, and Ms. Cauchi has offered to produce the first draft of the application, which City staff would then review and finalize. City Thread will award up to four grants this year, and Ms. Studdard said that Burlingame is a very good candidate. (Santa Rosa and Petaluma are the only California cities currently participating in the program.)

### **FISCAL IMPACT**

City Thread requires a \$15,000 match from participating agencies. Funds are available in the Public Works Department's budget for this purpose.

Exhibit:

- City Thread AMP overview