



STAFF REPORT

AGENDA NO:

MEETING DATE: October 20, 2025

To: Honorable Mayor and City Council

Date: October 20, 2025

From: Margaret Glomstad, Parks and Recreation Director – (650) 558-7307
Nicole Acquisti, Recreation Manager – (650) 558-7337

Subject: Adoption of a Resolution Authorizing the City Manager to Execute an Agreement for the Purchase and Installation of Field Lighting from Musco Sports Lighting, LLC, for the Lighting Retrofit at Washington Park Tennis/Pickleball Courts in the amount of \$241,328.33, City Project No. 84050

RECOMMENDATION

Staff recommends that the City Council adopt a resolution authorizing the City Manager to execute an agreement for the purchase and installation of field lighting from Musco Sports Lighting, LLC, for the LED retrofit of the Washington Park Tennis/Pickleball Courts in the amount of \$241,328.33, pursuant to City Project No. 84050.

BACKGROUND

The existing Musco light fixture system for the Washington Park Tennis/Pickleball Courts is outdated and requires retrofitting to LED technology. Beginning in 2026, replacement parts for the fixtures will no longer be available.

DISCUSSION

Because the poles and related infrastructure for the Washington Park courts are Musco products, and because the City uses Musco lighting for its other field lighting systems in City parks, the most cost-effective and technically compatible solution is to purchase through Sourcewell, a cooperative purchasing group. Purchasing through Sourcewell is consistent with the City's Purchasing Policy. Additionally, the newly installed LED fixtures are covered by Musco Sports Lighting, LLC, with a 25-year product assurance and warranty program with guaranteed light levels, parts, and labor.

This project includes the following:

- Replacement of 12 factory and assembled luminaries
 - SportsCluster system with clusters of three luminaries per pole (four poles total)
- Installation of two new galvanized steel poles on each side of the center of the courts
 - Light-Structure system with clusters on five luminaries per pole (two poles total)
- Installation of two pre-cast concrete bases with integrated lighting grounding
- Installation of six factory wired and tested remote electrical component enclosures
 - One per each SportsCluster pole (four)

- Two per each new Light-Structure

Sourcewell is a purchasing cooperative authorized under the California Department of General Services Procurement Division for local government agencies. It serves as a conduit for leveraging competitively bid and previously awarded Federal General Services Administration contracts. Sourcewell then establishes independent California contracts for the same products and services, ensuring that member agencies receive equal or lower pricing.

The upgrade to LED lights will provide many benefits, including, but not limited to:

- Better court lighting for improved playability
- Reduced energy consumption for cost savings
- Minimized glare and spill from the court lighting
- Completed system design for better reliability

FISCAL IMPACT

The cost for the equipment and installation is \$241,328.33, including contingencies. The City Council previously approved this project as part of the City's Capital Improvement Program (CIP) in the FY 2025-26 budget and has adequate funds to complete the project.

Exhibits:

- Resolution
- Agreement with Musco for the Washington Park Tennis/Pickleball Courts LED Retrofit
- Quote for the Washington Park Tennis/Pickleball Courts LED Retrofit