



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Monday, November 4, 2024

7:00 PM

Council Chambers

Consistent with Government Code Section 54953, this City Council Meeting will be held via Zoom in addition to in person.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting from home or attend the meeting in person. Below is information on how the public may observe and participate in the meeting.

To Attend the Meeting in Person:

Location: Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 889 9376 9680

Passcode: 612033

To access the meeting by phone:

Dial 1-669-900-6833

Meeting ID: 889 9376 9680

Passcode: 612033

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provisions of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, however, the Mayor may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Emailed comments should include the specific agenda item on which you are commenting. Note that your comment concerns an item that is not on the agenda. The length of the comment should be commensurate with three minutes customarily allowed for verbal comments which is approximately 250 to 300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on Monday, November 4, 2024. The City will make every effort to read emails received after that time but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record will be provided to the City Council after the meeting.

1. CALL TO ORDER - 7:00 p.m. - Council Chambers**To access the meeting by computer:**

Go to www.zoom.us/join

Meeting ID: 889 9376 9680

Passcode: 612033

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 889 9376 9680

Passcode: 612033

2. PLEDGE OF ALLEGIANCE TO THE FLAG**3. ROLL CALL****4. REQUEST FOR AB 2449 REMOTE PARTICIPATION**

Announcements/consideration and approval of requests by Councilmembers to participate pursuant to AB 2449 (Government Code Section 54943(f))

5. REPORT OUT FROM CLOSED SESSION**6. UPCOMING EVENTS****7. PRESENTATIONS**

- a. Presentation of the Veterans Day Certificates
- b. Proclamation Recognizing CALL Primrose
- c. City Hall Search Update

8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

- a. Adoption of an Ordinance Repealing and Replacing Chapter 18.30 of Title 18 of the Burlingame Municipal Code to Adopt Local Amendments to Part 11 of the State Building Code and Creating a New Chapter 18.31 of Title 18 of the Burlingame Municipal Code to Adopt Local Amendments to Part 6 of the State Energy Code (CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3))

Attachments: [Staff Report](#)
[Ordinance](#)
[First Reading Staff Report](#)

- b. Adoption of Resolutions Approving Professional Services Agreements with CSG Consultants, Inc., and Ghirardelli Associates for Construction Management and Inspection Services for Private Development Projects in the Amount of \$1,000,000 for Each Firm

Attachments: [Staff Report](#)
[Resolution for CSG Consultants, Inc.](#)
[Resolution for Ghirardelli Associates](#)
[Professional Services Agreement for CSG Consultants](#)
[Professional Services Agreement for Ghirardelli Associates](#)

- c. Adoption of a Resolution Approving a Memorandum of Understanding with the San Mateo County Flood and Sea Level Rise Resiliency District (OneShoreline) for the Burlingame Shoreline Protection Project Scoping Funded by the FY20 Building Resilient Infrastructure and Communities Grant Program and Authorizing the City Manager to Execute the MOU

Attachments: [Staff Report](#)
[Resolution](#)
[Memorandum of Understanding](#)

- d. Adoption of a Resolution Approving a Professional Services Agreement with Water Resources Engineering, Inc., in the Amount of \$860,910, for the Recycled Water and Treated Wastewater Discharge Reduction Project, City Project No. 87050, and Authorizing the City Manager to Execute the Agreement

Attachments: [Staff Report](#)
 [Resolution](#)
 [Professional Services Agreement](#)

- e. Adoption of Resolution Accepting Grant Funds from the California Department of Justice's Tobacco Grant Program and Amending the Police Department's State Grant Fund Budget for fiscal year 2024-25 by \$86,639.

Attachments: [Staff Report](#)
 [Resolution](#)
 [24-25 Grant Award Letter](#)

- f. Authorization to Apply for City Thread's Accelerated Mobility Playbook Technical Assistance Grant

Attachments: [Staff Report](#)
 [City Thread AMP Overview](#)

- g. Approval of Out-of-State Travel for a Parks and Recreation Coordinator to Attend the American Camp Association Annual Conference

Attachments: [Staff Report](#)

10. PUBLIC HEARINGS (Public Comment)

- a. Introduction of an Ordinance Amending Chapter 13.36.040 of the Burlingame Municipal Code to Establish a Two-Hour Parking Restriction on the East Side of California Drive Between Carmelita Avenue and 300 Feet South of Carmelita Avenue; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3)

Attachments: [Staff Report](#)
 [Proposed Ordinance](#)
 [Map Showing Proposed Parking Changes](#)
 [September 26, 2024 TSPC Staff Report](#)

- b. Introduction of an Ordinance Amending Section 8.18.040 of Chapter 8.18 of Title 8 of the Burlingame Municipal Code to Make Permanent a Previously Temporary Ban on Smoking in the Broadway and Downtown Burlingame Pedestrian Retail Districts (CEQA Determination: Exempt Pursuant to State CEQA Guidelines Section 15378 and 15061(b)(3))

Attachments: [Staff Report](#)
 [Proposed Ordinance](#)
 [Staff Report - November 20, 2023](#)

11. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

13. FUTURE AGENDA ITEMS

14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday, November 4, 2024 at (650) 558-7203 or at mhasselshearer@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, November 4, 2024 at (650) 558-7203 or at mhasselshearer@burlingame.org.

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING

Regular City Council Meeting on Monday, November 18, 2024

VIEW REGULAR COUNCIL MEETING ONLINE

www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing City Clerk Meaghan Hassel-Shearer at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email contact the City Clerk at (650) 558-7203.