

RESOLUTION NO. 011-2026

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE PROFESSIONAL SERVICES AGREEMENT WITH KRAMER WORKPLACE INVESTIGATIONS TO INCREASE THE MAXIMUM COMPENSATION AMOUNT FROM \$20,000 TO \$50,000 AND TO EXTEND THE TERM; AND INCREASING THE HUMAN RESOURCES DEPARTMENT GENERAL FUND BUDGET BY \$50,000

WHEREAS, on September 23, 2025, the City and Consultant executed an Agreement for Professional Services (“Agreement”) for personnel investigation services to support the Human Resources Department in an amount not to exceed \$20,000; and

WHEREAS, the City has determined that additional work is required from the Consultant to support the Human Resources Department past the original term of the Agreement; and

WHEREAS, additional funds in the amount of \$50,000 are necessary to compensate for the additional work required by the Consultant to support the Human Resources Department; and

WHEREAS, the amount of funds expended with the Consultant to date under prior engagements will exceed the purchasing authority of the City Manager and requires City Council approval; and

WHEREAS, the Consultant is available to continue providing their investigation expertise for the benefit of the City.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF BURLINGMAE RESOLVES AS FOLLOWS:

1. The City Manager is authorized to execute Amendment No. 1 to the Agreement with Kramer Workplace Investigations in the form attached hereto as Exhibit A.
2. An increase of \$50,000 to the Human Resources Department General Fund budget is hereby established to fund the amended Agreement.

Michael Brownrigg, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing resolution was introduced at a regular meeting of the City Council held on the 17th day of February, 2026, and was adopted thereafter by the following vote:

AYES: COUNCIL MEMBERS: Brownrigg, Colson, Pappajohn, Stevenson, Thayer

NOES: COUNCIL MEMBERS: None

ABSENT: COUNCIL MEMBERS: None

Meaghan Hassel-Shearer, City Clerk