



# City of Burlingame CITY COUNCIL AGENDA

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**MONDAY, APRIL 20, 2026 AT 7:00 PM**  
**COUNCIL CHAMBERS**  
**BURLINGAME CITY HALL**  
**501 PRIMROSE ROAD**  
**OR VIA ZOOM**

**CITY COUNCIL MEMBERS:**

Michael Brownrigg, Mayor  
Andrea Pappajohn, Vice Mayor  
Donna Colson  
Desiree Thayer  
Peter Stevenson

**To Attend the Meeting in Person:**

Council Chambers, 501 Primrose Road, Burlingame, California 94010

**To Attend the Meeting via Zoom:**

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to [www.zoom.us/join](http://www.zoom.us/join)

Meeting ID: 829 2286 1862

Passcode: 877924

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 829 2286 1862

Passcode: 877924

**To Provide Public Comment in Person:**

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Mayor may adjust the time limit in light of the number of anticipated speakers.

**To Provide Public Comment via Email:**

Members of the public may provide written comments by email to [publiccomment@burlingame.org](mailto:publiccomment@burlingame.org). Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on Monday, April 20, 2026, will be included in a supplemental packet that will be sent to the City Council prior to the meeting and published here: <https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

## LEVINE ACT

The Levine Act (California Government Code Section 84308) prohibits, in certain cases, campaign contributions to members of the City Council by those who have proceedings (e.g., applications for land use and other entitlements, contracts, etc.) pending before the City Council and by those who may have an interest in proceedings (including those acting as agents for applicants or potential contractors). Moreover, the Levine Act may require disclosure of contributions by such individuals. The law is complex, and this brief description is not legal advice. If you or an agent have made any campaign contributions to a City Councilmember in the 12 months before a proceeding in which you have an interest or you are contemplating making a contribution within the 12 months after such a proceeding, you are urged to review the Levine Act and consider consulting an attorney. A 2023 version of the Levine Act and a Fair Political Practices Commission summary of it can be found published on the City website here: <https://www.burlingame.org/1206/Levine-Act-Information>

### 1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

### 3. ROLL CALL

### 4. REPORT OF REMOTE PARTICIPATION

Announcements of remote participation and basis for remote appearance by a City Councilmember pursuant to Government Code Section 54953.8 and Government Code Section 54953.8.3.

### 5. REPORT OUT FROM CLOSED SESSION

### 6. UPCOMING EVENTS

### 7. PRESENTATIONS

#### a. Connect Bay Area Local Investment Plan

Attachments: [Presentation](#)

#### b. Peninsula Clean Energy Update

#### c. Update on Sustainability-Related Rebates and Incentive Programs

Attachments: [Staff Report](#)

#### d. Update from City Council Subcommittee on Meeting with Horizon Treatment Services, San Mateo County, and Bayfront Business Community

## 8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak on any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

## 9. CONSENT CALENDAR

Consent Calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a "Request to Speak" card for that item in advance of the Council's consideration of the Consent Calendar.

- a. Approval of City Council Meeting Minutes for the March 17, 2026 Interviews for Measure I Oversight Committee and Planning Commission

Attachments: [Meeting Minutes](#)

- b. Approval of City Council Meeting Minutes for the April 6, 2026 Study Session

Attachments: [Meeting Minutes](#)

- c. Approval of City Council Meeting Minutes for the April 6, 2026 City Council Meeting

Attachments: [Meeting Minutes](#)

- d. Second Reading and Adoption of an Ordinance to Repeal and Replace Chapter 3.40 (Planning Commission) of Title 3 of the Burlingame Municipal Code, to Reduce the Number of Planning Commissioners, Select a Vice Chair, and Revise the Role of the Secretary

Attachments: [Staff Report](#)

[Chapter 3.40 Ordinance 2nd reading](#)

- e. Adoption of an Ordinance Renewing the Burlingame Military Equipment Use Policy and Authorizing Additional Military Equipment; CEQA Determination: Exempt pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3)

Attachments: [Staff Report](#)

[2025 Military Equipment List](#)

[Exhibit A - Military Equipment Policy](#)

[Exhibit B - 2025-2026 Annual Military Equipment Report](#)

[Ordinance](#)

[Exh. C - 4.6.26 Staff Report](#)

- f. Adoption of a Resolution Ratifying the Prior Submittal of an Application to the U.S. Environmental Protection Agency for City of Burlingame's Wastewater Nutrient Removal Project, and if Awarded, Authorizing the City Manager to Accept Grant Funds and Execute all Necessary Documents

Attachments: [Staff Report](#)  
[Resolution](#)  
[Proposal](#)

- g. Adoption of a Resolution Approving an Administrative Amendment to Paragraph 2.2 of the Peninsula Clean Energy Joint Powers Agreement Reflecting the Name Change to Peninsula Clean Energy Authority to WestLight Energy

Attachments: [Staff Report](#)  
[Resolution](#)  
[PCE JPA Paragraph 2.2 Redline](#)

- h. Adoption of a Resolution Approving a \$186,600 Professional Design Services Agreement with Schaaf & Wheeler for the Sewer Main Capacity and Gravity Main Improvements, City Project Nos. 87200 & 87210, and Authorizing the City Manager to Execute the Agreement

Attachments: [Staff Report](#)  
[Resolution](#)  
[Professional Services Agreement](#)  
[Project Location Map](#)

- i. Adoption of a Resolution Authorizing the City Manager to Execute an Amendment to the Animal Control Agreement between the County of San Mateo and all Cities within San Mateo County for a Three-Year Term Beginning July 1, 2026

Attachments: [Staff Report](#)  
[Resolution](#)  
[Amendment](#)

- j. Adoption of a Resolution Authorizing the City Manager to Execute a Second Amendment to the Agreement with the Burlingame Chamber of Commerce to Increase the Not to Exceed Amount to \$235,101.69 and to Extend the Term

Attachments: [Staff Report](#)  
[Resolution](#)  
[Second Amendment](#)

## 10. PUBLIC HEARINGS (Public Comment)

- a. Adoption of a Resolution Approving the Tentative and Final Parcel Map (PM 25-04) for Condominium Purposes, Subdivision of Lot 11, Block 4, Map of Easton Addition to Burlingame Subdivision at 1113-1115 Paloma Avenue; CEQA Determination: Exempt Pursuant to State CEQA Guidelines 15303(b)

Attachments: [Staff Report](#)  
[Resolution](#)  
[Final Parcel Map](#)  
[September 8, 2025 Planning Commission Minutes](#)

## 11. STAFF REPORTS (Public Comment)

## 12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

## 13. FUTURE AGENDA ITEMS

Councilmembers may suggest items to be put on a future agenda.

## 14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at [www.burlingame.org](http://www.burlingame.org).

## 15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, April 20, 2026 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, April 20, 2026 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org).

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

### NEXT CITY COUNCIL MEETING

**Regular City Council Meeting on Monday, May 4, 2026 at 7:00 p.m.**

**VIEW REGULAR COUNCIL MEETING ONLINE**

**<https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>**

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via [www.burlingame.org](http://www.burlingame.org) or by emailing City Clerk Meaghan Hassel-Shearer at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). If you are unable to obtain information via the City's website or through email, contact City Clerk Meaghan Hassel-Shearer at (650) 558-7203.