



STAFF REPORT

AGENDA NO: 9e

MEETING DATE: June 2, 2025

To: Honorable Mayor and City Council

Date: June 2, 2025

**From: Syed Murtuza, Director of Public Works – (650) 558-7230
Victor Voong – Associate Engineer – (650) 558-7230**

Subject: Adoption of a Resolution to Accept the Dedication of Sewer and Access Easements at 1417 Sanchez Avenue (Building Permit No. B24-0533)

RECOMMENDATION

Staff recommends that the City Council adopt the attached resolution to accept the dedication of a sewer easement and an access easement at 1417 Sanchez Avenue.

BACKGROUND

The dedication of the sewer and access easements was offered by the property owner in conjunction with a building permit application (B24-0533) for the remodel of an existing residence. A City sanitary sewer main is currently located on the property without an easement, which prevents the City from accessing it to maintain and improve its infrastructure. This easement will provide the City with required maintenance access for the sanitary sewer line.

Staff has reviewed the easement plat and legal descriptions defining the new sewer and access easements and finds them to be technically accurate and ready for approval and legal recordation.

FISCAL IMPACT

This action will not create any new financial responsibility.

Exhibits:

- Resolution
- Legal Description & Plat (Exhibit A & B)
- Sewer Easement Grant