



STAFF REPORT

AGENDA ITEM NO: 9e

MEETING DATE: November 4, 2024

To: Honorable Mayor and City Council

Date: November 4, 2024

From: Mike Matteucci, Chief of Police – (650) 777-4123

Subject Adoption of Resolution Accepting Grant Funds from the California Department of Justice’s Tobacco Grant Program and Amending the Police Department’s State Grant Fund Budget for fiscal year 2024-25 by \$86,639

RECOMMENDATION

Staff recommends that the City Council approve the attached resolution accepting \$86,639 of grant funding from the California Department of Justice’s Tobacco Grant Program and amending the Police Department’s State Grant Fund budget for fiscal year 2024-2025 by \$86,639.

BACKGROUND

In July 2024, the Police Department submitted a grant application to the California Department of Justice’s Tobacco Grant Program. The goal of the grant is to help prevent and deter tobacco use by youth, including the use of flavored tobacco.

DISCUSSION

In October 2024, the Police Department was notified that it was approved to receive funding in the amount of \$86,639. The funding will primarily be used to conduct retailer education, compliance checks and inspections, undercover buy operations, minor decoy operations, shoulder tap operations, and outreach and special patrols at schools.

FISCAL IMPACT

The grant funds the cost of materials and officer overtime associated with conducting the above-listed outreach and operations. The Police Department’s State Grant Fund revenue and expenditure budgets for fiscal year 2024-25 will be adjusted to reflect the grant funding amount. There will be no fiscal impact to the City’s General Fund, other than staff time associated with administering this grant.

Exhibits:

- Resolution
- Grant Award Letter