



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda City Council

Tuesday, September 2, 2025

7:00 PM

Council Chambers/Zoom

To Attend the Meeting in Person:

Council Chambers, 501 Primrose Road, Burlingame, California

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting via computer:

Go to www.zoom.us/join

Meeting ID: 889 9927 1835

Passcode: 922520

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 889 9927 1835

Passcode: 922520

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provisions of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Mayor may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by the 4:00 p.m. on Tuesday, September 2, 2025, will be included in a supplemental packet that will be sent to the City Council prior to the meeting and published on the City's website here: <https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

LEVINE ACT

The Levine Act (California Government Code Section 84308) prohibits, in certain cases, campaign contributions to members of the City Council by those who have proceedings (e.g., applications for land use and other entitlements, contracts, etc.) pending before the City Council and by those who may have an interest in proceedings (including those acting as agents for applicants or potential contractors). Moreover, the Levine Act may require disclosure of contributions by such individuals. The law is complex, and this brief description is not legal advice. If you or an agent have made any campaign contributions to a City Councilmember in the 12 months before a proceeding in which you have an interest or you are contemplating making a contribution within the 12 months after such a proceeding, you are urged to review the Levine Act and consider consulting an attorney. A 2023 version of the Levine Act and a Fair Political Practices Commission summary of it can be found here: <https://www.burlingame.org/1206/Levine-Act-Information>

1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom**2. PLEDGE OF ALLEGIANCE TO THE FLAG****3. ROLL CALL****4. REQUEST FOR AB 2449 REMOTE PARTICIPATION**

Announcements/consideration and approval of requests by City Councilmembers to participate remotely pursuant to AB 2449 (Government Code Section 54953(f)).

5. REPORT OUT FROM CLOSED SESSION**6. UPCOMING EVENTS****7. PRESENTATIONS**

- a. Recognizing September 2025 as Suicide Prevention Month
- b. Presentation from Samoan Solutions

8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

a. Approval of City Council Meeting Minutes for the August 18, 2025 Closed Session

Attachments: [Meeting Minutes](#)

b. Approval of City Council Meeting Minutes for the August 18, 2025 Regular Meeting

Attachments: [Meeting Minutes](#)

c. Adoption of a Resolution Accepting the Central County Fire Department (CCFD) Fire Station 36 Bathroom Remodel and Accessibility Upgrade, City Project No. 87090, by T&S Intermodal Maintenance, Inc., DBA T&S West Construction, in the Amount of \$203,343.69

Attachments: [Staff Report](#)
[Resolution](#)
[Final Progress Payment](#)
[Project Location Map](#)

d. Adoption of a Resolution Accepting the Fire Station 34 Miscellaneous Improvements by T&S Intermodal Maintenance, Inc. DBA T&S West Construction, City Project No. 86910 in the Amount of \$269,946.77

Attachments: [Staff Report](#)
[Resolution](#)
[Final Progress Payment](#)
[Project Location Map](#)

e. Adoption of a Resolution Rejecting All Bids Received for the Electric Vehicle Chargers Installation at the Public Works Corporation Yard, City Project No. 86900, and Authorizing Staff to Revise the Bid Documents and Re-advertise the Project

Attachments: [Staff Report](#)
[Resolution](#)
[Bid Summary](#)
[Project Location Map](#)

- f. Adoption of a Resolution Approving the Procurement of Water Meters and Advanced Metering Infrastructure (AMI) Radio Devices from Aqua-Metric Sales Company in an Amount Not to Exceed \$500,000 Annually for a Period of Five Years, for a Total Not-to-Exceed Amount of \$2,500,000

Attachments: [Staff Report](#)
[Resolution](#)
[Authorized Distributor Letter from Sensus](#)
[Aqua-Metric Price List](#)
[Aqua-Metric Proposal](#)

- g. Adoption of a Resolution Designating A Voting Delegate for the 2025 League of California Cities' Annual Conference

Attachments: [Staff Report](#)
[Resolution](#)
[League of California Cities' Letter](#)

- h. Approval of Out-of-State Travel for the Burlingame Police Department's Chief of Police to Attend the International Association of Chiefs of Police Annual Conference

Attachments: [Staff Report](#)
[IACP Conference 2025](#)

10. PUBLIC HEARINGS (Public Comment)

- a. Introduction and First Reading of an Ordinance Adding Section 11.06.055, "Private Trees and Privately-Owned Vegetation (Public Nuisance)", to Chapter 11.06 of Title 11 of the Burlingame Municipal Code Regarding the Maintenance of Private Trees and Vegetation on Private Property; CEQA Determination: Exempt pursuant to State CEQA Guidelines Section 15378 and 15601(b)(3)

Attachments: [Staff Report](#)
[Ordinance](#)

11. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

13. FUTURE AGENDA ITEMS

14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Tuesday, September 2, 2025 at (650) 558-7203 or at mhasselshearer@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Tuesday, September 2, 2025 at (650) 558-7203 or at mhasselshearer@burlingame.org.

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING**Regular City Council Meeting on Monday, September 15, 2025****VIEW REGULAR COUNCIL MEETING ONLINE****www.burlingame.org/video**

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing City Clerk Meaghan Hassel-Shearer at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email contact the City Clerk at (650) 558-7203.