



STAFF REPORT

AGENDA NO:

MEETING DATE: November 4, 2024

To: Honorable Mayor and City Council

Date: November 4, 2024

**From: Syed Murtuza, Director of Public Works – (650) 558-7230
Andrew Wong, Senior Civil Engineer – (650) 558-7230**

Subject: Introduction of an Ordinance Amending Chapter 13.36.040 of the Burlingame Municipal Code to Establish a Two-Hour Parking Restriction on the East Side of California Drive Between Carmelita Avenue and 300 Feet South of Carmelita Avenue; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3)

RECOMMENDATION

Staff recommends that the City Council conduct a Public Hearing to introduce an ordinance amending Chapter 13.36.040 of the Burlingame Municipal Code (BMC) to establish a two-hour parking restriction on the east side of California Drive between Carmelita Avenue and 300 feet south of Carmelita Avenue by:

1. Requesting the City Clerk to read the title of the attached ordinance.
2. By motion, waiving further reading and introducing the proposed ordinance.
3. Conducting a public hearing on the proposed ordinance.
4. Discussing the proposed ordinance and determining whether to bring it back for a second reading and adoption.
5. Directing the City Clerk to publish a summary of the ordinance at least five days before the proposed adoption.

BACKGROUND

California Drive is an arterial road within Burlingame that primarily serves as a major north-south corridor within the city. There is a mix of land uses on the segment between Carmelita Avenue and Oak Grove Avenue. The west side of the street features automotive-related businesses, offices, a pre-school, and residential housing, while the east side includes only the Caltrain tracks.

As part of the California Drive Complete Streets Project, a Class IV bicycle facility was added on the east side with a lane reduction in each direction. To accommodate this change, there was a loss of 12 on-street parking spaces on the west side of California Drive, between Broadway and Carmelita Avenue. To offset this parking loss, the City provided 18 new on-street spaces along the east side of California Drive between Carmelita Avenue and Sanchez Avenue, where parking did not exist previously. Based on business community feedback during the outreach process, staff also introduced a “no overnight” parking restriction along the east side of California Drive between

Carmelita Avenue and Oak Grove Avenue. Community feedback indicated that many vehicles remained parked for days and weeks at a time.

Based on staff observations, the new parking is generally working well, with minor enforcement issues from time to time. That said, some business along the 1100 block, which experienced loss of short-term parking as part of the California Drive Complete Street Project, have requested the City consider two-hour parking between Carmelita Avenue and Sanchez Avenue. This is because many of the spaces closer to the businesses along the 1000 block of California Drive are being utilized by long-term parkers, with limited availability for customers with short-term parking needs.

This item was brought up at a special Traffic, Safety and Parking Commission (TSPC) meeting on September 26, 2024. At the meeting, staff presented the TSPC with options regarding potential parking restrictions along the east side of California Drive between Carmelita Avenue and Oak Grove Avenue. Based on the discussion and feedback, the TSPC supported a “hybrid” option where 10 of the 18 parking spaces between Carmelita Avenue and Sanchez Avenue would be converted to two-hour parking, and the remaining eight spaces would continue as “daytime” parking. This solution addresses both the long-term and short-term parking needs of the local businesses.

DISCUSSION

Chapter 13.36, “Parking Limitations,” of Title 13 of the Burlingame Municipal Code regulates parking on City streets. Section 13.36.040 defines the two-hour parking roadway segments throughout the city. Staff recommends that the City Council introduce the proposed Ordinance to modify Section 13.36.040 (7). The proposed Ordinance would provide two-hour parking along the east side of California Drive from Carmelita Avenue to 300 feet south of Carmelita Avenue. The attached exhibit depicts the proposed parking regulations.

If approved by City Council, implementation of the TSPC’s recommendation requires amending BMC Chapter 13.36.040 (7), which currently provides the two-hour parking along west side of California Drive. This section would be amended to include parking along the east side of California Drive from Carmelita Avenue to 300 feet south of Carmelita Avenue.

Environmental Review

The proposed Ordinance is not a project within the meaning of section 15378 of the CEQA Guidelines because it has no potential for resulting in physical change in the environment, either directly or ultimately. In the event that this Ordinance is found to be a project under CEQA, it is subject to the CEQA exemption contained in CEQA Guidelines section 15061(b)(3) because it can be seen with certainty to have no possibility of a significant effect on the environment.

FISCAL IMPACT

There will be minor costs and staff time involved in implementing the parking restriction signs, which will be absorbed in the Public Works operating budget.

Exhibits:

- Proposed Ordinance
- Map Showing Proposed Parking Changes
- September 26, 2024 TSPC Staff Report