



City of Burlingame

TRAFFIC SAFETY AND PARKING COMMISS

THURSDAY, OCTOBER 09, 2025 AT 7:00 PM
COUNCIL CHAMBERS\ZOOM

COMMISSIONERS:

John Martos, Chair
Lynn Israelit
Jennifer Johnson
Robert Brown
Irene French

To Attend the Meeting in Person:

Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 834 2777 3175

Passcode: 440483

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 834 2777 3175

Passcode: 440483

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Chair may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on Thursday, October 9, 2025 will be included in a supplemental packet that will be sent to the Traffic Safety and Parking Commission prior to the meeting and published on the City's website here: <https://www.burlingame.org/201/Traffic-Safety-Parking-Commission>

1. CALL TO ORDER – 7:00 p.m. – Council Chambers/Zoom

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. APPROVAL OF MINUTES

- a. August 14, 2025 Regular Meeting Minutes

Attachments: [Meeting Minutes](#)

- b. September 11, 2025 Regular Meeting Minutes to be presented for approval at the following TSPC meeting

5. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak on any item not on the agenda. Members of the public wishing to suggest an item for a future Commission agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Commission from acting on any matter that is not on the agenda.

6. DISCUSSION/ACTION ITEMS

- a. South Rollins Road Streetscape Project Update

7. INFORMATION ITEMS

- a. Public Comment Related to Informational Items

- b. Community Group Updates

- c. Engineering Division Report

Attachments: [Staff Report](#)

- d. Police Department Reports

Attachments: [Collision Report](#)

- e. TSPC Chair/Commissioner's Communications

8. SUBCOMMITTEE REPORTS

- a. Public Comment Related to Committee Reports

- b. Hillside Drive Safety and Traffic Calming (Israelit/Johnson)

- c. ECR Renewal (Israelit/Brown)

9. FUTURE AGENDA ITEMS

10. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact the Public Works Department, by 10:00 a.m. on Thursday, October 9, 2025 at (650) 558-7230 or at dpw@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact the Public Works Department by 10:00 a.m. on Thursday, October 9, 2025 at (650) 558-7230 or at dpw@burlingame.org.



TRAFFIC, SAFETY AND PARKING COMMISSION
Unapproved Minutes
Regular Meeting on Thursday August 14, 2025

The meeting minutes are intended to provide a high-level summary and action items. The official record is the meeting recording, which can be found on the City's website or the City's YouTube Channel:

<https://www.burlingame.org/201/Traffic-Safety-Parking-Commission>

<https://www.youtube.com/@cityofburlingame3486>

1. CALL TO ORDER: 7:02 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

MEMBERS PRESENT: French, Israelit, Johnson, Martos

MEMBERS ABSENT: Brown

4. APPROVAL OF MINUTES

a) May 14, 2025 Special Meeting Minutes - To Be Approved at Subsequent TSPC Meeting

b) June 12, 2025 Regular Meeting Minutes - To Be Approved at Subsequent TSPC Meeting

5. PUBLIC COMMENTS – NON-AGENDA

Rick, a lifelong resident of Burlingame said his heart aches for the recent tragedy and stated he wants to bring awareness to a bigger issue—e-bikes. He stated the way kids treat e-bikes and the lack of training is a sore issue that needs to be addressed. He stated this is not an isolated incident involving an e-bike and he urged staff to come together to alleviate the problem.

Sandy, another long resident of Burlingame, inquired about training classes and or permitting for e-bikes.

Leslie Beatty acknowledged what happened in Burlingame last week and stated it is an opportunity for the City to lead. She shared her observations of comments online regarding the incident and said the collision factor is complicated. She encouraged the City to move past blame and into what can be done. Ms. Beatty stated this is the third pedestrian fatality in Burlingame this year. She encouraged the City to

continue making improvements to make streets safer.

Manito Velasco pointed out the positive changes the City has implemented recently such as red zones near crosswalks, RRFBs, new crosswalks, lowering of speed limits, and pedestrian head starts. With regard to the recent tragedy, he said it behooves the City to share exactly what happened when the investigation is complete. He stated kids are currently getting blamed for the “chain reaction” incident.

6. DISCUSSION/ACTION ITEMS

a) Oak Grove Avenue/Carolan Avenue Traffic Signal Update

SUMMARY

Atul Patel of W-Trans and Andrew Wong provided a presentation regarding the Oak Grove/Carolan Avenue Traffic Signal Project efforts to date. The presentation covered project background, existing conditions, project timeline, traffic analysis and results, proposed project design, project benefits, and next steps. [Click here](#) to access the staff report and presentation.

The following public comments were received.

Gavin Duncan, who resides in the area, asked various questions regarding the data used in the traffic analysis.

Manito Velasco stated the model doesn’t reflect what happens on a daily basis. He stated that without the train preemption in the simulation, it’s not a true representation of existing conditions. Mr. Velasco pointed out unintended consequences and asked staff to consider implementing the pedestrian countdown signals now.

ACTION

Commissioner Johnson made the follow motion, seconded by Commissioner Israelit:

Move that, we accept the staff recommendations with the addendum of looking into adding the pedestrian countdown signals as soon as possible.

The motion passed by a roll call vote of 4-0.

b) Introduction of 2026 Annual Street Resurfacing Locations

SUMMARY

Associate Engineer Jonathan Woo provided a presentation regarding the street resurfacing locations for the 2026 Annual Street Resurfacing Project. Mr. Woo went over the PCI index, funding requirements, the proposed resurfacing segments, and next steps. [Click here](#) to access the presentation.

No public comments received.

ACTION

No formal action taken.

Commissioner Johnson requested copies of the Bike and Pedestrian Plan for all Commissioners.

7. INFORMATION ITEMS

a) Public Comments Related to Informational Items

No comments.

b) Community Group Updates

No update.

c) Engineering Division Report

Mr. Wong provided the following updates on Public Works Engineering activities.

Vision Zero Update – The Vision Zero Project has completed its first phase consisting of data collection and public outreach. In a 3+ month period, over 250 participants contributed more than 650 responses to the interactive Online Map Survey with an additional 200 participants during pop-up events at the Farmer’s Market and Burlingame High School. The project team also held 7 meetings with the Citizen’s Advisory Committee, Project Task Force, TSPC, and City Council. A progress report is scheduled to be presented to the City Council on September 2nd as the project enters into the second phase consisting of Draft Plan and Priority Location Development.

Accelerated Mobility Plan (AMP) – CityThreads to make a presentation related to the next phases to City Council. This will include potential options and costs related to those phases. City staff to provide an update regarding efforts of other agencies who have previously participated in an AMP.

d) Police Department Reports

No update. The Collision Report provided for this meeting will be presented at a subsequent TSPC meeting.

e) TSPC Chair/Commissioner’s Communications

Chair Martos received a communication regarding concerns surrounding the Waymo vehicles. He shared a summary of his conversation with Director Murtuza regarding driverless vehicles.

8. COMMITTEE REPORTS

a) Public Comments Related to Committee Reports

No comments.

b) Hillside Drive Safety and Traffic Calming (Israelit/Johnson)

Commissioner Israelit confirmed the plan to install the permanent driver feedback sign, a crosswalk with a bulbout, and RRFBs at Carlos. She felt it is taking a very long time for implementation.

c) Key Performance Indicators (Brown)

Per Chair Martos, the subcommittee was disbanded; to be removed from agenda.

d) ECR Renewal (Brown/Israelit)

No update.

Commissioner Johnson requested the consideration of a TSPC Vision Zero subcommittee after Council's presentation in September.

9. FUTURE AGENDA ITEMS

- North Rollins
- California Drive south of Oak Grove
- Occidental Traffic Calming
- El Camino Real Project traffic impacts

10. ADJOURNMENT 8:36 p.m.



STAFF REPORT

AGENDA ITEM NO: 7.c

MEETING DATE: October 9, 2025

To: Traffic Safety and Parking Commission

Date: October 9, 2025

From: Andrew Wong, Senior Engineer – (650) 558-7230

Subject: Engineering Division Reports/Public Works Update

RECOMMENDATION

Staff recommends that the Commission receive an update on various Public Works – Engineering projects and activities.

BACKGROUND

- **Peninsula Avenue/Humboldt Avenue** – The cities of San Mateo and Burlingame have been working to provide improvements to this intersection. High visibility crosswalks, lead pedestrian intervals (LPI), and pedestrian related signage have already been added to the intersection. San Mateo is current seeking a traffic design firm to review potential traffic signal and/or lane reconfiguration changes for implementation.
- **Occidental Pedestrian Improvements** – Construction is underway for this City and grant funded project. Project includes new high visibility crosswalks, pedestrian ramps, traffic islands, stop signs, and some minor landscaping. Pilot stops signs are up at Occidental/Chapin.
- **Hillside Drive Pedestrian Improvements Update** – Work order to install larger stop signs along Hillside Drive at both Alvarado Drive and Hillside Circle has been submitted. In addition to the larger signs, reflective red strips will be installed on the poles. Layout for the pedestrian improvements along Hillside at Carlos Avenue has been completed. Staff use this layout to solicitate quotes for the work.

DISCUSSION

Some of these items may have been originally presented to City staff and/or the Traffic Safety and Parking Commission as public requests or comments. Items on this list are matters that would typically be addressed by City staff on an administrative level or are City Capital Improvement Projects. Matters that require broad public input or have a wide-spread impact are addressed as Commission “Discussion/Action Items” (TSPC Agenda Item 6).

Case #	Date	Time	Location	Minor Injuries	Major Injuries	Fatal Injuries	Primary Collision Factor	Vehicle Involved With Desc	Vehicle Involved with Description
BRM2502118	09/02/2025	930	CARMELITA AV/EL CAMINO REAL	1	0	0	21801(a) VC	Other motor vehicle	
BRM2502131	09/03/2025	1236	BAYSWATER AV/CALIFORNIA DR	2	0	0	21453(a) VC	Other motor vehicle	
BRM2502144	09/03/2025	1637	402 CALIFORNIA DR	1	0	0	21803(a) VC	Other motor vehicle	
BRM2502155	09/05/2025	705	CALIFORNIA DR/BAYSWATER AV	1	0	0	22106 VC	Other motor vehicle	
BRM2502177	09/08/2025	1510	871 STANTON RD	0	0	0	22106	Fixed object	FIRE HYDRANT
BRM2502179	09/08/2025	1724	EL CAMINO REAL/FLORIBUNDA AV	0	0	0	22109 VC	Other motor vehicle	
BRM2502270	09/19/2025	1456	420 CAROLAN AV	1	0	0	22350 VC	Other motor vehicle	
BRM2502292	09/22/2025	1112	1429 CHAPIN AV	0	0	0		Other object	
BRM2502312	09/24/2025	1559	EL CAMINO REAL/OXFORD RD	1	0	0	22350 CVC	Other motor vehicle	
BRM2502352	09/30/2025	1053	CALIFORNIA DR/MAJILLA AV	2	0	0	22350 CVC	Other motor vehicle	
10 Accidents									