



**TRAFFIC, SAFETY AND PARKING COMMISSION**

**Unapproved Minutes**

**Regular Meeting on Thursday November 13, 2025**

**1. CALL TO ORDER:** 7:00 p.m.

**2. PLEDGE OF ALLEGIANCE TO THE FLAG**

**3. ROLL CALL**

**MEMBERS PRESENT:** French, Israelit, Johnson, Martos

**MEMBERS ABSENT:** Brown

**4. APPROVAL OF MINUTES**

a) September 11, 2025 Regular Meeting Minutes

The September 11, 2025 meeting minutes were approved by unanimous consent.

b) October 9, 2025 Regular Meeting Minutes to be Approved at Subsequent TSPC Meeting

**5. PUBLIC COMMENTS – NON-AGENDA**

Jen Faber spoke regarding the development at 1385 Hillside Circle and wanted the TSPC to be aware of it. She stated the neighborhood is excited about the project but that it presents some traffic concerns and need for mitigation efforts. No specific suggestions or requests were made at this time.

Sandy Comaroto wanted to bring the intersection of Barroilhet and Cypress Avenues to the Commissions attention. She stated half the street belongs to San Mateo and half the street belongs to Burlingame. Ms. Comaroto stated she has witnessed cars constantly running the stop sign. She said she contacted BPD several times and they were able to do some targeted enforcement. Ms. Comaroto suggested the intersection needs brighter white lanes as this location is a major thoroughfare in the morning with many kids and families crossing the intersection.

Mr. Wong commented that staff will be going over the Barroilhet traffic calming efforts under the

## 6. DISCUSSION/ACTION ITEMS

Due to the number of people in attendance, Chair Martos moved item 6b, to 6a (Adeline/Vancouver).

### a) Adeline Drive and Vancouver Avenue Intersection Review

#### SUMMARY

Transportation Engineer Michael Tsai provided a presentation to update the TSPC on the Adeline Drive and Vancouver Avenue intersection review, with the goal of obtaining a motion of support for the proposed traffic calming enhancements and continued process moving forward.

Mr. Tsai shared some background and indicated the City received a resident concern over the intersection following a collision in March 2025. Staff held an on-site neighborhood meeting on October 8, 2025 to hear concerns in further detail and explore any potential exceptions that can be considered. The key takeaways from this effort are summarized below.

#### 1. Speeding:

- Multiple residents recalled accidents;
- Speeding is consistently identified as a major concern; and
- Additional enforcement and new speed limit signage requested.

#### 2. Visibility & Line of Sight Issues:

- The horizontal and vertical curves create limited visibility and blind spots;
- Parked cars further obstruct views; and
- Residents were supportive of red curb markings to improve sight lines.

#### 3. Pedestrian Safety:

- Some children cross here to reach school;
- One resident requested a new crosswalk with flashing beacons; and
- Another resident expressed concern that a flashing beacon could shine into nearby homes and may not make sense.

#### 4. Traffic from Mercy High Area:

- Residents expect increased traffic from the new gym at Mercy

Mr. Tsai went over the California MUTCD requirements and noted three correctable collisions over a 10-year collision history (1 of the 3 was reported to BPD). He also went over existing conditions in the general vicinity, shared the speed and volume data, and went over additional considerations by staff before going into the proposed traffic calming enhancements and continued process moving forward.

In summary, Mr. Tsai indicated a multiway stop here did not meet California MUTCD guidelines (collisions or minimum volumes) and the location did not meet criteria for further reductions and is not recommended at this time. Instead, staff recommends:

- 20' red curb on all approaches and facing the eastbound approach to improve visibility;
- Indicated Centerline to properly position oncoming traffic; and
- Continue to monitor the location for ongoing concerns and additional improvements.

Chair Martos acknowledged the 11 public comment emails received for this agenda from the following people: Alby and Jules Wong; Ursula Williams; Bob and Debbie Hirth; Ted, Erin, Clark, and Zoe Sweet; Samantha and Nick French; Jamie Stubson; Griffin Family; Brett Weinstein; Belinda Mah; Beatrice Burke; and Antoinette Galindo.

Former Mayor Ann Keighran stated this has been an issue for many years and felt the main concern is coming out of the dead end to Adeline and making that left—she said visibility is an issue due to the hedge and parked vehicles. Ms. Keighran shared her observation of speeding cars and confusion with conflicting roadway signage. Additionally, she stated her concerns with traffic coming from the east and heading to the nearby schools and noted the large number of children that walk to school and cross at Vancouver—which has not been brought up. She suggested a crosswalk with the yellow lines or something similar to the recent installation on Occidental. Ms. Keighran also suggested a diamond sign with a child on it due to the close proximity to various nearby schools.

Burlingame resident Belinda Mah sent in a public comment email but used the public comment period to ask questions pertaining to AB413 and the impacts of red curbing. She also inquired about the location of the centerline.

Dimitri, a new resident on Vancouver, stated he has had to intervene from his two children getting hit by a car on separate occasions. He inquired when the last speed survey was taken and described the lack of visibility coming out of his driveway. Dimitri asked if it would take a child getting hit, to install a stop sign. He stated there are many kids that play outside—7 to 8 at a time. Dimitri said he just was flipped off and cursed at from a young school kid driving when he told them to slow down. In closing, he stated that most collisions go unreported.

Ursula Williams also sent in a public comment email but used the public comment period to reiterate that she is against a stop sign at Adeline and Vancouver for a number of reasons. She also shared her observations and inquired about police enforcement in the area.

The Commission engaged in a thoughtful conversation and asked many questions.

#### ACTION

Commissioner Israelit made a motion to move forward with staff recommendations to install red curbing as proposed and painting a centerline but holding back on any barrier at the centerline at

this time. In addition, staff will look at the visibility impediments caused by the shrubs. The motion was seconded by Commissioner Johnson. The motion passed 4-0.

b) El Camino Real Renewal Update

**SUMMARY**

Gary Lai, Rommel Pardo, and Jeneane Crawford of Caltrans provided an informational project update on the El Camino Real Renewal Project. Mr. Pardo noted that the project is quickly heading into construction and acknowledged the inconvenient construction impacts that come with it. He stated that they have worked very hard to minimize the construction impacts to residents and general public as much as possible.

Caltrans staff gave a quick project review before going over construction staging, traffic handling, and public outreach/coordination.

Mr. Pardo stated during the project recap that the purpose of the project is to improve the poor pavement condition, install ADA compliant sidewalks, address local flooding issues, upgrade crosswalks, increase visibility, and remove hazardous eucalyptus trees. He shared the overarching project goals are to retain the character and health of the Grove and improve safety of the roadway and sidewalks. Mr. Pardo said construction is slated to begin in late December 2025/early January 2026 with project completion estimated in fall 2029.

Mr. Lai shared information on construction timeline and staging. He shared considerations and the staging plan, which is subject to change and contingent on PG&E undergrounding coordination and other key challenges.

- Stage 1 – Project Start: Dec 2025/Jan 2026 – May 2026  
Tree removal and road closures (northbound), drainage work (southbound), and potholing (various locations)
- Stage 2 – Northbound Lanes: May 2026 – Summer 2027  
Pavement, sidewalks, tree replanting
- Stage 3 – Southbound Lanes: Summer 2027 – Winter 2028  
Pavement, sidewalks, tree removals (southbound), tree replanting
- Stage 4 – Middle Lanes: Winter 2028 – Spring 2029  
Roadway/pavement
- Stage 5 – Intersections: Winter 2028 – Spring 2029  
Signals, intersection paving
- Stage 6 – Final Overlay and Striping: Spring 2029 – Fall 2029

Mr. Lai also stated the traffic handling will include roadway closures during tree removals but for all other work, traffic will shift traffic on El Camino in two block segments.

Ms. Crawford stated Caltrans has a full public outreach plan for the duration of the project to

ensure people are aware of closures and traffic impacts. She shared communication methods will include mailers to residences, social media (Facebook, X, Instagram), updated project website ([www.elcaminorealproject.com](http://www.elcaminorealproject.com)), traffic advisory list, and the Burlingame Newsletter. Additionally, Ms. Crawford said there will be weekly meetings with the Contractor and Caltrans, including Burlingame staff as needed. Burlingame staff will also have a direct line to Caltrans' resident engineer, contractor, and Caltrans radio room for emergencies.

Interactive video simulations are available at [www.ecralternatives.com/design](http://www.ecralternatives.com/design) or the project webpage referenced above.

#### ACTION

Commissioner Johnson suggested constant communication with schools along the ECR corridor and sharing the plan with Burlingame School District well in advance instead of 2-3 weeks before so they can start preparing. Commissioner Johnson also suggested utilizing the school newsletters to communicate with the school community. She also said to consider reaching out to the places of worship along the corridor.

Commissioner French inquired about the capability to communicate construction impacts via text similar to the SMC Alerts. She didn't feel there was anything routine about the ECR closures near the downtown areas. Commissioner French also suggested starting the project in January instead of December during the holidays.

Commissioner Israelit suggested signage on 101 to communicate the ECR closures for those that travel through the area.

Chair Martos acknowledged the public comment email received regarding this discussion item from Manito Velasco before opening the public comment period.

Jen Faber stated she listened to the presentation to City Council on Monday night and wanted to confirm there would be night and weekend work. She said the scope of this project cannot be understated and urged for some of this work to occur at night and weekends when there are less cars on the road. Ms. Faber recognized this would come at an additional cost, but it could also speed up the project timeline and reduce the duration of catastrophic impacts. She reiterated comments from Commissioners French and Johnson regarding communication with the schools, churches, businesses, while also utilizing the County to communicate to a broader audience.

Sandy Comaroto suggested putting signs on Peninsula at El Camino and on El Camino near the hospital to help drivers understand the big picture and what is coming in terms of traffic delays. She stated people from all over the peninsula travel on El Camino in Burlingame. Based on comments from the Commission, Ms. Comaroto also suggested use of the Burlingame Trolley.

No formal action taken, this was an informational presentation.

c) San Mateo County Transportation Authority: Countywide Transportation Plan

SUMMARY

The TSPC received a presentation from Sue Ellen Atkinson at the SMCTA regarding the Countywide Transportation Plan (CTP). Ms. Atkinson went over the project collaborators, purpose of the CTP, what has been completed since the last CTP update, the update process itself, key outcomes, existing conditions, applicable recent studies, outreach efforts, travel efforts underway, looking ahead including factors impacting travel, and how to communicate with the TA regarding this effort.

Ms. Atkinson shared the last time the CTP was updated was 2017 and the travel environment in San Mateo has changed since then. She explained the CTP is a collaboration between SMCTA and C/CAG and creates a vision for the future of transportation in San Mateo County, sets priorities, and guides decision making as they plan, fund, and help deliver local and regional transportation initiatives.

The update process will take about a year per Ms. Atkinson, with the final plan slated for completion in fall 2026 as outlined below.

- Fall 2025 – Define Vision and Goals for CTP Update
- Winter 2026 – Develop Strategies and Actions
- Spring 2026 – Generate Project and Program List
- Summer 2026 – Draft Plan
- Fall 2026 – Final Plan

The Commissioners provided feedback about what currently works, key challenges, underserved areas, and future needs.

No public comments were received.

ACTION

No formal action taken, this was an informational presentation at the very early stage of project development.

**7. INFORMATION ITEMS**

a) Public Comments Related to Informational Items

No comments.

b) Community Group Updates

No update.

c) Engineering Division Report

Mr. Wong provided the following updates:

- **Barroilhet Traffic Calming** – The cities of San Mateo and Burlingame have been working to provide traffic calming along Barroilhet. Recently acquired data shows that the segment between Occidental and El Camino Real did not support higher level traffic calming such as speed cushions at this time.

Staff from both cities agreed to focus on higher level traffic calming along the segment west of Occidental with a proposed option detailed in a neighborhood survey. Staff will then return to the TSPC with the results. For the remaining segment (east of Occidental), staff will continue monitoring post-implementation to determine the impact of the project. Additionally, the recently completed pedestrian improvements along Occidental may have traffic calming benefits along Barroilhet.

Sandy Comaroto stated she has a camera that faces the intersection of Barroilhet and Cypress and she indicated that 70-75% of the cars don't stop, they either roll through the stop sign or slowly drive through the intersection. She said she would be happy to share the footage.

- **Hillside Drive Pedestrian Improvements Update** – Larger stop signs along Hillside Drive at both Alvarado Drive and Hillside Circle have been installed along with reflective red strips on the poles to increase driver awareness. Staff is working to expedite the striping work at Hillside/Carlos by combining it with a current construction project.
- **Occidental Pedestrian Improvements** – Construction is significantly completed on the project with restriping, traffic islands, and landscaping completed. Minor punch list items remain.

d) Police Department Reports

Sergeant Orloff reported 11 collisions for the month of October. He reminded the group that DUI and hit-and-run collisions are filtered out. Of the 11 collisions in the report, he said 10 collisions involved another motor vehicle and 1 with a pedestrian. Of those collisions, 2 resulted in major injuries. Sergeant Orloff stated the primary collision factors for the 11 collisions were unsafe turn movements, unsafe speed, and right-of-way violations before highlighting a few specific collisions.

e) TSPC Chair/Commissioner's Communications

Commissioner Johnson provided an update on the AMP/City Thread effort. She stated they provided an update at the last City Council meeting, and it was a slightly different version than what was presented to TSPC. She stated she would share the presentation with her fellow commissioners, but no formal action was taken by City Council. Commissioner Johnson said there is an upcoming meeting to discuss how to implement and fund the effort.

Commissioner Israelit acknowledged an email sent to the Commission from Brett Teal regarding a school event at Mercy with no notice, traffic control, or shuttle options. Mr. Wong indicated staff is in touch with the Head of School.

## **8. COMMITTEE REPORTS**

### a) Public Comments Related to Committee Reports

No public comments.

### b) Hillside Drive Safety and Traffic Calming (Israelit/Johnson)

No update. However, Commissioner Israelit requested to review the speed limits before disbanding the Committee.

### c) ECR Renewal (Brown/Israelit)

No update.

### d) Vision Zero (Martos)

No update, but Chair Martos stated the intent is to firm up the purpose of the Committee.

## **9. FUTURE AGENDA ITEMS**

- New Chair and Vice Chair

## **10. ADJOURNMENT: 10:09 pm**