

**RESOLUTION NO. \_\_\_\_\_**

**RESOLUTION AUTHORIZING AMENDMENT NO. 2 TO THE JANITORIAL SERVICES AGREEMENT BETWEEN THE CITY OF BURLINGAME AND KARLA'S JANITORIAL AND SUPPLIERS, LLC TO EXTEND JANITORIAL SERVICE FOR A PERIOD OF AN ADDITIONAL TWO MONTHS**

**WHEREAS**, on October 31, 2022, the City of Burlingame and Karla's Janitorial and Suppliers, LLC (KJS) executed an agreement for janitorial services (Agreement), providing for a maximum not-to-exceed amount of \$1,591,132 for a three-year period ending on November 30, 2025, with the option to extend for an additional two years if elected by the City; and

**WHEREAS**, on November 17, 2025, the City Council approved Amendment No. 1 to extend the contract for an additional two months to January 31, 2026, and to increase the contract amount by \$92,785, for a total not-to-exceed amount of \$1,683,917, to ensure continuity of janitorial services during the RFP process and the transition to a new contract (Resolution No. 129-2025); and

**WHEREAS**, in response to the City's solicitation seeking bids for a new contract to provide janitorial services, on November 21, 2025, the City received several bids; and

**WHEREAS**, on January 20, 2025, the City Council rejected all 16 proposals received on November 21, 2025; and

**WHEREAS**, to ensure janitorial services remain uninterrupted during the re-advertising process and the transition to a new contract, the City Council hereby authorizes the City Manager to execute Amendment No. 2 to the Agreement to extend the current termination date of the Agreement from January 31, 2026, to March 31, 2026, and increase the contract amount by \$92,785, resulting in a revised not-to-exceed total of \$1,776,702.

**NOW, THEREFORE, BE IT RESOLVED AND ORDERED:**

1. The City Manager is authorized and directed to enter into Amendment No. 2 to the Janitorial Services Agreement with Karla's Janitorial and Suppliers, LLC in the form or substantially the same form as attached hereto and take such actions necessary in furtherance of this Resolution.

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Michael Brownrigg, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, certify that the foregoing resolution was introduced at a regular meeting of the City Council, held on the 20<sup>th</sup> day of January, 2026 and as adopted thereafter by the following vote:

AYES: COUNCILMEMBERS:

NAYES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

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Meaghan Hassel-Shearer, City Clerk