



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Monday, May 19, 2025

7:00 PM

Council Chambers\Zoom\Sonesta Downtown
Denver, 1450 Glenarm Pl, Denver Colorado

Councilmember Thayer will be attending the meeting remotely from:

Business Center

Sonesta Downtown Denver

1450 Glenarm Pl

Denver, Colorado

To Attend the Meeting in Person:

Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 849 8995 0066

Passcode: 477248

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 849 8995 0066

Passcode: 477248

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Mayor may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on Monday, May 19, 2025, will be included in a supplemental packet that will be sent to the City Council prior to the meeting and published on the City's website here: <https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

LEVINE ACT

The Levine Act (California Government Code Section 84308) prohibits, in certain cases, campaign contributions to members of the City Council by those who have proceedings (e.g., applications for land use and other entitlements, contracts, etc.) pending before the City Council and by those who may have an interest in proceedings (including those acting as agents for applicants or potential contractors). Moreover, the Levine Act may require disclosure of contributions by such individuals. The law is complex, and this brief description is not legal advice. If you or an agent have made any campaign contributions to a City Councilmember in the 12 months before a proceeding in which you have an interest or you are contemplating making a contribution within the 12 months after such a proceeding, you are urged to review the Levine Act and consider consulting an attorney. A 2023 version of the Levine Act and a Fair Political Practices Commission summary of it can be found here:

<https://www.burlingame.org/1206/Levine-Act-Information>

1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom/Sonesta Downtown Denver, 1450 Glenarm Pl, Denver, Colorado

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. REQUEST FOR AB 2449 REMOTE PARTICIPATION

Announcements/consideration and approval of requests by City Councilmembers to participate remotely pursuant to AB 2449 (Government Code Section 54943(f)).

5. REPORT OUT FROM CLOSED SESSION

6. UPCOMING EVENTS

7. PRESENTATIONS

- a. Proclamation for Pat Kinsella's 100th Birthday
- b. Update from the Youth Advisory Committee (YAC)
- c. National Public Works Week and Recognizing Public Works as First Responders

Attachments: [Presentation](#)

8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

- a. Approval of City Council Meeting Minutes for the April 23, 2025 Planning Commission Interviews

Attachments: [Meeting Minutes](#)

- b. Approval of City Council Meeting Minutes for the May 5, 2025 Closed Session

Attachments: [Meeting Minutes](#)

- c. Approval of City Council Meeting Minutes for the May 5, 2025 Regular City Council Meeting

Attachments: [Meeting Minutes](#)

- d. Approval of City Council Meeting Minutes for the May 7, 2025 Closed Session

Attachments: [Meeting Minutes](#)

- e. Adoption of an Ordinance Adopting Local Responsibility Area (LRA) Fire Hazard Severity Zones as Designated by the State Fire Marshal, Pursuant to Assembly Bill 211; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378 and 15061(B)(3)

Attachments: [Staff Report](#)
 [Proposed Ordinance](#)
 [Staff Report from May 5 Meeting](#)
 [LRA Map for the City of Burlingame](#)
 [Fire Hazard Severity Zones Methods](#)
 [Frequently Asked Questions About 2024 Fire Hazard Severity Zones](#)
 [Q&A – Insurance and CAL FIRE Fire Hazard Severity Zone Maps](#)

- f. Adoption of a Resolution Authorizing the City Manager to Negotiate and Execute an Agreement to Purchase MacKay Meters to Replace Existing IPS Meters; Upgrade the Existing VenTek Kiosk Machines; and Appropriate \$790,100 from the Parking Enterprise Fund for the Purchase and Upgrade

Attachments: [Staff Report](#)
 [Resolution](#)
 [Quote for MacKay Meters](#)
 [Quote for Ventek Kiosk Machines Upgrades](#)

- g. Adoption of a Resolution Accepting the Burlingame Avenue Intersection Rehabilitation Project, Phase 1, by C2R Engineering, Inc., in the Amount of \$163,000

Attachments: [Staff Report](#)
 [Resolution](#)
 [Final Progress Payment](#)
 [Project Location Map](#)

- h. Adoption of a Resolution Awarding a \$899,400 Construction Contract to State Roofing Systems, Inc. for the Public Works Corporation Yard Roof Retrofit, City Project No. 86061, Authorizing the City Manager to Execute the Construction Contract, and Approving the Plans and Specifications for the Project

Attachments: [Staff Report](#)
 [Resolution](#)
 [Bid Summary](#)
 [Construction Contract](#)
 [Project Location Map](#)

- i. Adoption of a Resolution Approving a Professional Services Agreement for Information Technology Consulting Assistance Services with Raftelis Financial Consultants Inc. on an As-needed Basis, with a Not-to-Exceed Limit of \$150,000 for FY 2024-25, a Total of \$200,000 for an Additional Two-Year Term Ending June 30, 2027, and Authorizing the City Manager to Execute the Agreement

Attachments: [Staff Report](#)
[Resolution](#)
[Agreement](#)
[Services Proposal](#)

- j. Authorize the Mayor to Send a Letter to State Legislators in Opposition of SB 79, the "Abundant & Affordable Homes Near Transit Act"

Attachments: [Staff Report](#)
[Letter of Opposition to Senate Bill 79](#)

- k. Approval of Quarterly Investment Report Period Ending March 31, 2025

Attachments: [Quarterly Report](#)
[Portfolio Holdings as of March 31, 2025](#)
[CERBT Strategy 2 Fund Facts for March 31, 2025](#)
[CERBT Quarterly Statement for March 31, 2025](#)
[PARS Monthly Statement for March 31, 2025](#)

10. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing to Renew the Levy and Collection of Assessments for the Downtown Burlingame Avenue Streetscape Improvements Project for Fiscal Year 2025-26

Attachments: [Staff Report](#)
[Resolution](#)
[Engineer's Report FY 2025-26](#)

11. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

- a. Consideration of Broadway Burlingame Grade Separation Project Update and Adoption of a Resolution Authorizing 65% Re-design of the Project and Allocating a Local Match of \$3.83 Million from the City's Capital Investment Reserve to the Street CIP Project Number 82540

Attachments: [Staff Report](#)
[Resolution](#)
[Draft Letter for Funding Request to the SMCTA](#)

- b. Adoption of a Resolution Declaring One or Both Parcels Composing Parking Lot H as Surplus Land Pursuant to the Surplus Land Act and Authorizing the City Manager to Prepare, Publish, and Distribute a Notice of Availability for One or Both Parcels

Attachments: [Staff Report](#)
[Resolution](#)

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

13. FUTURE AGENDA ITEMS

14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday, May 19, 2025 at (650) 558-7203 or at mhasselshearer@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, May 19, 2025 at (650) 558-7203 or at mhasselshearer@burlingame.org.

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING

FY 2025-26 Budget Study Session on Wednesday, May 21, 2025 at 5:00 p.m.

Regular City Council Meeting on Monday, June 2, 2025 at 7:00 p.m.

VIEW REGULAR COUNCIL MEETING ONLINE

<https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing City Clerk Meaghan Hassel-Shearer at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email contact the City Clerk at (650) 558-7203.