



# STAFF REPORT

AGENDA NO: 11b

MEETING DATE: March 2, 2026

**To: Honorable Mayor and City Council**

**Date: March 2, 2026**

**From: Chris Lamm, Director of Public Works – (650) 558-7230  
Andrew Yang, Senior Engineer – (650) 558-7230**

**Subject: Adoption of a Resolution Approving a \$225,687 Professional Services Agreement with CSWST2 for the California Drive Class I Bike Improvements, Phase 2, City Project No. 86470, and Authorizing the City Manager to Execute the Agreement**

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## **RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution approving a professional services agreement with CSWST2 for professional engineering services related to the California Drive Class I Bike Improvements, Phase 2, City Project No. 86470 in the amount of \$225,687 and authorizing the City Manager to execute the agreement.

## **BACKGROUND**

The California Drive Class I Bike Improvements Project, Phase 2, includes the design and construction of a Class I shared-use facility along California Drive between Oak Grove Avenue and North Lane. The project will enhance north-south connectivity by closing a critical gap in the County's backbone active transportation network, while improving safety, comfort, and overall accessibility for bicyclists and other permitted users of all ages and abilities.

On August 4, 2022, the San Mateo County Transportation Authority (SMCTA) issued a Call for Projects (CFP) Cycle 6 under the Measure A and Measure W Pedestrian and Bicycle Programs, announcing the availability of up to \$21.8 million in funds for local projects that support walking and biking in San Mateo County. The City requested and was awarded \$1,635,000 of Measure A Grant funding for the California Drive Class I Bike Improvements Project. Measure A Grant funds are approved and allocated for the construction phase only. The City provided funds for project development, community outreach, and project design.

## **DISCUSSION**

On January 5, 2026, staff issued a 'Request for Proposals' for Professional Engineering Design Services for the California Drive Class I Bike Improvements Project, Phase 2. The City received three proposals from qualified firms. Following a qualifications-based selection process, CSWST2

was identified as the top-ranked firm due to their demonstrated experience delivering Class I bicycle facilities, strong project approach, and familiarity with similar corridor projects.

Staff successfully negotiated the scope and fee for professional design services with CSWST2 in the amount of \$225,687. The following is a brief outline of the scope of professional design services, which is described in detail in Exhibit A of the Professional Services Agreement:

- Perform project management functions, including stakeholder, agency, and project team coordination.
- Lead the coordination and integration of this project.
- Lead and attend virtual public workshops and prepare presentations for TSPC and City Council meetings.
- Prepare project base map.
- Perform feasibility of a Class I facility along California Drive.
- Perform parking assessment, including evaluating impact of parking removal.
- Prepare 35% geometric plans and preliminary cost estimate.
- Prepare 65% and 95% design submittals, updating roadway plans to address City comments.
- Complete and submit 100% design contract plan; finalizing specifications; finalizing cost estimate; and performing a quality assurance and quality control review of the contract documents.
- Provide bidding assistance, including attending pre-bid meeting, answering contractor questions, and preparing addenda to the contract documents.

The project is anticipated to begin construction in summer 2027 and be completed by end of 2027.

**FISCAL IMPACT**

The following are the estimated costs related to the project development:

Consultant Design Services	\$ 225,687
Contingency (15%)	\$33,853
Staff Time & Administration	\$20,460
<b>Total</b>	<b>\$280,000</b>

The project is funded by a combination of General Funds, Impact Fees, Measure A Grant, and Measure A local streets and roads funds.

Exhibits:

- Resolution
- Professional Services Agreement
- Project Location Map