

RESOLUTION NO.

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXERCISE THE OPTION TO EXTEND THE AGREEMENT WITH CAINE COMPUTER CONSULTING, LLC, FOR INFORMATION TECHNOLOGY SERVICES TO THE POLICE DEPARTMENT FOR FISCAL YEARS 2025-26 AND 2026-27

WHEREAS, since 2008, the Burlingame Police Department has utilized Caine Computer Consulting, LLC, for its essential information technology services; and

WHEREAS, the current agreement with Caine Computer Consulting, LLC, is set to expire on June 30, 2025, and includes an option to extend the agreement through June 30, 2027; and

WHEREAS, City staff has conducted a thorough evaluation of Caine Computer Consulting, LLC's services and performance, noting their specialized knowledge of City and San Mateo County systems, extensive expertise in law enforcement application systems, exceptional 24/7/365 responsiveness, and cost-efficient service delivery; and

WHEREAS, the proposed extension will ensure the continued provision of critical IT management services to the Police Department, including but not limited to network and computer system administration and backup, website administration, project management, computer software management, email and telephone system management, communications project management, computer training, and other related duties; and

WHEREAS, the extended agreement will be effective from July 1, 2025, through June 30, 2027; and

WHEREAS, the total cost for this two-year agreement extension is \$269,794, which includes a 2% cost increase, equating to an annual cost of \$134,897 per fiscal year; and

WHEREAS, funds for the first year of this extension (Fiscal Year 2025-26) have been allocated within the Police Department's proposed General Fund budget.

NOW, THEREFORE THE CITY COUNCIL OF THE CITY OF BURLINGAME HEREBY RESOLVES AS FOLLOWS:

1. The City Manager is hereby authorized to exercise the option to extend the agreement with Caine Computer Consulting, LLC, to provide information technology services to the Police Department for Fiscal Years 2025-26 and 2026-27.
2. The total cost of this extended agreement shall not exceed **\$269,794**.
3. The City Manager is further authorized to execute all necessary documents to implement this extension, subject to review and approval by the City Attorney.

Peter Stevenson, Mayor

I, Meaghan Hassel-Shearer, City Clerk of the City of Burlingame, do hereby certify that the foregoing resolution was adopted at a regular meeting of the City Council held on the 7th day of July, 2025, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:

Meaghan Hassel-Shearer, City Clerk