

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME AUTHORIZING THE CITY MANAGER TO EXECUTE A PROFESSIONAL SERVICE AGREEMENT WITH RAFTELIS FINANCIAL CONSULTANTS, INC. FOR INFORMATION TECHNOLOGY CONSULTING ASSISTANCE SERVICES ON AN AS-NEEDED BASIS, WITH A NOT-TO-EXCEED LIMIT OF \$150,000 FOR FY 2024-25, A TOTAL OF \$200,000 FOR AN ADDITIONAL TWO-YEAR TERM ENDING JUNE 30, 2027, AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE AGREEMENT

WHEREAS, the City of Burlingame has engaged with a consultant firm, Raftelis Financial Consultants, Inc. to provide Information Technology (IT) consulting assistance services since July 2024; and

WHEREAS, the City of Burlingame desires to continue working with Raftelis Financial Consultants, Inc. to provide expertise and support to the City's Finance Director; and

WHEREAS, the City has negotiated a Professional Services Agreement with Raftelis Financial Consultants, Inc., on an as-needed basis, with a not-to-exceed limit of \$150,000 for fy2024-25, a total of \$200,000 for an additional two-year term ending June 30, 2027; and

WHEREAS, the public interest will be served by entering into said Agreement;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Burlingame hereby approves and authorizes the City Manager to execute a Professional Service Agreement with Raftelis Financial Consultants, Inc., in the form attached hereto, for information technology consulting assistance services on an as-needed basis, with a Not-to-Exceed limit of \$150,000 for FY 2024-25, and a total of \$200,000 for an additional two-year term ending June 30, 2027, bound by the general terms and conditions as attached hereto and incorporated herein.

Peter Stevenson, Mayor

I, Meaghan Hassel-Shearer, Clerk of the City of Burlingame, hereby certify that the foregoing Resolution was duly and regularly introduced and adopted at a regular meeting of the Burlingame City Council held on the 19th day of May 2025, by the following vote to wit:

AYES: Councilmembers
NOES: Councilmembers
ABSENT: Councilmembers

Meaghan Hassel-Shearer, City Clerk