



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda Parks & Recreation Commission

Thursday, September 18, 2025

7:00 PM

Burlingame Community Center
850 Burlingame Avenue

*Commissioner Giere will be appearing at this meeting remotely from:
8017 Aberdeen Rd
Bethesda, Maryland 20814*

To Attend the Meeting in Person:

Burlingame Community Center, 850 Burlingame Avenue, Burlingame, California 94010

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 815 9609 0648

Passcode: 888105

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 815 9609 0648

Passcode: 888105

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Chair may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to recadmin@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on the meeting date, will not be read out loud, but will be included in a supplemental packet that will be sent to the Parks and Recreation Commission prior to the meeting and published on the City's website here: <https://www.burlingame.org/192/Parks-Recreation-Commission>

1. CALL TO ORDER – 7:00 p.m. – Community Center/Zoom

2. Roll Call

3. Approval of Minutes

- a. Draft Minutes - April 17, 2025

Attachments: [Draft Minutes](#)

The minutes to the May 15 and July 17, 2025 meetings will be available at the October 16, 2025 meeting.

4. Correspondence

5. Public Comments

Members of the public may speak about any item not on the agenda. The Ralph M. Brown Act (the State and local agency open meeting law) prohibits the Commission from acting on any matter that is not on the agenda. Speakers are asked to fill out a 'request to speak' card located on the table by the door and hand it to staff, although provision of a name, address or other identifying information is optional. The Chairperson may limit speakers to three minutes each.

6. Old Business

7. New Business

- a. Appointment of One Commissioner to the Time Capsule Ad Hoc Committee

Attachments: [STAFF REPORT](#)

Approval of a Pilot Program for Priority Use Times at Washington Park Sports Court

Attachments: [STAFF REPORT](#)

8. Staff and Commissioner Reports

9. Future Agenda Items

10. Adjournment

Next Meeting: Thursday, October 16, 2025

NOTICE: Any attendees wishing accommodations for disabilities should contact the Parks & Recreation Department at (650) 558-7323 at least 24 hours before the meeting. A copy of the agenda packet is available for review at the Recreation Center, 850 Burlingame Avenue, during normal office hours. The agendas and minutes are also available on the City's website: www.burlingame.org.