



# STAFF REPORT

**To:** Parks and Recreation Commission  
**Date:** January 15, 2026  
**From:** Joleen Helle, Administrative Assistant  
**Subject:** Commissioner Assignments for 2026

---

## **RECOMMENDATION**

Staff recommends that the Commission review the 2025 assignment list and provide input to the Chair for the 2026 assignments.

## **BACKGROUND**

Each year, the commissioner assignments are reviewed and as needed, modified by the Commission Chair. As new committees are needed throughout the year, the Parks and Recreation Director asks the Commission Chair to appoint committee members from the Commission. The number of commissioners per committee will vary based on the committee's type and needs but cannot exceed three under Brown Act requirements.

The current committees are:

The Dog Advisory Group provides guidance to City staff regarding dog-related matters. The Committee comprises two Council Members, two Parks and Recreation Commissioners, and City staff. The group only meets if needed.

The Field Use Ad Hoc Committee comprises 3 commissioners and staff. They are working with the field users to update the Field Use policy. It is anticipated that the policy update will be completed by summer 2025.

The Time Capsule Committee consists of one commissioner. The commissioner works with a representative from the Library Board, a representative from the Beautification Commission, and a Historical Society member on the 2026 Time Capsule.

The Pickleball Ad Hoc Committee is comprised of 2-3 commissioners and staff. The committee only meets as needed.

Each non-profit field user organization, the Parks and Recreation Foundation, and the Burlingame Aquatics Club has one commissioner assigned as a liaison. The expectation is that the assigned commissioner will contact the organization's leadership at least once per calendar year to learn about the organization's current needs and report back to the Commission.

**DISCUSSION**

The 2025 assignments are listed below.

<b>Special Committee</b>	<b>Commissioners</b>
Dog Advisory Group	Geire & Yu
Field Use Policy Ad Hoc Committee	Brunello, Chang, & Wettan
Time Capsule	Yu
Pickleball Ad Hoc Committee	VACANT, Brunello & Yu

<b>Non-Profit Organization</b>	<b>Commissioner</b>
Parks & Recreation Foundation	VACANT
Burlingame Youth Baseball Association	Brunello
Burlingame Girls Softball	Brunello
American Youth Soccer Organization	Geire
Coyotes Lacrosse	Wettan
Burlingame Soccer Club	Yu
Our Lady of Angels / St. Catherine	Wettan
Burlingame Aquatics Club	Chang
Mercy Burlingame	Geire

**FISCAL IMPACT**

There is no fiscal impact.