



City of Burlingame CITY COUNCIL AGENDA

**MONDAY, MAY 18, 2026 AT 7:00 PM
COUNCIL CHAMBERS
BURLINGAME CITY HALL
501 PRIMROSE ROAD
OR VIA ZOOM**

CITY COUNCIL MEMBERS:

Michael Brownrigg, Mayor
Andrea Pappajohn, Vice Mayor
Donna Colson
Desiree Thayer
Peter Stevenson

To Attend the Meeting in Person:

Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 867 0367 6684

Passcode: 004186

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 867 0367 6684

Passcode: 004186

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Mayor may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on Monday, May 18, 2026, will be included in a supplemental packet that will be sent to the City Council prior to the meeting and published here: <https://www.burlingame.org/169/City-Council--Agendas-and-Minutes>

LEVINE ACT

The Levine Act (California Government Code Section 84308) prohibits, in certain cases,

campaign contributions to members of the City Council by those who have proceedings (e.g., applications for land use and other entitlements, contracts, etc.) pending before the City Council and by those who may have an interest in proceedings (including those acting as agents for applicants or potential contractors). Moreover, the Levine Act may require disclosure of contributions by such individuals. The law is complex, and this brief description is not legal advice. If you or an agent have made any campaign contributions to a City Councilmember in the 12 months before a proceeding in which you have an interest or you are contemplating making a contribution within the 12 months after such a proceeding, you are urged to review the Levine Act and consider consulting an attorney. A 2023 version of the Levine Act and a Fair Political Practices Commission summary of it can be found on the City's website here: <https://www.burlingame.org/1206/Levine-Act-Information>

1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. REPORT OF REMOTE PARTICIPATION

Announcements of remote participation and basis for remote appearance by a City Councilmember pursuant to Government Code Section 54953.8 and Government Code Section 54953.8.3.

5. REPORT OUT FROM CLOSED SESSION

6. UPCOMING EVENTS

7. PRESENTATIONS

- a. "I Voted" and "Future Voter" Sticker Contest Winners
- b. Youth Advisory Committee ("YAC") Update
- c. National Public Works Week Proclamation
- d. Update on the 101 Corridor Connect Project from SamTrans

Attachments: [Presentation](#)

- e. Update on County Purchase of 1501-1521 Old Bayshore Highway, 1533-1545 Old Bayshore Highway, and 818-826 Mahler Road and Review of Prior County Purchases and Potential Future Purchases in Burlingame

Attachments: [Article on County's 2024 Purchase of Bayfront Properties](#)

8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak on any item not on the agenda. Members of the public

wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

9. CONSENT CALENDAR

Consent Calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a "Request to Speak" card for that item in advance of the Council's consideration of the Consent Calendar.

- a. Approval of City Council Meeting Minutes for the May 4, 2026 Closed Session

Attachments: [Closed Session Minutes](#)

- b. Approval of City Council Meeting Minutes for the May 4, 2026 Study Session

Attachments: [Study Session Minutes](#)

- c. Approval of City Council Meeting Minutes for the May 4, 2026 Regular Meeting

Attachments: [Meeting Minutes](#)

- d. Adoption of a Resolution Authorizing the First Amendment to the Inspection, Maintenance, and Repair Services for Fire Sprinklers, Fire Extinguishers, and Fire Suppression Systems Agreement with Tyco Technology formerly Johnson Control Fire Protection LP, to Increase the Contract Amount by \$50,000, for a Total Not-to-Exceed Amount of \$150,000

Attachments: [Staff Report](#)
[Resolution](#)
[First Amendment](#)
[Original Agreement](#)

- e. Adoption of a Resolution Awarding a Janitorial Services Contract to CCS Facilities Services in the Amount of \$1,172,337.56 for a Period of Three Years, and Authorizing the City Manager to Execute the Agreement

Attachments: [Staff Report](#)
[Resolution](#)
[Bid Summary](#)
[Janitorial Services Agreement](#)
[CCS Facilities Services Proposal](#)

- f. Adoption of a Resolution Awarding a \$1,950,402 Construction Contract to O'Grady Paving, Inc. for the 2026 Street Resurfacing Project, City Project No. 87130, Authorizing the City Manager to Execute the Construction Contract, and Authorizing a 15% Construction Contingency in the Amount of \$292,561

Attachments: [Staff Report](#)
[Resolution](#)
[Bid Summary](#)
[Construction Contract](#)
[Project Location Map](#)

- g. Adoption of a Resolution Authorizing the City Manager to Execute a Purchase Agreement with Spearus and Dell Technologies for Procurement and Deployment of Replacement Server and Storage Infrastructure for the City's Primary Data Center in the Amount of \$362,402, plus a 35% Contingency of \$126,840, for a Total Not-to-Exceed Authorization of \$489,241.

Attachments: [Staff Report](#)
[Resolution](#)

- h. Adoption of a Resolution Confirming the List of Designated Officials and Employees Required to File Form 700s Pursuant to the City of Burlingame's Conflict of Interest Code

Attachments: [Staff Report](#)
[Resolution](#)

- i. Approval of Quarterly Investment Report Period Ending March 31, 2026

Attachments: [Staff Report](#)
[Portfolio Holdings as of March 31, 2026](#)
[CERBT Strategy 2 Fund Facts for March 31, 2026](#)
[CERBT Quarterly Statement for March 31, 2026](#)
[PARS Monthly Statement for March 31, 2026](#)

- j. Approval of Revisions to the Investment Policy for Fiscal Year 2026-27

Attachments: [Staff Report](#)
[PFMAM Investment Policy Review Memo](#)
[Investment Policy Redlined](#)
[Investment Policy Proposed](#)

- k. Adoption of a Resolution Authorizing the City Manager to Execute an Amendment to the Memorandum of Understanding with the County of San Mateo for Participation in the Multi-Jurisdictional Safety Element Project to Extend the Term to December 31, 2026

Attachments: [Staff Report](#)
[Resolution](#)
[Memorandum of Understanding](#)

10. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing and Adoption of a Resolution to Renew the Levy and Collection of Assessments for the Downtown Burlingame Avenue Streetscape Improvements Project for Fiscal Year 2026-27

Attachments: [Staff Report](#)
[Resolution](#)
[Engineer's Report FY 2026-27](#)

- b. Report on Vacancies, Recruitment and Retention Efforts in Compliance with Assembly Bill 2561/Government Code 3502.3

Attachments: [Staff Report](#)

11. STAFF REPORTS (Public Comment)

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

13. FUTURE AGENDA ITEMS

Councilmembers may suggest items to be put on a future agenda.

14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, May 18, 2026 at (650) 558-7203 or at mhasselshearer@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, May 18, 2026 at (650) 558-7203 or at mhasselshearer@burlingame.org.

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING

FY 2026-27 Budget Study Session on Tuesday, May 19, 2026 at 5:30 p.m.

Regular City Council Meeting on Monday, June 1, 2026 at 7:00 p.m.

VIEW REGULAR COUNCIL MEETING ONLINE

<https://www.burlingame.org/169/City-Council---Agendas-and-Minutes>

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing City Clerk Meaghan Hassel-Shearer at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email, contact City Clerk Meaghan Hassel-Shearer at (650) 558-7203.