

**AMENDMENT NO. 1
TO AGREEMENT FOR PROFESSIONAL SERVICES
BETWEEN THE CITY OF BURLINGAME
AND KRAMER WORKPLACE INVESTIGATIONS**

THIS AMENDMENT NO. 1 TO AGREEMENT FOR PROFESSIONAL SERVICES (“Amendment No. 1”) is by and between Kramer Workplace Investigations, a Corporation (“Consultant”) and the City of Burlingame, a public body of the State of California (“City”) (collectively, the “Parties”) to provide Personnel Investigations and hereby amends the Agreement for Professional Services between the Parties dated September 23, 2025, hereinafter called the “Agreement”.

RECITALS

WHEREAS, on September 23, 2025, the City and Consultant executed that certain Agreement for personnel investigation services to support the Human Resources department in an amount not to exceed \$20,000; and

WHEREAS, the City has determined that additional work is required from the Consultant to support the Human Resources department past the original term of the Agreement; and

WHEREAS, additional funds are necessary to compensate for the additional work required by the Consultant to support the Human Resources department; and

WHEREAS, the amount of funds expended with the Consultant to date under prior engagements will exceed the purchasing authority of the City Manager and requires City Council approval; and

WHEREAS, the Consultant is available to continue providing their investigation expertise for the benefit of the City.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The above Recitals are fully incorporated into this Amendment No. 1.
2. Amending Section 2 of the Agreement: The Parties hereby agree to amend Section 2.b of the Agreement to increase the Maximum Compensation to a not-to-exceed maximum of Seventy Thousand Dollars (\$70,000).

3. Amending Section 5 of the Agreement: The Parties hereby agree to amend Section 5 of the Agreement to extend the term to a new termination date of December 31, 2026.

4. Except as expressly modified in this Amendment No 1, all other terms and conditions contained in the original Agreement shall remain in full force and effect.

IN WITNESS WHEREOF, Consultant and City execute this Amendment No. 1 to the Agreement, effective as of the date of the City's execution thereof.

CITY OF BURLINGAME
501 Primrose Road
Burlingame, CA 94010

KRAMER WORKPLACE INVESTIGATIONS
PO Box 266
Danville, CA 94526

By: _____
Lisa K. Goldman
City Manager

By: _____
Karen Kramer
Attorney

Date: _____

Date: _____

Attest: _____
Meaghan Hassel-Shearer
City Clerk

Approved as to form:

Michael Guina
City Attorney