



City of Burlingame BEAUTIFICATION COMMISSION AGENDA

**THURSDAY, FEBRUARY 05, 2026 AT 6:30 PM
BURLINGAME COMMUNITY CENTER (850
BURLINGAME AVE)
OR ZOOM MEETING**

COMMISSIONERS:

Sean Chu, Chair
Carol Batte
Marcia Bauer
Antoinette Damico
Richard Kirchner

To Attend the Meeting in Person:

Burlingame Community Center, 850 Burlingame Avenue, Burlingame, California 94010

To Attend the Meeting via Zoom:

Consistent with Government Code Section 54953, the meeting will also be held via Zoom.

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 817 1919 4821

Passcode: 413966

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 817 1919 4821

Passcode:413966

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Chair may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to parkadmin@burlingame.org. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on DATE, will not be read out loud, but will be included in a supplemental packet that will be sent to the Beautification Commission prior to the meeting and published on the City's website here:

<https://www.burlingame.org/189/Beautification-Commission>

1. CALL TO ORDER – 6:30 p.m. – Community Center/Zoom

2. ROLL CALL**3. MINUTES**

- a. December 4, 2025 Draft BBC Minutes

Attachments: [Draft Minutes](#)

4. CORRESPONDENCE**5. PUBLIC COMMENTS, NON-AGENDA**

Members of the public may speak on any item not on the agenda. Members of the public wishing to suggest an item for a future Commission agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Commission from acting on any matter that is not on the agenda.

6. OLD BUSINESS**7. NEW BUSINESS**

- a. Chair Rotation

Attachments: [Staff Report](#)
[Exhibit A](#)

- b. Business Landscape Award, Residential Sustainable Landscape Award, and Multi-Family Landscape Award Chair Rotation

Attachments: [Staff Report](#)
[Exhibit A](#)
[Exhibit B](#)

8. REPORTS**9. UPCOMING AGENDA ITEMS****10. ADJOURNMENT**

Next Regular Meeting: March 5, 2026

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact the Parks and Recreation Department at (650) 558-7330 or parksadmin@burlingame.org at least 24 hours before the meeting. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact the Parks and Recreation Department, at least 24-hours before the meeting at (650) 558-7330 or at parksadmin@burlingame.org.

Any writings or documents provided to a majority of the Burlingame Beautification Commission regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing the Parks and Recreation Department at parksadmin@burlingame.org.