

SIDE LETTER AGREEMENT  
BETWEEN  
AFSCME LOCAL 829 ADMINISTRATIVE UNIT  
AND  
THE CITY OF BURLINGAME

Representatives for the City of Burlingame and representatives for the American Federation of State, County, and Municipal Employees (AFSCME) Local 829 Administrative Unit have met and agree to modify the Memorandum of Understanding between the parties, which expires on June 30, 2026, for the following specific situation:

A language error was recently found in the AFSCME Local 829 Administrative Unit Memorandum of Understanding. Section 7.1 Salary Adjustments states, "Effective in the first full payroll period of July 2025, the City will provide a four (4%) salary increase to all bargaining unit members." The City has a long-standing practice to make the salary increase with the first pay period in July, which in 2025, starts on June 30. As written, the salary adjustment would be delayed to start on July 14, 2025, which was not the intent of the parties. Therefore, the language in the MOU should strike the word "full" from the sentence to reflect the past practice and intent.

The fiscal impact was budgeted accordingly, so there is no additional fiscal impact to this proposed change.

If the foregoing is in accordance with your understanding, please indicate your approval and acceptance in the space provided below.

For AFSCME Local 829  
Administrative Unit


  
\_\_\_\_\_  
Joleen Hellev, President

  
\_\_\_\_\_  
Kait Roelofs,  
AFSCME Business Representative

6/30/2025  
\_\_\_\_\_  
Date

For the City of Burlingame

  
\_\_\_\_\_  
Lisa K. Goldman, City Manager

  
\_\_\_\_\_  
Maria Saguisag-Sid,  
Human Resources Director

6/30/2025  
\_\_\_\_\_  
Date