

RESOLUTION NO. _____

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BURLINGAME
APPROVING A PROFESSIONAL SERVICES AGREEMENT IN THE AMOUNT OF
\$1,000,000, WITH GHIRARDELLI ASSOCIATES FOR CONSTRUCTION
MANAGEMENT AND INSPECTION SERVICES FOR PRIVATE DEVELOPMENT
PROJECTS AND AUTHORIZING THE CITY MANAGER TO EXECUTE THE
AGREEMENT**

WHEREAS, private development projects are complex and larger in scale with multi-year construction schedules; and

WHEREAS, staff has been utilizing professional construction management services since 2018 to assist staff to manage heavy construction activities, conduct daily inspections, review and monitor traffic control implementations, address public complaints, and respond to contractor/designer request for information; and

WHEREAS, the additional staffing demand placed by these large-scale private development projects has been best facilitated with consultant services without adding full time permanent staff; and

WHEREAS, staff issued a Request for Qualifications (RFQ) to various construction management and inspection firms on July 26, 2024, and two firms responded to the RFQ, CSG Consultants, Inc. and Ghirardelli Associates; and

WHEREAS, staff reviewed both proposals and wishes to enter into a professional services agreement with both firms to handle the existing and future construction oversight for private development projects.

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Burlingame, California, which finds, orders, and determines as follows:

1. The public interest and convenience require execution of the Professional Services Agreement in the amount of \$1,000,000, with Ghirardelli Associates, in the form attached hereto, for construction management and inspection services for private development projects.
2. The City Manager is authorized to sign said agreement on behalf of the City of Burlingame.
3. The City Clerk is instructed to attest such signature.

Donna Colson, Mayor

I, Meaghan Hassel Shearer, City Clerk of the City of Burlingame, certify that the foregoing Resolution was introduced at a regular meeting of the City Council held on the 4th day of November, 2024 and was adopted thereafter by the following vote:

AYES: COUNCILMEMBERS:

NOES: COUNCILMEMBERS:

ABSENT: COUNCILMEMBERS:

Meaghan Hassel Shearer, City Clerk