



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda Parks & Recreation Commission

Thursday, January 16, 2025

7:00 PM

Burlingame Community Center
850 Burlingame Avenue

Consistent with Government Code Section 54953, this Parks & Recreation Commission Meeting will be held via Zoom in addition to in person.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting from home or attend the meeting in person. Below is information on how the public may observe and participate in the meeting.

To Attend the Meeting in Person:

Location: Burlingame Community Center, 850 Burlingame Ave, Burlingame, California 94010

To Attend the Meeting via Zoom or Phone:

Please click on the link below to join the webinar:

[https://us02web.zoom.us/j/81596090648?](https://us02web.zoom.us/j/81596090648?pwd=SATABckh8rWpDnSGKatumabbskD9OY.1)

[pwd=SATABckh8rWpDnSGKatumabbskD9OY.1](https://us02web.zoom.us/j/81596090648?pwd=SATABckh8rWpDnSGKatumabbskD9OY.1)

Passcode:888105

Or Telephone:

Dial(for higher quality, dial a number based on your current location):

+1 669 900 6833 US (San Jose)

Webinar ID: 815 9609 0648

Passcode: 888105

International numbers available: <https://us02web.zoom.us/j/81596090648?pwd=SATABckh8rWpDnSGKatumabbskD9OY.1>

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Public Address Request Form" card located on the table by the door and then hand it to staff. The provisions of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, however, the Chair may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to recreation1@burlingame.org. Emailed comments will not be read out loud, but they will be noted for the record. Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda.

Emailed public comments that are received by 4:00 p.m. on Thursday, January 16, 2025, will be included in a supplemental packet that will be sent to the Parks & Recreation Commission prior to the meeting and published on the website here: <https://www.burlingame.org/192/Parks-Recreation-Commission>

1. Call to Order**2. Roll Call****3. Approval of Minutes**

- a. Draft Minutes December 19, 2024

Attachments: [Minutes](#)

4. Correspondence**5. Public Comments**

Members of the public may speak about any item not on the agenda. The Ralph M. Brown Act (the State and local agency open meeting law) prohibits the Commission from acting on any matter that is not on the agenda. Speakers are asked to fill out a 'request to speak' card located on the table by the door and hand it to staff, although provision of a name, address or other identifying information is optional. The Chairperson may limit speakers to three minutes each.

6. Old Business**7. New Business**

- a. Commissioner Assignments

Attachments: [Staff Report](#)

8. Staff and Commissioner Reports**9. Future Agenda Items**

10. Adjournment

Next Meeting: February 20, 2025

NOTICE: Any attendees wishing accommodations for disabilities should contact the Parks & Recreation Department at (650) 558-7323 at least 24 hours before the meeting. A copy of the agenda packet is available for review at the Community Center, 850 Burlingame Avenue, during normal office hours. The agendas and minutes are also available on the City's website: www.burlingame.org.