



# City of Burlingame

## LIBRARY BOARD OF TRUSTEES

### AGENDA

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**TUESDAY, MARCH 17, 2026 AT 5:30 PM**  
**MAIN LIBRARY**  
**480 PRIMROSE ROAD**

**TRUSTEES:**

Sid Palani, Chair  
Mark Lucchesi  
Kerry Bitner  
Uma Rao Krishnan  
Jill Goldsmith

**To Attend the Meeting in Person:**

Upper Level Conference Room, 480 Primrose Road, Burlingame, California 94010

**To Provide Public Comment in Person:**

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card and hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, but the Chair may adjust the time limit in light of the number of anticipated speakers.

**To Provide Public Comment via Email:**

Members of the public may provide written comments by email to [bpladmin@plsinfo.org](mailto:bpladmin@plsinfo.org). Your email should include the specific agenda item on which you are commenting. Please note if your comment concerns an item that is not on the agenda. Emailed public comments that are received by 4:00 p.m. on 3/17/2026, will be included in a supplemental packet that will be sent to the Library Board of Trustees prior to the meeting and published on the City's website here:

<https://www.burlingame.org/191/Library-Board-of-Trustees>

**1. CALL TO ORDER – 5:30 p.m.**

**2. ROLL CALL**

**3. APPROVAL OF MINUTES**

- a. Minutes - February 17, 2026

Attachments: [Minutes - February 17, 2026](#)

**4. PUBLIC COMMENTS, NON-AGENDA**

Members of the public may speak on any item not on the agenda. Members of the public wishing to suggest an item for a future Library Board of Trustees' agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Trustees from acting on any matter that is not on the agenda.

**5. CORRESPONDENCE AND INFORMATION**

- a. Library Statistics Report

Attachments: [Library Statistics Packet Feb 2026.pdf](#)

**6. REPORTS**

- a. City Librarian's Report

Attachments: [March 2026 Report.pdf](#)

- b. Time Capsule Committee Report

- c. Equity Team

Attachments: [Equity Team](#)

**7. UNFINISHED BUSINESS**

- a. Easton Air-Conditioning Update

- b. Lane Room Renovation Update

Attachments: [BL Renovation-Facilities Technical Meeting #2.pdf](#)

- c. SVCF

**8. NEW BUSINESS**

- a. Trustee Krishnan and Tech Services Collaboration

- b. NetFile Ethics/Form 700 Training Discussion

- c. A.I. Discussion

**9. FUTURE AGENDA ITEMS****10. ANNOUNCEMENTS****11. ADJOURNMENT**

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact the Library Administrative office, by 10:00 a.m. on 3/17/2026 at (650) 558-7400 or at [bpladmin@plsinfo.org](mailto:bpladmin@plsinfo.org). Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact the Library Administrative office by 10:00 a.m. on 3/17/2026 at (650) 558-7400 or at [bpladmin@plsinfo.org](mailto:bpladmin@plsinfo.org).

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

**NEXT LIBRARY BOARD OF TRUSTEES' MEETING**  
**Regular Library Board of Trustees Meeting on DATE**

Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection via [www.burlingame.org](http://www.burlingame.org) or by emailing the Library Administrative office at [bpladmin@burlingame.org](mailto:bpladmin@burlingame.org). If you are unable to obtain information via the City's website or through email, contact the Library Administrative office at 650-558-7400.