



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Monday, October 21, 2024

7:00 PM

Council Chambers

Consistent with Government Code Section 54953, this City Council Meeting will be held via Zoom in addition to in person.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting from home or attend the meeting in person. Below is the information on how the public may observe and participate in the meeting.

To Attend the Meeting in Person:

Location: Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 847 7962 7471

Passcode: 797402

To access the meeting by phone:

Dial 1-669-900-6833

Meeting ID: 847 7962 7471

Passcode: 797402

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provisions of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, however, the Mayor may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org. Emailed comments should include the specific agenda item on which you are commenting. Note that your comment concerns an item that is not on the agenda. The length of the comment should be commensurate with the three minutes customarily allowed for verbal comments which is approximately 250 to 300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on Monday, October 21, 2024. The City will make every effort to read emails received after that time but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record will be provided to the City Council after the meeting.

1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom**To access the meeting by computer:**

Go to www.zoom.us/join

Meeting ID: 847 7962 7471

Passcode: 797402

To access the meeting via phone:

Dial 1-669-900-6833

Meeting ID: 847 7962 7471

Passcode: 797402

2. PLEDGE OF ALLEGIANCE TO THE FLAG**3. ROLL CALL****4. REQUEST FOR AB 2449 REMOTE PARTICIPATION**

Announcements/consideration and approval of requests by Councilmembers to participate pursuant to AB 2449 (Government Code Section 54943(f)).

5. REPORT OUT FROM CLOSED SESSION**6. UPCOMING EVENTS****7. PRESENTATIONS****a. Beautification Awards**

- b. San Mateo County Ombudsmen Presentation
- c. Caltrans' El Camino Real Renewal Presentation

8. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

9. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

- a. Approval of City Council Meeting Minutes for the October 7, 2024 City Council Meeting

Attachments: [Meeting Minutes](#)

- b. Adoption of a Resolution Authorizing the City Manager to Execute a \$289,133 Construction Contract with TK Elevator Corporation for the Donnelly Parking Garage Elevator Modernization, City Project No. 86430, and Approving a Fund Transfer of \$165,000 From the Parking Enterprise Fund

Attachments: [Staff Report](#)
 [Resolution](#)
 [Construction Contract](#)
 [TK Elevator Corporation Sourcewell Contract](#)
 [Project Location Map](#)

- c. Adoption of a Resolution Authorizing the City Manager to Execute a Cost Sharing Agreement with the Town of Hillsborough and City of Millbrae for the Highline Pipeline Project

Attachments: [Staff Report](#)
 [Resolution](#)
 [Cost Sharing Agreement with Draft Framework for the Project Operating Agreeer](#)
 [Project Location Map](#)

- d. Adoption of Resolutions Awarding a \$6,674,000.00 Construction Contract to Azul Works, Inc. for the Town Square Project and Authorizing the City Manager to Execute the Contract and Negotiate and Execute Amendments Thereto, City Project No. 86120; Approving a \$400,000 Professional Services Agreement with Nickitas 7280 for Construction Management Services Related to the Project; and Approving a \$305,225 Amendment No. 2 to the Professional Services Agreement with SWA Group, for a Total Compensation of \$929,850, for Engineering and Design Support During Construction

Attachments:

[Staff Report](#)

[Resolution Awarding Construction Contract with Azul Works, Inc.](#)

[Construction Contract with Azul Works, Inc.](#)

[Bid Summary](#)

[Resolution Approving Professional Services Agreement with Nickitas 7280](#)

[Professional Services Agreement with Nickitas 7280](#)

[Resolution Approving the 2nd Amendment to the Professional Services Agreeem](#)

[2nd Amendment to the Professional Services Agreement with SWA Group](#)

[Conceptual Plan](#)

- e. Adoption of a Resolution Accepting the Pacific Library Partnership Technology and Innovation Grant in the Amount of \$9,957 for the Sustainable Future Grant Project and Amending the 2024-2025 Budget for the Grant Fund to Include the Additional Appropriation and Revenue

Attachments:

[Staff Report](#)

[Resolution](#)

- f. Adoption of a Resolution of Intent to Amend the City of Burlingame's Fiscal Year 2024-25 Master Fee Schedule and Set the Public Hearing for Such Amendment for November 18, 2024, at 7:00 pm. at the City of Burlingame City Council Chambers

Attachments:

[Staff Report](#)

[Resolution](#)

[2024-25 Proposed Master Fee Schedule](#)

10. PUBLIC HEARINGS (Public Comment)

- a. Introduction of an Ordinance Repealing and Replacing Chapter 18.30 of Title 18 of the Burlingame Municipal Code to Adopt Local Amendments to Part 11 of the State Building Code and Creating a New Chapter 18.31 of Title 18 of the Burlingame Municipal Code to Adopt Local Amendments to Part 6 of the State Energy Code (CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3))

Attachments: [Staff Report](#)
 [Ordinance](#)
 [Multifamily Study](#)
 [Nonresidential Study](#)
 [Single Family Study](#)

11. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

- a. Adoption of a Resolution Adopting the 2024 Emergency Operations Plan (EOP) Basic Plan; CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378(b)(2) and 15378(b)(5)

Attachments: [Staff Report](#)
 [Resolution](#)
 [2024 City of Burlingame/Town of Hillsborough Emergency Operations Plan \(EO\)](#)

12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

13. FUTURE AGENDA ITEMS

14. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at www.burlingame.org.

15. ADJOURNMENT

Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday, October 21, 2024 at (650) 558-7203 or at mhasselshearer@burlingame.org. Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, October 21, 2024 at (650) 558-7203 or at mhasselshearer@burlingame.org.

Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING
Regular City Council Meeting on Monday, November 4, 2024
VIEW REGULAR COUNCIL MEETING ONLINE
www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing City Clerk Meaghan Hassel-Shearer at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email contact the City Clerk at (650) 558-7203.