



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda Planning Commission

Monday, April 22, 2024

7:00 PM

Council Chambers/Online

Consistent with Government Code Section 54953, this Planning Commission Meeting will be held in person and virtually via Zoom.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting virtually or attend the meeting in person. Below is information on how the public may observe and participate in the meeting.

To Attend the Meeting in Person:

Location: Council Chambers, 501 Primrose Road, Burlingame, California 94010

To Attend the Meeting via Zoom:

To access the meeting by computer:

Go to www.zoom.us/join

Meeting ID: 876 5999 5806

Passcode: 645460

To access the meeting by phone:

Dial 1-669-444-9171

Meeting ID: 876 5999 5806

Passcode: 645460

To Provide Public Comment in Person:

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provision of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, however, the Chair may adjust the time limit in light of the number of anticipated speakers.

To Provide Public Comment via Email:

Members of the public may provide written comments by email to publiccomment@burlingame.org to be read aloud during the public comment period for an agenda item. Emailed comments should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the Consent Calendar. The length of the comment should be commensurate with the three minutes customarily allowed for verbal comments which is approximately 250-300 words. To ensure that your comment is received and read to the Planning Commission for the appropriate agenda item, please submit your email no later than 5:00 p.m. on April 22, 2024. The City will make every effort to read emails received after that time but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record will be provided to the Planning Commission after the meeting.

1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Online**2. ROLL CALL****3. REQUEST FOR AB 2449 REMOTE PARTICIPATION**

Announcements/consideration and approval of requests by Planning Commissioners to participate remotely pursuant to AB 2449 (Government Code Section 54943(f)).

4. APPROVAL OF MINUTES**a. Draft April 8, 2024 Planning Commission Meeting Minutes**

Attachments: [Draft April 8, 2024 Planning Commission Meeting Minutes](#)

5. APPROVAL OF AGENDA**6. PUBLIC COMMENTS, NON-AGENDA**

The public is permitted to speak on items that are listed under the Consent Calendar, Commissioner's Reports, Director Reports, Requests for Future Agenda Items, new items, or items not on the agenda. Public comments for scheduled agenda items should wait until that item is heard by the Planning Commission.

Persons are required to limit their remarks to three (3) minutes unless an extension of time is granted by the Chair. Speakers desiring answers to questions should direct them to the Planning Commission and, if relevant, the Commission may direct them to the appropriate staff member. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Planning Commission from acting on any matter that is not on the agenda.

7. STUDY ITEMS

There are no Study Items.

8. CONSENT CALENDAR

Items on the consent calendar are considered to be routine. They are acted on simultaneously unless separate discussion and/or action is requested by the applicant, a member of the public or a commissioner prior to the time the Commission votes on the motion to adopt.

- a. 1427 Montero Avenue, zoned R-1 - Application for Design Review, Special Permit for declining height envelope, and Variances for building height and side setback for a second story addition to an existing single-unit dwelling. The project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per Section 15301(e)(1) of the CEQA Guidelines. (Travis Culwell, applicant and property owner; Costa Brown Architecture, architect) (66 noticed) Staff Contact: Brittany Xiao

Attachments: [1427 Montero Ave - Staff Report](#)
[1427 Montero Ave - Attachments](#)
[1427 Montero Ave - Plans](#)

9. REGULAR ACTION ITEMS

- a. 34 Dwight Road, zoned R-1 - Application for Amendment to Design Review for proposed changes to a previously approved project for a first and second story addition to an existing single-unit dwelling. This project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per Section 15303(a) of the CEQA Guidelines. (Jesse Geurse, Geurse Conceptual Design, Inc., applicant and designer; Peter Gorski and Suzanne Nguyen, property owners) (66 noticed) Staff Contact: Erika Lewit

Attachments: [34 Dwight Rd - Staff Report](#)
[34 Dwight Rd - Attachments](#)
[34 Dwight Rd - Plans](#)

10. DESIGN REVIEW STUDY

- a. 1148 Bernal Avenue, zoned R-1 – Application for Special Permit for a new second floor deck addition to an existing single-unit dwelling. (Tim Raduenz, Form One Design, designer; Stefan and Seoyoung Fischer, property owners) (55 noticed) Staff Contact: Brittany Xiao

Attachments: [1148 Bernal Ave - Staff Report](#)
[1148 Bernal Ave - Attachments](#)
[1148 Bernal Ave - Plans](#)

11. COMMISSIONER'S REPORTS

12. DIRECTOR REPORTS

- Commission Communications
- City Council regular meeting April 15, 2024

13. FUTURE AGENDA ITEMS

14. ADJOURNMENT

Notice: Any individuals who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet or other writings that may be distributed at the meeting, should contact Ruben Hurin, Planning Manager, by 10:00 a.m. on Monday, April 22, 2024 at rhurin@burlingame.org or 650-558-7256. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for inspection via www.burlingame.org/planningcommission/agenda or by emailing the Planning Manager at rhurin@burlingame.org. If you are unable to obtain information via the City's website or through email, contact the Planning Manager at 650-558-7256.

An action by the Planning Commission is appealable to the City Council within 10 days of the Planning Commission's action on April 22, 2024. If the Planning Commission's action has not been appealed or called up for review by the Council by 5:00 p.m. on May 2, 2024, the action becomes final. In order to be effective, appeals must be in writing to the City Clerk and must be accompanied by an appeal fee of \$784.00, which includes noticing costs.