



# City of Burlingame

BURLINGAME CITY HALL  
501 PRIMROSE ROAD  
BURLINGAME, CA 94010

## Meeting Agenda - Final City Council

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Monday, April 1, 2024

7:00 PM

Council Chambers/.Zoom

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Consistent with Government Code Section 54953, this City Council Meeting will be held via Zoom in addition to in person.

To maximize public safety while still maintaining transparency and public access, members of the public can observe the meeting from home or attend the meeting in person. Below is the information on how the public may observe and participate in the meeting.

**To Attend the Meeting in Person:**

**Location: 501 Primrose Road, Burlingame, California 94010**

**To Attend the Meeting via Zoom:**

**To access the meeting by computer:**

**Meeting ID: 820 1565 8238**

**Passcode: 355696**

**To access the meeting by phone:**

**Meeting ID: 820 1565 8238**

**Passcode: 355696**

**To Provide Public Comment in Person:**

Members of the public wishing to speak will be asked to fill out a "Request to Speak" card located on the table by the door and then hand it to staff. The provisions of a name, address, or other identifying information is optional. Speakers are limited to three minutes each, however, the Mayor may adjust the time limit in light of the number of anticipated speakers.

**To Provide Public Comment via Email:**

Members of the public may provide written comments by email to [publiccomment@burlingame.org](mailto:publiccomment@burlingame.org). Emailed comments should include the specific agenda item on which you are commenting. Note that your comment concerns an item that is not on the agenda. The length of the comment should be commensurate with the three minutes customarily allowed for verbal comments which is approximately 250 to 300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on Monday, April 1, 2024. The City will make every effort to read emails received after that time but cannot guarantee such emails will be read into the record. Any emails received after that 5:00 p.m. deadline which are not read into the record will be provided to the City Council after the meeting.

**1. CALL TO ORDER - 7:00 p.m. - Council Chambers/Zoom****To access the meeting by computer:**

Go to [www.zoom.us/join](http://www.zoom.us/join)

Meeting ID: 820 1565 8238

Passcode: 355696

**To access the meeting via phone:**

Dial 1-669-900-6833

Meeting ID: 820 1565 8238

Passcode: 355696

**2. PLEDGE OF ALLEGIANCE TO THE FLAG****3. ROLL CALL****4. REQUEST FOR AB 2449 REMOTE PARTICIPATION**

*Announcements/consideration and approval of requests by Councilmembers to participate pursuant to AB 2449 (Government Code Section 54953(f))*

**5. REPORT OUT FROM CLOSED SESSION****6. UPCOMING EVENTS****7. PRESENTATIONS****a. Update from Peninsula Clean Energy ("PCE")**

## 8. PUBLIC COMMENTS, NON-AGENDA

*Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.*

## 9. APPROVAL OF CONSENT CALENDAR

*Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.*

- a. Adoption of a Resolution Authorizing the City Manager to Execute an Agreement with California Tree Solutions for the 2024 Eucalyptus Tree Work Along California Drive in the Amount of \$94,680 and Increasing the Parks Division Contractual Services Operating Budget Appropriation by \$94,680

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Agreement with California Tree Solutions](#)

- b. Adoption of a Resolution Approving an Agreement with OpenGov, Inc. to Provide Asset Management Software Services for the Maintenance Divisions of the Public Works and Parks and Recreation Departments in the Amount of \$227,213.79 for a Three-Year Period and Authorizing the City Manager to Execute the Agreement

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Purchase Agreement](#)

- c. Adoption of a Resolution Accepting the 2023 Sidewalk Repair Program in the Amount of \$641,930 by R&S Construction Management, Inc., City Project No. 86450

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Final Progress Payment](#)  
                              [Project Location Map](#)

- d. Adoption of a Resolution of Intention to Levy Broadway Area Business Improvement District Assessments for Fiscal Year 2024-25; Setting a Public Hearing for May 6, 2024; and Approving the District's Annual Report for 2023-24

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [BABID Annual Report](#)  
                              [Notice](#)

- e. Adoption of a Resolution Approving a Correction to the Compensation and Benefit Plan for the City of Burlingame Department Head and Unrepresented Classifications, and Authorizing the City Manager to Execute the Plan on Behalf of the City

Attachments:     [Staff Report](#)  
                              [Resolution](#)  
                              [Attachment](#)

- f. Approval of Out-of-State Travel for the Parks and Recreation Director and Recreation Manager to Attend the National Recreation and Parks Association Annual Conference

Attachments:     [Staff Report](#)

## 10. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing and Adoption of a Resolution Adjusting the Storm Drainage Fee for Fiscal Year 2024-25 by 2.0% Based on the CPI - San Francisco Area as Published on March 12, 2024

Attachments:     [Staff Report](#)  
                              [Resolution](#)  
                              [February 2024 CPI](#)

**b. 1200 -1340 Old Bayshore Highway, Peninsula Crossing Project**

Adoption of a Resolution Certifying the Final Environmental Impact Report (FEIR) Including a Water Supply Assessment (WSA) for an Application for Commercial Design Review, Special Permits for Building Height and Development Under Tier 3/Community Benefits, a Vesting Tentative Map and Development Agreement for a New Office/Research & Development Project, Consisting of Three 11-Story Office/Research & Development Buildings and Two 10- and 10.5-Story Parking Structures

Adoption of a Resolution Approving an Application for Commercial Design Review, Special Permits for Building Height and Development Under Tier 3/Community Benefits, a Vesting Tentative Map for a New Office/Research & Development Project, Consisting of Three 11-Story Office/Research & Development Buildings and Two 10- and 10.5-Story Parking Structures

Introduction and First Reading of a Proposed Ordinance Adopting a Development Agreement Between the City of Burlingame and Property Owners (DW Burlingame I Owner LLC; DW Burlingame II Owner LLC; DW Burlingame I Owner A LLC; DW Burlingame II Owner B LLC; and DW Burlingame III Owner LLC)

**Attachments:**[Staff Report](#)[Resolution Certifying FEIR](#)[Environmental Impact Report \(EIR\)](#)[EIR Response to Comments](#)[EIR Mitigation Monitoring and Reporting Plan](#)[EIR Appendices](#)[CEQA Findings of Fact](#)[Resolution Entitlements](#)[Project Plans - Volume 1 \(General, Site & Civil\)](#)[Project Plans - Volume 2 \(Landscaping, Shoreline Structures, Site Lighting\)](#)[Project Plans - Volume 3 \(Buildings 1-3; South and North Parking Structures\)](#)[Vesting Tentative Map](#)[Ordinance](#)[Ordinance Attachment 1 - Development Agreement](#)[Planning Commission Meeting Minutes - March 11, 2024](#)[Planning Commission Staff Report - March 11, 2024](#)[Planning Commission Staff Report Attachments - March 11, 2024](#)**11. STAFF REPORTS AND COMMUNICATIONS (Public Comment)****12. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS**

*Councilmembers report on committees and activities and make announcements.*

**13. FUTURE AGENDA ITEMS****14. ACKNOWLEDGMENTS**

*The agendas, packets, and meeting minutes from the Planning Commission, Traffic Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and the Library Board of Trustees are available online at [www.burlingame.org](http://www.burlingame.org).*

**15. ADJOURNMENT**

*Notice: Any attendees who require assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday, April 1, 2024 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). Any individual who wishes to request an alternate format for the agenda, meeting notice, or other writings that are distributed at the meeting should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, April 1, 2024 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org).*

*Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.*

**NEXT CITY COUNCIL MEETING**

**Joint Planning Commission and City Council Study Session on Saturday, April 13,  
2024 at 9:00 a.m.**

**Regular City Council Meeting on Monday, April 15, 2024 at 7:00 p.m.**

**VIEW REGULAR COUNCIL MEETING ONLINE**

**[www.burlingame.org/video](http://www.burlingame.org/video)**

*Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via [www.burlingame.org](http://www.burlingame.org) or by emailing City Clerk Meaghan Hassel-Shearer at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). If you are unable to obtain information via the City's website or through email, contact the City Clerk at (650) 558-7203.*