



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda Planning Commission

Monday, April 8, 2019

7:00 PM

Council Chambers

STUDY SESSION - 6:00 p.m. - Conference Room A

a. Discussion of Planning Commission Procedural Issues and Architectural Elements

Attachments: [Memorandum](#)
[Residential Design Guidebook - Roof Design Component](#)

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

a. Draft March 11, 2019 Planning Commission Meeting Minutes

Attachments: [Draft March 11, 2019 Planning Commission Meeting Minutes](#)

b. Draft March 25, 2019 Planning Commission Meeting Minutes

Attachments: [Draft March 25, 2019 Planning Commission Meeting Minutes](#)

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Planning Commission agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Planning Commission from acting on any matter that is not on the agenda. Speakers are asked to fill out a "request to speak" card located on the table by the door and hand it to staff, although the provision of a name, address or other identifying information is optional. Speakers are limited to three minutes each; the Chair may adjust the time limit in light of the number of anticipated speakers.

6. STUDY ITEMS

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine. They are acted on simultaneously unless separate discussion and/or action is requested by the applicant, a member of the public or a commissioner prior to the time the Commission votes on the motion to adopt.

- a. 1431 El Camino Real, zoned R-3 - Application for a One Year Permit Extension for a previously approved application for a Mitigated Negative Declaration, Condominium Permit, Design Review, and Parking Variance for the use of mechanical parking lifts for a new 3-story, 6-unit condominium building (Levy Design Partners, applicant and architect; GGH Investment LLC, property owner) (132 noticed) Staff Contact: Catherine Keylon

Attachments: [1431 El Camino Real - Staff Report](#)
 [1431 El Camino Real - Attachments](#)
 [1431 El Camino Real - Plans](#)

8. REGULAR ACTION ITEMS

- a. 748 Plymouth Way, zoned R-1 - Application for Design Review for a second story addition and interior remodel to an existing single family dwelling. This project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per Section 15301(e) (1) of the CEQA Guidelines.(Mark Percy, applicant and architect; Heather & Ekine Akuiyibo, property owners) (108 noticed) Staff Contact: Michelle Markiewicz

Attachments: [748 Plymouth Way - Staff Report](#)
 [748 Plymouth Way - Attachments](#)
 [748 Plymouth Way - Plans](#)

- b. 1125 Oxford Road, zoned R-1 - Application for a Special Permit for reduction in the number of on-site parking spaces. This project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per Section 15301(e) (1) of the CEQA Guidelines. (James Neubert Architects, architect; Vishal Jangla, property owner) (128 noticed) Staff Contact: Catherine Keylon

Attachments: [1125 Oxford Rd - Staff Report](#)
 [1125 Oxford Rd - Attachments](#)
 [1125 Oxford Rd - Plans](#)

- c. 2217 Davis Drive, zoned R-1 - Application for Design Review for a first and second story addition to an existing single family dwelling. This project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per Section 15301(e)(1) of the CEQA Guidelines. (Paul Yep and Mei Ling Tang, applicants and property owners; MEI Architects, architect) (88 noticed) Staff Contact: Sonal Aggarwal

Attachments: [2217 Davis Dr - Staff Report](#)
 [2217 Davis Dr - Attachment](#)
 [2217 Davis Dr - Plans](#)

- d. 722 Crossway Road, zoned R-1 - Application for Design Review Amendment for as-built changes to a previously approved application for a first and second story addition to an existing single family dwelling. This project is Categorically Exempt from the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15301(e)(1). (Bill Buckleman, applicant and contractor, JoAnn Gann, designer; Jeannie and Noah Tyan, property owners) (75 noticed) Staff Contact: Erika Lewit

Attachments: [722 Crossway Rd - Staff Report](#)
 [722 Crossway Rd - Attachments 1](#)
 [722 Crossway Rd - Attachments 2](#)

9. DESIGN REVIEW STUDY

10. COMMISSIONER'S REPORTS

11. DIRECTOR REPORTS

- Commission Communications
- City Council regular meeting April 1, 2019

12. ADJOURNMENT

Note: An action by the Planning Commission is appealable to the City Council within 10 days of the Planning Commission's action on April 8, 2019. If the Planning Commission's action has not been appealed or called up for review by the Council by 5:00 p.m. on April 18, 2019, the action becomes final. In order to be effective, appeals must be in writing to the City Clerk and must be accompanied by an appeal fee of \$551, which includes noticing costs.

Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection during normal business hours at the Community Development/Planning counter, City Hall, 501 Primrose Road, Burlingame, California.