



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final Library Board of Trustees

Tuesday, February 19, 2019

5:30 PM

Library Conference Room

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a. Adoption of the Library Board of Trustees Meeting Minutes for January 15, 2019

Attachments: [Meeting Minutes](#)

4. FROM THE FLOOR (PUBLIC COMMENTS)

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Library Board of Trustee agenda may do so during the public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Library Board of Trustees from acting on any matter that is not on the agenda.

5. CORRESPONDENCE AND INFORMATION

- a. January 2019 Statistics
- b. California State Library Report 2017-2018

Attachments: [Annual Report](#)

6. REPORTS

- a. City Librarian's Report
- Attachments: [February 2019 Report](#)
[Posting Policy](#)
- b. Foundation Report
- c. Speaker's Series
- d. Trustee Account Balance and Detailed Spending Report

Attachments: [Trustee Account](#)

7. UNFINISHED BUSINESS

- a. Book Store Discussion
- b. Silicon Valley Community Foundation

Attachments: [2019 Refresher on Funds](#)
 [Investment Performance](#)
 [Roger and Jean Hunt Duncan Foundation](#)

- c. Staff Fika Cafe Coupon
- d. BMI - Advanced Star Project

8. NEW BUSINESS

- a. New Building Security Issues
- b. Lane Room Upgrade
- c. Form 700 Due April 1, 2019
- d. Trustees Use of Their City E-Mail

9. ANNOUNCEMENTS**10. ACTION ITEMS****11. ADJOURNMENT**

Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection at the Reference Desk of the Burlingame Public Library, 480 Primrose Road, Burlingame, California