



# City of Burlingame

BURLINGAME CITY HALL  
501 PRIMROSE ROAD  
BURLINGAME, CA 94010

## Meeting Agenda - Final Library Board of Trustees

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Tuesday, April 16, 2019

5:30 PM

Library Conference Room

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### 1. CALL TO ORDER

### 2. ROLL CALL

### 3. APPROVAL OF MINUTES

#### a. Library Board of Trustee Minutes for March 19, 2019

Attachments:     [Meeting Minutes](#)

### 4. FROM THE FLOOR (PUBLIC COMMENTS)

*Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Library Board of Trustee agenda may do so during the public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Library Board of Trustees from acting on any matter that is not on the agenda.*

### 5. CORRESPONDENCE AND INFORMATION

#### a. March 2019 Statistics

Attachments:     [Library Programs March 2019](#)  
                              [Circulation March 2019](#)  
                              [12 month Circulation March 2019](#)

### 6. REPORTS

#### a. City Librarian's Report

Attachments:     [Report](#)

#### b. Foundation Report

#### c. Speaker's Series

#### d. Trustee Account Balance and Detailed Spending Report

Attachments:     [Library Account](#)

- e. Monthly Topic - Children's Department

## 7. UNFINISHED BUSINESS

- a. Lane Room Upgrade Report by D-Tech Interns
- b. Window Shade Quote

Attachments:      [Quote](#)

## 8. NEW BUSINESS

- a. Budget for Fiscal Year 2019-2020

Attachments:      [Proposed Budget](#)

- b. Census

Attachments:      [Census Summary](#)

## 9. ANNOUNCEMENTS

## 10. ACTION ITEMS

## 11. ADJOURNMENT

*Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection at the Reference Desk of the Burlingame Public Library, 480 Primrose Road, Burlingame, California.*