



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Monday, September 16, 2019

7:00 PM

Council Chambers

CLOSED SESSION - 6:00 p.m. - Conference Room A

- a. Approval of the Closed Session Agenda
- b. Closed Session Community Forum: Members of the Public May Address the Council on any Item on the Closed Session Agenda at this Time
- c. Adjournment into Closed Session
- d. Conference with Labor Negotiators (Government Code Section 54957.6)
City Designated Representatives: Timothy L. Davis, HR Director Sonya M. Morrison, City Manager Lisa K. Goldman, City Attorney Kathleen Kane, Finance Director Carol Augustine
Employee Organizations: AFSCME BMM Unit, Department Heads and Unrepresented
- e. Conference with Real Property Negotiators (California Government Code Section 54956.8)
Property: City of Burlingame Parking Lots F (APN 029 224 270) and N (APN 029 231 240 and 029-231-060)
Agency Negotiators: City Attorney Kathleen Kane, City Manager Lisa K. Goldman, Community Development Director Kevin Gardiner
Negotiating Parties: Pacific West Communities, Inc.
Under Negotiation: Price and terms

Note: Public comment is permitted on all action items as noted on the agenda below and in the non-agenda public comment provided for in item 7.

Speakers are asked to fill out a "request to speak" card located on the table by the door and hand it to staff, although the provision of a name, address or other identifying information is optional. Speakers are limited to three minutes each; the Mayor may adjust the time limit in light of the number of anticipated speakers.

All votes are unanimous unless separately noted for the record.

- 1. CALL TO ORDER - 7:00 p.m. - Council Chambers**
- 2. PLEDGE OF ALLEGIANCE TO THE FLAG**
- 3. ROLL CALL**

4. REPORT OUT FROM CLOSED SESSION**5. UPCOMING EVENTS****6. PRESENTATIONS****7. PUBLIC COMMENTS, NON-AGENDA**

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

8. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

a. Adoption of City Council Meeting Minutes for September 3, 2019

Attachments: [Meeting Minutes](#)

b. Open Nomination Period to Fill One Vacancy on the Traffic, Safety and Parking Commission

Attachments: [Staff Report](#)

c. Adoption of a Resolution Approving the Burlingame Neighborhood Network Request for \$4,625.70 in Funding for Emergency Caches

Attachments: [Staff Report](#)
 [Resolution](#)
 [BNN Request](#)
 [Cache Location and Inventory document](#)

d. Adoption of a Resolution Approving a Professional Services Agreement for \$483,100 with Carollo Engineers, Inc. for the FY 2019-20 Wastewater Collection System Master Plan Update, City Project No. 85820, and Authorizing the City Manager to Execute the Same

Attachments: [Staff Report](#)
 [Resolution](#)
 [Professional Services Agreement](#)
 [FY 2009-10 Wastewater Collection System Master Plan](#)

- e. Adoption of a Resolution Awarding a \$620,465 Construction Contract to Stoloski & Gonzalez, Inc. for the Neighborhood Storm Drain Project No. 11, City Project No. 85130, and Authorizing the City Manager to Execute the Construction Contract

Attachments: [Staff Report](#)
 [Resolution](#)
 [Bid Summary](#)
 [Construction Contract](#)
 [Project Location Map](#)

- f. Adoption of a Resolution Approving the 2019 Burlingame and Hillsborough Emergency Operations Plan (EOP) Basic Plan

Attachments: [Staff Report](#)
 [Resolution](#)
 [Executive Summary](#)
 [Emergency Operations Plan Basic Plan](#)

9. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing and Adoption of the Downtown Burlingame Avenue Business Improvement District Assessments for Fiscal Year 2019-20

Attachments: [Staff Report](#)
 [DBID Method of Assessments](#)
 [Resolution](#)

10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

- a. Direction Regarding Whether to Introduce an Ordinance Banning the Sale of Flavored Tobacco Products, Including Vaping Liquids

Attachments: [Staff Report](#)
 [County Ordinance](#)

11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

- a. Mayor Colson's Committee Report

Attachments: [Committee Report](#)

12. FUTURE AGENDA ITEMS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

13. ACKNOWLEDGMENTS**14. ADJOURNMENT**

Notice: Any attendees wishing accommodations for disabilities please contact the City Clerk at (650)558-7203 at least 24 hours before the meeting. A copy of the Agenda Packet is available for public review at the City Clerk's office, City Hall, 501 Primrose Road, from 8:00 a.m. to 5:00 p.m. before the meeting and at the meeting. Visit the City's website at www.burlingame.org. Agendas and minutes are available at this site.

NEXT CITY COUNCIL MEETING

Candidate Forum - Wednesday, September 18, 2019 6:00 p.m.

Next regular City Council Meeting - Monday, October 7, 2019

VIEW REGULAR COUNCIL MEETING ONLINE AT www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the Water Office counter at City Hall at 501 Primrose Road during normal business hours.