



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda City Council

Monday, November 4, 2019

6:00 PM

Council Chambers

STUDY SESSION - 6:00 p.m. - Council Chambers

- a. Discussion of Building Electrification and Electric Vehicle Infrastructure Reach Codes

Attachments: [Staff Report](#)

Note: Public comment is permitted on all action items as noted on the agenda below and in the non-agenda public comment provided for in item 7.

Speakers are asked to fill out a "request to speak" card located on the table by the door and hand it to staff, although the provision of a name, address or other identifying information is optional. Speakers are limited to three minutes each; the Mayor may adjust the time limit in light of the number of anticipated speakers.

All votes are unanimous unless separately noted for the record.

1. CALL TO ORDER - 7:00 p.m. - Council Chambers

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. REPORT OUT FROM CLOSED SESSION

5. UPCOMING EVENTS

6. PRESENTATIONS

7. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

8. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

- a. Approval of City Council Meeting Minutes for October 21, 2019

Attachments: [Meeting Minutes](#)

- b. Adoption of an Ordinance to Amend Title 17 and Title 18 of the Burlingame Municipal Code and Adoption by Reference of the 2019 California Building Standards Code and the 2018 Edition of the International Fire Code

Attachments: [Staff Report](#)
 [Ordinance](#)

- c. Adoption of a Resolution Authorizing the City Manager to Negotiate and Execute an Amendment to the Professional Services Agreement with Bureau Veritas North America, Inc. for Plan Check and Building Inspection Services for Fiscal Year 2019-2020 to Increase the Contract Amount by \$700,000 to Cover Expected Expenses Related to the Burlingame Point Development Project

Attachments: [Staff Report](#)
 [Resolution](#)
 [Original Agreement](#)

- d. Adoption of a Resolution to Approve the 2019 Tourism Business Improvement District Annual Report and to Give Notice of Intent to Levy Assessments for 2020

Attachments: [Staff Report](#)
 [Resolution](#)
 [Annual Report 2019](#)

- e. Adoption of a Resolution Authorizing the City Manager to Execute Amendments to Professional Services Agreements to Extend the Term of Agreement for Various Consulting Firms

Attachments: [Staff Report](#)
 [Resolution](#)
 [List of Expired Professional Service Agreements](#)
 [Sample Amendment to Agreement](#)

- f. Adoption of a Resolution Approving the Tentative and Final Parcel Map (PM 19-02), Lot Merger of Parcels 1, 2, 3, 4, and 5 as Described in Grant Deed Volume 5902 at Page 111 in San Mateo County Records, Located at 1350 Bayshore Highway

Attachments: [Staff Report](#)
 [Resolution](#)
 [Final Parcel Map](#)

- g. Adoption of a Resolution Approving the Tentative and Final Parcel Map (PM 19-03), Lot Merger of Lots 8, 9, 14, 15, and Portion of Lot 7, Block 10, Map of Polo Field Subdivision at City Parking Lot N Located at 160 Lorton Avenue

Attachments: [Staff Report](#)
 [Resolution](#)
 [Final Parcel Map](#)
 [December 10, 2018 Planning Commission Minutes](#)

- h. Adoption of a Resolution Approving a Professional Services Agreement with CSG Consultants for Project Management and Construction Inspection Services for the New City Parking Garage (Lot N) Located at 160 Lorton Avenue in the Amount of \$208,320

Attachments: [Staff Report](#)
 [Resolution](#)
 [Professional Services Agreement](#)
 [Project Location Map](#)

- i. Adoption of a Resolution Authorizing the Expenditure of Up to \$15,000 in Matching Funds for Holiday Decorations in the Burlingame Avenue and Broadway Commercial Districts

Attachments: [Staff Report](#)
 [Resolution](#)

- j. Adoption of Resolutions Authorizing Professional Services Agreements with The EDCCO Group and Telstar Instruments for the Supervisory Control and Data Acquisition (SCADA) System Services Related to the City's Utility Infrastructure System for \$375,000

Attachments: [Staff Report](#)
 [Resolution for EDCCO SCADA Services Agreement](#)
 [Resolution for Telstar SCADA Services Agreement](#)
 [EDCCO Professional Services Agreement](#)
 [Telstar Professional Services Agreement](#)

9. PUBLIC HEARINGS (Public Comment)

- a. Introduction of an Ordinance Banning the Sale of Flavored Tobacco Products, Including Vaping Liquids

Attachments: [Staff Report](#)
 [Proposed Ordinance](#)

10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

- a. Consideration of Two Appointments to the Beautification Commission

Attachments: [Staff Report](#)

b. Consideration of One Appointment to the Traffic, Safety and Parking Commission

Attachments: [Staff Report](#)

11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

12. FUTURE AGENDA ITEMS

13. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

a. Mayor Colson's Committee Report

Attachments: [Committee Report](#)

14. ADJOURNMENT

Notice: Any attendees wishing accommodations for disabilities please contact the City Clerk at (650)558-7203 at least 24 hours before the meeting. A copy of the Agenda Packet is available for public review at the City Clerk's office, City Hall, 501 Primrose Road, from 8:00 a.m. to 5:00 p.m. before the meeting and at the meeting. Visit the City's website at www.burlingame.org. Agendas and minutes are available at this site.

NEXT CITY COUNCIL MEETING - Next regular City Council Meeting

Monday, November 18, 2019

VIEW REGULAR COUNCIL MEETING ONLINE AT www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the Water Office counter at City Hall at 501 Primrose Road during normal business hours.