



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final-revised City Council

Monday, November 18, 2019

7:00 PM

Council Chambers

Note: Public comment is permitted on all action items as noted on the agenda below and in the non-agenda public comment provided for in item 7.

Speakers are asked to fill out a "request to speak" card located on the table by the door and hand it to staff, although the provision of a name, address or other identifying information is optional. Speakers are limited to three minutes each; the Mayor may adjust the time limit in light of the number of anticipated speakers.

All votes are unanimous unless separately noted for the record.

1. CALL TO ORDER - 7:00 p.m. - Council Chambers

2. PLEDGE OF ALLEGIANCE TO THE FLAG

3. ROLL CALL

4. REPORT OUT FROM CLOSED SESSION

5. UPCOMING EVENTS

6. PRESENTATIONS

- a. Presentation of Veterans Day Certificates
- b. Presentation to Xavier Bruening for Becoming the California Heavyweight Champion in Greco Wrestling
- c. Presentation by the SafeSpace Youth Action Board
- d. Commendations for Lieutenant Laura Terada and Inspector Rafael Noriega
- e. Presentation by the Anti Defamation League

7. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

8. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

a. Approval of City Council Meeting Minutes for November 4, 2019

Attachments: [Meeting Minutes](#)

b. Approval of City Council Meeting Minutes for November 12, 2019

Attachments: [Meeting Minutes](#)

c. Adoption of an Ordinance Banning the Sale of Flavored Tobacco Products, Including Vaping Liquids

Attachments: [Staff Report](#)
 [Ordinance](#)

d. Adoption of a Resolution Rejecting All Bids Received for the Sanitary Sewer Improvements along Vancouver Avenue, Broadway, Rollins Road, El Camino Real, and Easements of La Mesa Drive, Alturas Drive, and Los Montes Drive, City Project No. 85570

Attachments: [Staff Report](#)
 [Resolution](#)
 [Bid Summary](#)
 [Project Location Map](#)

e. Adoption of a Resolution Approving the Addition of One New Full-time Equivalent Management Analyst Position

Attachments: [Staff Report](#)
 [Resolution](#)

f. Adoption of a Resolution Authorizing the City Manager to Execute an Agreement with S.R. Bray, LLC. DBA Power Plus for the Power Service to the Temporary Recreation Facilities During the Construction of the New Community Center at an Installation Cost of \$75,880.20, a Monthly Cost of \$405.00, and an Add-alternate Cost of \$7,546.96, City Project No. 83240

Attachments: [Staff Report](#)
 [Resolution](#)
 [Agreement with S.R. Bray, LLC. DBA Power Plus](#)

- g. Adoption of a Resolution Authorizing the City Manager to Negotiate and Execute an Amendment to the Professional Services Agreement with MIG for Preparation of an Update of the City's General Plan and Zoning Ordinance to Extend the Term of the Agreement and Increase the Contract Amount by \$75,075 to Cover Expenses Related to the General Plan Update, Climate Action Plan Update, and Environmental Impact Report (EIR)

Attachments: [Staff Report](#)
 [Contract Amendment Request #2](#)
 [Resolution](#)
 [Original Agreement](#)
 [Amendment](#)
 [Exhibit A - Amended Work Program](#)

- h. Adoption of a Resolution Authorizing Application for, and Receipt of, SB 2 Planning Grants Program Funds for the North Rollins Road Specific Plan

Attachments: [Staff Report](#)
 [Resolution](#)

- i. Adoption of a Resolution Approving the Annual Report on the Status of Impact Fees Collected as of June 30, 2019, Pursuant to the Mitigation Fee Act (Government Code Section 66000 et seq.), and Making Required Findings Related to the City's Development Impact Fees

Attachments: [Staff Report](#)
 [Resolution](#)

- j. Adoption of a Resolution Authorizing the City Manager to Execute an Amendment to the Agreement with ECS Imaging, Inc. for Additional Full User Licenses and Upgrade Forms License, and Approving a Budget Amendment in the Amount of \$37,045

Attachments: [Staff Report](#)
 [Resolution](#)
 [Amendment](#)
 [ECS Quote](#)
 [Original Agreement](#)

- k. Adoption of a Resolution of the City Council of the City of Burlingame Authorizing the Substitution of Facilities Subject to the Facility Lease and Sublease Associated With the Lease Revenue Refunding Bonds, Series 2010, and Approving the Taking of All Necessary or Desirable Actions in Connection Therewith

Attachments: [Staff Report](#)
 [Resolution](#)

I. Quarterly Investment Report, Period Ending September 30, 2019

Attachments: [Staff Report](#)
 [Portfolio Holdings](#)
 [CERBT Summary at 9/30/19](#)
 [PARS Statement 9/30/19](#)

m. Adoption of a Resolution Approving a Memorandum of Understanding between the AFSCME Local 829 Burlingame Association of Middle Managers Unit and the City of Burlingame, and Authorizing the City Manager to Execute the Memorandum on Behalf of the City

Attachments: [Staff Report](#)
 [Resolution](#)
 [Tentative Agreements - BAMM Unit](#)

9. PUBLIC HEARINGS (Public Comment)

a. Consideration of an Urgency Ordinance Providing Interim Just Cause Eviction Protections to Tenants

Attachments: [Staff Report](#)
 [Ordinance](#)
 [Text of AB 1482](#)

10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

a. Consideration of Three Appointments to the Parks & Recreation Commission

Attachments: [Staff Report](#)

b. Adoption of a Resolution Authorizing the City Manager to Execute a Side Letter Agreement to the AFSCME Local 829 Maintenance Unit, Amend the Compensation and Benefit Plan for the City of Burlingame Department Head and Unrepresented Classifications, and Adopt a New Salary Schedule

Attachments: [Staff Report](#)
 [Resolution](#)
 [Side Letter](#)
 [Amendment for Department Head and Unrepresented Classifications](#)
 [Salary Schedule](#)

c. Adoption of a Resolution Approving the Pre-qualified Bidders List for the Construction of the Community Center Project

Attachments: [Staff Report](#)
 [Resolution](#)
 [Contractor Prequalification Questionnaire](#)

11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

12. FUTURE AGENDA ITEMS

13. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

a. Mayor Colson's Committee Report

Attachments: [Committee Report](#)

14. ADJOURNMENT TO BURLINGAME FINANCING AUTHORITY

1. Call to Order

2. Roll Call

3. Board Action

a. Adoption of a Resolution of the Burlingame Financing Authority Authorizing the Substitution of Facilities Subject to the Facility Lease and Sublease Associated With the Lease Revenue Refunding Bonds, Series 2010; and Approving the Taking of All Necessary or Desirable Actions in Connection Therewith

Attachments: [Staff Report](#)
 [Resolution](#)

15. ADJOURNMENT

Notice: Any attendees wishing accommodations for disabilities please contact the City Clerk at (650)558-7203 at least 24 hours before the meeting. A copy of the Agenda Packet is available for public review at the City Clerk's office, City Hall, 501 Primrose Road, from 8:00 a.m. to 5:00 p.m. before the meeting and at the meeting. Visit the City's website at www.burlingame.org. Agendas and minutes are available at this site.

NEXT CITY COUNCIL MEETING - Next regular City Council Meeting

Monday, December 2, 2019

VIEW REGULAR COUNCIL MEETING ONLINE AT www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the Water Office counter at City Hall at 501 Primrose Road during normal business hours.