



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda Planning Commission

Monday, February 10, 2020

7:00 PM

Council Chambers

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

a. Draft December 9, 2019 Planning Commission Meeting Minutes

Attachments: [Draft December 9, 2019 Planning Commission Meeting Minutes](#)

b. Draft January 13, 2020 Planning Commission Meeting Minutes

Attachments: [Draft January 13, 2020 Planning Commission Meeting Minutes](#)

4. APPROVAL OF AGENDA

5. PUBLIC COMMENTS, NON-AGENDA

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Planning Commission agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Planning Commission from acting on any matter that is not on the agenda. Speakers are asked to fill out a "request to speak" card located on the table by the door and hand it to staff, although the provision of a name, address or other identifying information is optional. Speakers are limited to three minutes each; the Chair may adjust the time limit in light of the number of anticipated speakers.

6. STUDY ITEMS

7. CONSENT CALENDAR

Items on the consent calendar are considered to be routine. They are acted on simultaneously unless separate discussion and/or action is requested by the applicant, a member of the public or a commissioner prior to the time the Commission votes on the motion to adopt.

a. Amendments to 2020 Planning Commission Calendar – Staff Contact: Ruben Hurin

Attachments: [2020 Planning Commission Calendar Memorandum - Amendment](#)
[Draft Amended 2020 Planning Commission Schedule](#)

- b. 2300 Davis Drive, zoned R-1 - Application for One Year Extension of a previously approved Hillside Area Construction Permit for a first floor addition to an existing single family dwelling. This project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per section 15301 (e)(1) of the CEQA Guidelines. (Jun Chen, applicant and property owner; SC Design Group, designer) (78 noticed) Staff Contact: 'Amelia Kolokihakaufisi

Attachments: [2300 Davis Dr - Staff Report](#)
 [2300 Davis Dr - Attachments](#)
 [2300 Davis Dr - Plans](#)

8. REGULAR ACTION ITEMS

- a. 859 Cowan Road, zoned IB - Application for a Conditional Use Permit and Parking Variance for a church use in an existing building. This project is Categorically Exempt from review pursuant to the California Environmental Quality Act (CEQA), per section 15301 (a) of the CEQA Guidelines. (Andrew Chiu, applicant; The Church of Burlingame, property owner; David Fung AIA, architect) (39 noticed) Staff Contact: Catherine Keylon

Attachments: [859 Cowan Rd - Staff Report](#)
 [859 Cowan Rd - Attachments](#)
 [859 Cowan Rd - Plans](#)

9. DESIGN REVIEW STUDY

- a. 212 Bloomfield Road, zoned R-1 - Application for Design Review for a new, two-story single family dwelling and detached garage. (James Chu, designer and applicant; Bob Gilson, property owner) (133 noticed) Staff Contact: Catherine Keylon

Attachments: [212 Bloomfield Rd - Staff Report](#)
 [212 Bloomfield Rd - Attachments](#)
 [212 Bloomfield Rd - Plans](#)

- b. 1445 Balboa Avenue, zoned R-1 - Application for Design Review for a new, two-story single family dwelling and detached garage. (James Chu, Chu Design Associates, applicant and designer; Angelo & Carrie Cosentino, property owners) (137 noticed) Staff Contact: Michelle Markiewicz

Attachments: [1445 Balboa Ave - Staff Report](#)
 [1445 Balboa Ave - Attachments](#)
 [1445 Balboa Ave - Plans](#)

10. COMMISSIONER'S REPORTS

11. DIRECTOR REPORTS

- Commission Communications
- City Council regular meeting February 3, 2020

12. ADJOURNMENT

Note: An action by the Planning Commission is appealable to the City Council within 10 days of the Planning Commission's action on February 10, 2020. If the Planning Commission's action has not been appealed or called up for review by the Council by 5:00 p.m. on February 20, 2020, the action becomes final. In order to be effective, appeals must be in writing to the City Clerk and must be accompanied by an appeal fee of \$1,045.00, which includes noticing costs.

Any writings or documents provided to a majority of the Planning Commission regarding any item on this agenda will be made available for public inspection during normal business hours at the Community Development/Planning counter, City Hall, 501 Primrose Road, Burlingame, California.