



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final Library Board of Trustees

Tuesday, January 21, 2020

5:30 PM

Library Conference Room

1. CALL TO ORDER

2. ROLL CALL

3. APPROVAL OF MINUTES

- a. Approval of Library Board of Trustee Minutes for December 17, 2019

Attachments: [Meeting Minutes](#)

4. FROM THE FLOOR (PUBLIC COMMENTS)

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Library Board of Trustees agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Library Board of Trustees from acting on any matter that is not on the agenda.

5. CORRESPONDENCE AND INFORMATION

- a. December Statistics

Attachments: [December 2019 Graph for Study Room Usage](#)
[December 2019 Graph Trailing 12 Months](#)
[December 2019 Library Programs](#)

6. REPORTS

- a. City Librarian's Report

Attachments: [Report](#)

- b. Speaker's Series

- c. Foundation Report

- d. Special Topic - Teen Librarian - Jenny Miner

7. OLD BUSINESS

- a. Staff Appreciation Event
- b. Welcome Plaque
- c. Procedure for Hourly Development Reimbursement

Attachments: [Plan](#)

8. NEW BUSINESS

- a. City Tuition Reimbursement Program

Attachments: [Plan](#)

- b. Library Director Priorities for 2020

Attachments: [2020 Priorities](#)

9. ANNOUNCEMENTS

10. ACTION ITEMS

- a. Possible Banning of Patron from the Library

11. ADJOURNMENT

Any writings or documents provided to a majority of the Library Board of Trustees regarding any item on this agenda will be made available for public inspection at the Reference Desk of the Burlingame Public Library, 480 Primrose Road, Burlingame, California.