



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Monday, July 6, 2020

7:00 PM

Online

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the statewide Shelter-in-Place Order issued by the Governor in Executive Order N-33-20 on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers will not be open to the public for the July 6, 2020 City Council Meeting.

Members of the public may view the meeting by logging into the Zoom meeting listed below. Additionally, the meeting will be streamed live on YouTube and uploaded to the City's website after the meeting.

Members of the public may provide written comments by email to publiccomment@burlingame.org.

Emailed comments should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the Consent Calendar. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 250-300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on July 6, 2020. The City will make every effort to read emails received after the 5:00 p.m. deadline which are not read into the record will be provided to the City Council after the meeting.

All votes are unanimous unless separately noted for the record.

1. CALL TO ORDER - 7:00 p.m. - Online

To Join the Zoom Meeting (Note that the link below doesn't look like a hyperlink, but it is)

[https://us02web.zoom.us/j/82456309623?
pwd=NXFOVHFmNTISVkJhNUx1eE16NjE3QT09](https://us02web.zoom.us/j/82456309623?pwd=NXFOVHFmNTISVkJhNUx1eE16NjE3QT09)

Meeting ID: 824 5630 9623

Password: 820523

One tap mobile

+16699006833,,82456309623# US (San Jose)

+13462487799,,82456309623# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 824 5630 9623

Find your local number: <https://us02web.zoom.us/j/82456309623>

2. PLEDGE OF ALLEGIANCE TO THE FLAG**3. ROLL CALL****4. REPORT OUT FROM CLOSED SESSION****5. UPCOMING EVENTS****6. PRESENTATIONS****7. PUBLIC COMMENTS, NON-AGENDA**

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

8. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

a. Approval of City Council Meeting Minutes for June 1, 2020

Attachments: [Meeting Minutes](#)

b. Approval of City Council Meeting Minutes for June 9, 2020

Attachments: [Meeting Minutes](#)

c. Approval of City Council Meeting Minutes for June 15, 2020

Attachments: [Meeting Minutes](#)

d. Adoption of a Resolution Authorizing the City Manager to Execute a \$312,150 Agreement with Timberline Tree Service, Inc. for the Tree Pruning & Stump Removal for FY 2020-2021, City Project #51000

Attachments: [Staff Report](#)
 [Resolution](#)
 [Scope of Work](#)
 [Bid Summary](#)
 [Agreement with Timberline Tree Service, Inc.](#)

e. Adoption of Resolutions Awarding a Construction Contract to Anvil Builders Inc., for the 1740 Rollins Road and 842 Cowan Road Pump Station Upgrades in the Amount of \$4,189,000, Approving a Professional Services Agreement with Tanner Pacific for Construction Management Services in the Amount of \$626,920, and Approving a Professional Services Agreement with Mott MacDonald for Construction Engineering in the Amount of \$125,384

Attachments: [Staff Report](#)
 [Resolution for Construction Contract](#)
 [Resolution for Professional Services Agreement for Construction Management](#)
 [Resolution for Professional Services Agreement for Construction Engineering](#)
 [Construction Contract](#)
 [Professional Services Agreement for Construction Management](#)
 [Professional Services Agreement for Construction Engineering](#)
 [Bid Summary](#)
 [Project Location Map](#)

- f. Adoption of a Resolution Awarding a Construction Contract to R&M Paving Contractors, Inc. for the 2020 Parking Lot Resurfacing Project, in the Amount of \$286,301, and Authorizing the City Manager to Execute the Contract

Attachments: [Staff Report](#)
 [Resolution](#)
 [Construction Contract](#)
 [Bid Summary](#)
 [Project Location Map](#)

- g. Adoption of a Resolution Awarding a Construction Contract to Kingdom Pipelines, Inc. for the Hillside and Skyview Reservoir Site Improvements, in the Amount of \$233,170, and Authorizing the City Manager to Execute the Contract

Attachments: [Staff Report](#)
 [Resolution](#)
 [Construction Contract](#)
 [Bid Summary](#)
 [Project Location Map](#)

- h. Adoption of a Resolution to Amend the On-Call Traffic Signal Maintenance Services Contract with Bear Electrical Solutions in the Amount of \$84,700 and Authorizing the City Manager to Execute the Contract Amendment

Attachments: [Staff Report](#)
 [Resolution](#)
 [Amendment No. 2](#)
 [Amendment No. 1](#)
 [Original Agreement](#)

- i. Adoption of Resolutions Awarding a Construction Contract to Redgwick Construction Co. for the Broadway, California Drive, Cadillac Way, and Trousdale Drive Federal Grant Resurfacing Project, in the Amount of \$1,589,914, and Approving a Professional Services Agreement with The Hanna Group, Inc. for Construction Management Services in the Amount of \$199,730

Attachments: [Staff Report](#)
 [Resolution Awarding Construction Contract](#)
 [Resolution Approving Professional Service Agreement](#)
 [Construction Contract](#)
 [Professional Services Agreement](#)
 [Bid Summary](#)
 [Project Location Map](#)

- j. Adoption of a Resolution Approving the First Amendment to the Renewed and Revised Agreement between the City of Burlingame and the Burlingame Aquatics Club, Inc. for the Management and Operation of, and for the Provisions of Aquatic Programs at, the Burlingame Aquatic Center

Attachments: [Staff Report](#)
 [Resolution](#)
 [Amendment to Contract](#)

- k. Approval of the Restarting Business Assistance Program and the Distribution of Funds

Attachments: [Staff Report](#)
 [Restarting Business Assistance Program Application Packet](#)
 [June 10, 2020 ED Subcommittee Minutes](#)
 [July 1, 2020 ED Subcommittee Minutes](#)
 [June 1, 2020 City Council Minutes](#)

9. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing to Consider the Extension of the Temporary Street Closure of Downtown Burlingame Avenue, the Creation of Parklets Near Downtown Burlingame Avenue, and the Temporary Street Closure of Broadway to Facilitate Safe Pedestrian Activity and Outdoor Dining Pursuant to the Latest San Mateo County Health Order

Attachments: [Staff Report](#)
 [Draft Parklet Plan for Side Streets in the Downtown Burlingame Avenue Area](#)
 [Draft Broadway Street Closure and Detour Plan](#)
 [Summary of BID Meeting Minutes](#)
 [Economic Development Subcommittee Meeting Minutes – Special Meeting June](#)
 [Economic Development Subcommittee Draft Meeting Minutes – Special Meeting](#)

- b. Public Hearing to Consider Proposed Amendments to Chapter 25.59 (Accessory Dwelling Units), Chapter 25.60 (Accessory Structures in R-1 and R-2 Districts), Chapter 25.26 (R-1 District Regulations) and Chapter 25.70 (Off-Street Parking) of the Burlingame Municipal Code Related to Accessory Dwelling Units to be Consistent with Recently Adopted Amendments to California Government Code Sections 65852.2 and 65852.22 and Additional Changes to Remove Constraints to Creating Accessory Dwelling Units

Attachments: [Staff Report](#)
 [Draft Ordinance](#)
 [Proposed CEQA Resolution](#)
 [March 2, 2020 City Council Minutes](#)
 [May 18, 2020 City Council Minutes](#)
 [Email submitted by Neel M. Mehta](#)
 [Letter submitted by Matthew Gelfand, Californians for Homeownership](#)
 [ADU Amendments - Clean](#)
 [Effective Provisions of 2019 ADU Bills](#)

- c. Public Hearing to Consider Proposed Amendments to the Burlingame Municipal Code to Allow for a Building Electrification Reach Code

Attachments: [Staff Report](#)
 [Single Family Residences Ordinance](#)
 [Multifamily Residential Ordinance](#)
 [Commercial Buildings Ordinance](#)
 [Frequently Asked Questions](#)

- d. Public Hearing to Approve Vacation of a 10-Foot Wide Existing Waterline Easement, and Accept a New Easement Deed and Approve an Agreement with San Mateo County for the Relocated Water Pipeline at 12 Airport Boulevard

Attachments: [Staff Report](#)
 [Resolution](#)
 [Deed of Easement & Dedication of Water Pipeline](#)
 [Plat & Legal Description of New Easement \(Exhibits A & B\)](#)
 [Plat & Legal Description of Vacated Easement \(Exhibits A & B\)](#)
 [September 4, 2018 Staff Report](#)

10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

a. Discussion of Short-Term Rentals

Attachments: [Staff Report](#)
[December 2019 Study Session Staff Report](#)
[December 2019 Study Session Minutes](#)
[Example: Redwood City Ordinance](#)
[Example: Millbrae Ordinance](#)

b. Adoption of a Resolution Authorizing the City Manager to Execute an Amended Real Estate Agreement with Caltrain and Related Documents to Allow Relocation of Caltrain Paralleling Station 3 (PS-3) to City Property on the East Side of the Railway Tracks in the Industrial Zone

Attachments: [Staff Report](#)
[Resolution](#)
[June 2020 PCEP PS-3 Layout](#)
[Letter from PCEP dated June 23, 2020](#)
[Staff Report from August 20, 2018 City Council Meeting](#)
[Attachments from August 20, 2018 Staff Report](#)

11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

a. Mayor Beach's Committee Report

Attachments: [Committee Report](#)

12. FUTURE AGENDA ITEMS**13. ACKNOWLEDGMENTS**

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety and Parking Commission, Beautification Commission, Parks and Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

14. ADJOURNMENT

Notice: Any attendees who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or any other writings that may be distributed at the meeting, should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, July 6, 2020 at (650) 558-7203 or at mhasselshearer@burlingame.org. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING
Regular City Council meeting on Monday, August 17, 2020

(Note that the July 20, 2020 and August 3, 2020 City Council Meetings are cancelled)

VIEW REGULAR COUNCIL MEETING ONLINE AT www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing the City Clerk at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email, contact the City Clerk at (650) 558-7203.