



# City of Burlingame

BURLINGAME CITY HALL  
501 PRIMROSE ROAD  
BURLINGAME, CA 94010

## Meeting Agenda - Final City Council

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Tuesday, September 8, 2020

7:00 PM

Online  
Online

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***On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Governor's Executive Order N-33-20 issued on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers will not be open to the public for the September 8, 2020 City Council Meeting.***

***Members of the public may view the meeting by logging into the Zoom meeting listed below. Additionally, the meeting will be streamed live on YouTube and uploaded to the City's website after the meeting.***

***Members of the public may provide written comments by email to [publiccomment@burlingame.org](mailto:publiccomment@burlingame.org).***

***Emailed comments should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the Consent Calendar. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 250-300 words. To ensure that your comment is receive and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on September 8, 2020. The City will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record, will be provided to the City Council after the meeting.***

***All votes are unanimous unless separately noted for the record.***

**1. CALL TO ORDER - 7:00 p.m. - Online**

To Join the Zoom Meeting (note that the link below doesn't look like a hyperlink, but it is)

[https://us02web.zoom.us/j/89554309533?  
pwd=OW50YWppeUpuTHcrekxtcStNbVRhdz09](https://us02web.zoom.us/j/89554309533?pwd=OW50YWppeUpuTHcrekxtcStNbVRhdz09)

Meeting ID: 895 5430 9533

Passcode: 534508

One tap mobile

+16699006833,,89554309533# US (San Jose)

+13462487799,,89554309533# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 895 5430 9533

Find your local number: <https://us02web.zoom.us/j/89554309533?pwd=OW50YWppeUpuTHcrekxtcStNbVRhdz09>

**2. PLEDGE OF ALLEGIANCE TO THE FLAG****3. ROLL CALL****4. REPORT OUT FROM CLOSED SESSION****5. UPCOMING EVENTS****6. PRESENTATIONS****7. PUBLIC COMMENTS, NON-AGENDA**

*Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.*

## 8. APPROVAL OF CONSENT CALENDAR

*Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.*

a. Approval of City Council Meeting Minutes for August 17, 2020

**Attachments:**      [Meeting Minutes](#)

b. Adoption of a Resolution Authorizing the City Manager to Execute an Amendment to the Professional Services Agreement with MIG for Preparation of an Update of the City's General Plan and Zoning Ordinance

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Executed Agreement for Professional Services with MIG](#)  
                              [Amendment](#)  
                              [Exhibit A - 2019 Amended Work Program](#)

c. Adoption of a Resolution Awarding a \$792,524 Construction Contract to Golden Bay Construction, Inc. for the 2020 Sidewalk Repair Program, City Project No. 85960, and Authorizing the City Manager to Execute the Contract

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Bid Summary](#)  
                              [Construction Contract](#)  
                              [Project Location Map](#)

d. Adoption of a Resolution Awarding a \$478,740 Contract to Duke's Root Control, Inc., for the Sanitary Sewer Root Control Program, City Project No. 86110

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Contract](#)  
                              [Project Location Map](#)

e. Adoption of a Resolution Accepting the FY 2019-20 Citywide Sewer Improvements Project by Ranger Pipelines, Inc., City Project No. 85570

**Attachments:**      [Staff Report](#)  
                              [Resolution](#)  
                              [Final Progress Payment](#)  
                              [Project Location Map](#)

- f. Adoption of a Resolution Authorizing a Professional Services Agreement with Wilsey Ham in the Amount of \$157,223 for the Engineering Design Services for the 1740 Rollins Road Sewage Pump Station Effluent Force Main Upgrades Project, and Authorizing the City Manager to Execute the Agreement

Attachments:      [Staff Report](#)  
                              [Resolution](#)  
                              [Professional Services Agreement](#)  
                              [Project Location Map](#)

- g. Adoption of a Resolution Authorizing the City Manager to Execute a One-Year Service Order for Information Technology Services from the City of Redwood City

Attachments:      [Staff Report](#)  
                              [Resolution](#)  
                              [Service Order](#)

- h. Open Nomination Period to Fill Two Vacancies on the Traffic, Safety and Parking Commission

Attachments:      [Staff Report](#)

## **9. PUBLIC HEARINGS (Public Comment)**

- a. Introduction of an Ordinance to Establish a Local Minimum Wage in Burlingame

Attachments:      [Staff Report](#)  
                              [Proposed Ordinance](#)  
                              [February 3, 2020 Staff Report](#)  
                              [February 3, 2020 Study Session Minutes](#)  
                              [City of San Mateo Minimum Wage Ordinance](#)  
                              [Mayor Beach Outreach Information](#)  
                              [Total Minimum Wage Survey Responses](#)  
                              [Resident Minimum Wage Survey Responses](#)  
                              [Business Owner Minimum Wage Survey Responses](#)  
                              [Building Our Future Flyer](#)

## **10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)**

## **11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS**

*Councilmembers report on committees and activities and make announcements.*

## **12. FUTURE AGENDA ITEMS**

### 13. ACKNOWLEDGMENTS

*The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at [www.burlingame.org](http://www.burlingame.org).*

### 14. ADJOURNMENT

*Notice: Any attendees who require special assistance or a disability-related modification or accommodation to participate in this meeting, or who have a disability and wish to request an alternative format for the agenda, meeting notice, agenda packet, or other writings that may be distributed at the meeting, should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Tuesday, September 8, 2020 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.*

#### **NEXT CITY COUNCIL MEETING**

**Monday, September 21, 2020**

**VIEW REGULAR COUNCIL MEETING ONLINE AT [www.burlingame.org/video](http://www.burlingame.org/video)**

*Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection at the Water Office counter at City Hall at 501 Primrose Road during normal business hours.*