



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final City Council

Monday, September 21, 2020

7:00 PM

Council Chambers

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Governor's Executive Order N-33-20 issued on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Council Chambers will not be open to the public for the September 21, 2020 City Council Meeting.

Members of the public may view the meeting by logging into the Zoom meeting listed below. Additionally, the meeting will be streamed live on YouTube and uploaded to the City's website after the meeting.

Members of the public may provide written comments by email to publiccomment@burlingame.org.

Emailed comments should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda or is on the Consent Calendar. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 250-300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on September 21, 2020. The City will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record, will be provided to the City Council after the meeting.

All votes are unanimous unless separately noted for the record.

1. CALL TO ORDER - 7:00 p.m. - Online

To Join the Zoom Meeting (note that the link below doesn't look like a hyperlink, but it is)

[https://us02web.zoom.us/j/89560601331?
pwd=ZTJaSGhoWUROT0ovUitnZHVhdzhuZz09](https://us02web.zoom.us/j/89560601331?pwd=ZTJaSGhoWUROT0ovUitnZHVhdzhuZz09)

Meeting ID: 895 6060 1331

Passcode: 145138

One tap mobile

+16699006833,,89560601331# US (San Jose)

+13462487799,,89560601331# US (Houston)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 895 6060 1331

Find your local number: <https://us02web.zoom.us/j/89560601331>

2. PLEDGE OF ALLEGIANCE TO THE FLAG**3. ROLL CALL****4. REPORT OUT FROM CLOSED SESSION****5. UPCOMING EVENTS****6. PRESENTATIONS****7. PUBLIC COMMENTS, NON-AGENDA**

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.

8. APPROVAL OF CONSENT CALENDAR

Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.

a. Approval of City Council Meeting Minutes for September 8, 2020

Attachments: [Meeting Minutes](#)

b. Adoption of a Resolution Authorizing a Professional Services Agreement with Wilsey Ham in the Amount of \$351,545 for Design Services for the Burlingame Park Subdivision Water Main Replacement Project, and Authorizing the City Manager to Execute the Agreement

Attachments: [Staff Report](#)
 [Resolution](#)
 [Professional Services Agreement](#)
 [Project Location Map](#)

c. Adoption of a Resolution Providing a Tolling of Existing Development Entitlements

Attachments: [Staff Report](#)
 [Resolution](#)

d. Adoption of a Resolution Authorizing the Mayor to Send a Letter to the Governor Requesting Consideration of Organized Hotel Meetings of Up to 50 Persons

Attachments: [Staff Report](#)
 [Resolution](#)
 [Draft Letter](#)
 [Draft September 9, 2020 ED Subcommittee Minutes](#)

9. PUBLIC HEARINGS (Public Comment)

- a. Public Hearing to Consider Introduction of an Ordinance Amending the Zoning Code (Donnelly Avenue Commercial District) and Consideration of an Amendment to the Downtown Specific Plan (Donnelly Avenue Area) to Allow Multifamily Residential Uses Above the First Floor on Properties Located North of Donnelly Avenue that have Sole Frontage on Donnelly Avenue; Mitigated Negative Declaration pursuant to the California Environmental Quality Act (CEQA); Design Review, Conditional Use Permit for Building Height; Condominium Permit; and Lot Combination for a Proposed Fourteen (14) Unit Mixed Use Commercial/Residential Development to be Located at 1214-1220 Donnelly Avenue

Attachments:

[Staff Report](#)

[Proposed Ordinance](#)

[Map of Planning Areas - Downtown Specific Plan](#)

[Figure 1 - Map of Properties Included in Amendment](#)

[Resolution - General Plan/Downtown Specific Plan Amendment](#)

[Exhibit A - Chapter 3 - Planning Areas](#)

[Exhibit B - Table 3-1 Planning Area Land Uses](#)

[Resolution - CEQA](#)

[Resolution - Entitlements](#)

[Planning Commission Meeting Minutes - August 10, 2020](#)

[Planning Commission Staff Report - August 10, 2020](#)

[Initial Study/Mitigated Negative Declaration \(IS/MND\)](#)

[Mitigation, Monitoring and Reporting Program \(MMRP\)](#)

[Project Materials](#)

[Project Plans](#)

10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)

- a. Adoption of a Resolution Suspending CUP Timelines for 778 Burlway During Evaluation of an Alternative Development Plan

Attachments:

[Staff Report](#)

[Resolution](#)

[Enterprise Letter](#)

[October 2016 CUP Conditions of Approval](#)

- b. Review of the FY 2019-20 Unaudited General Fund Financial Summary; and Adoption of a Resolution Amending the Operating Budget to Reflect Receipt of Coronavirus Relief Funds (CRF) in FY 2020-21

Attachments:

[Staff Report](#)

[Resolution](#)

- c. Adoption of an Ordinance Adding Chapter 6.10, "Minimum Wage" to Title 6, "Business Licenses and Regulations," of the Burlingame Municipal Code

Attachments: [Staff Report](#)
 [Proposed Ordinance](#)
 [September 8, 2020 Staff Report](#)

11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

Councilmembers report on committees and activities and make announcements.

- a. Mayor Beach's Committee Report

Attachments: [Committee Report](#)

12. FUTURE AGENDA ITEMS

13. ACKNOWLEDGMENTS

The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety and Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at www.burlingame.org.

14. ADJOURNMENT

Notice: Any attendees who require special assistance or a disability-related modification accommodation to participate in this meeting, or who have a disability and wish to request alternative format for the agenda, meeting notice, or other writings that may be distributed at the meeting, should contact Meaghan Hassel-Shearer, City Clerk, by 10:00 a.m. on Monday, September 21, 2020 at (650) 558-7203 or at mhasselshearer@burlingame.org. Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting, the materials related to it, and your ability to comment.

NEXT CITY COUNCIL MEETING

Monday, October 5, 2020

VIEW REGULAR COUNCIL MEETING ONLINE www.burlingame.org/video

Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via www.burlingame.org or by emailing the City Clerk at mhasselshearer@burlingame.org. If you are unable to obtain information via the City's website or through email, contact the City Clerk at (650) 558-7203.