



City of Burlingame

BURLINGAME CITY HALL
501 PRIMROSE ROAD
BURLINGAME, CA 94010

Meeting Agenda - Final Library Board of Trustees

Tuesday, September 15, 2020

5:30 PM

Online

On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct their meetings telephonically or by other electronic means. Pursuant to the Governor's Executive Order N-33-20 issued on March 19, 2020, and the CDC's social distancing guidelines which discourage large public gatherings, the Burlingame Public Library will not be open to the public for the September 15, 2020 Library Board of Trustees Meeting.

Members of the public may view the meeting by logging into the Zoom meeting listed below. Additionally, the meeting will be streamed live on YouTube and uploaded to the City's website after the meeting.

Members of the public may provide written comments by email to publiccomment@burlingame.org.

Emailed comments should include the specific agenda item on which you are commenting, or note that your comment concerns an item that is not on the agenda. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 250-300 words. To ensure that your comment is received and read to the Library Board of Trustees for the appropriate agenda item, please submit your email no later than 5:00 p.m. on September 15, 2020. The City will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record will be provided to the Library Board of Trustees after the meeting.

All votes are unanimous unless separately noted for the record.

1. CALL TO ORDER - 5:30 p.m. - Online

To Join the Zoom Meeting (Note that the link below doesn't look like a hyperlink, but it is)

Meeting ID: 863 7492 9776

Passcode: 777939

One tap mobile

+16699006833,,86374929776# US (San Jose)

+12532158782,,86374929776# US (Tacoma)

Dial by your location

+1 669 900 6833 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

+1 301 715 8592 US (Germantown)

Meeting ID: 863 7492 9776

Find your local number: <https://us02web.zoom.us/j/kcF5rRERqZ>

2. ROLL CALL**3. PUBLIC COMMENTS, NON-AGENDA**

Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Library Board of Trustees' agenda may do so during the public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the Library Board of Trustees from acting on any matter that is not on the agenda.

4. APPROVAL OF MINUTES

- a. Approval of Library Board of Trustees Meeting Minutes for August 18, 2020

Attachments: [Meeting Minutes](#)

5. CORRESPONDENCE AND INFORMATION

- a. August 2020 Statistics

Attachments: [Adult Services Statistics for August 2020](#)
 [Children's Monthly Statistics for August 2020](#)
 [Updated Graphic Statistics](#)

6. REPORTS

- a. City Librarian's Report

Attachments: [Report](#)

- b. Racial Equity Plan Presentation - Megan Wong

7. OLD BUSINESS

- a. Trustee Racial Equity Plan Discussion

8. NEW BUSINESS**9. ANNOUNCEMENTS****10. ADJOURNMENT**

Any writings or documents provided to a majority of the Library Board of Trustees will be made available for public inspection on the City of Burlingame's website: www.burlingame.org.