



# City of Burlingame

BURLINGAME CITY HALL  
501 PRIMROSE ROAD  
BURLINGAME, CA 94010

## Meeting Agenda - Final City Council

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Monday, June 21, 2021

7:00 PM

Online

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*On March 17, 2020, the Governor issued Executive Order N-29-20 suspending certain provisions of the Ralph M. Brown Act in order to allow for local legislative bodies to conduct meetings telephonically or by other means. Pursuant to the Governor's Executive Order N-33-20 issued on March 19, 2020, and the CDC's social distancing guidelines which discourages large public gatherings, the Council Chambers will not be open to the public for the June 21, 2021 City Council Meeting.*

*Members of the public may view the meeting by logging into the Zoom Webinar listed below. Additionally, the meeting will be streamed live on YouTube and uploaded to the City's website after the meeting.*

*Members of the public may provide written comments by email to [publiccomment@burlingame.org](mailto:publiccomment@burlingame.org).*

*Emailed comments should include the specific agenda item on which you are commenting, note that your comment concerns an item that is not on the agenda nor on the Consent Calendar. The length of the emailed comment should be commensurate with the three minutes customarily allowed for verbal comments, which is approximately 250-300 words. To ensure that your comment is received and read to the City Council for the appropriate agenda item, please submit your email no later than 5:00 p.m. on June 21, 2021. The City will make every effort to read emails received after that time, but cannot guarantee such emails will be read into the record. Any emails received after the 5:00 p.m. deadline which are not read into the record, will be provided to the City Council after the meeting.*

*All votes are unanimous unless separately noted on the record.*

### 1. CALL TO ORDER - 7:00 p.m. - Online

To access the meeting by computer:

Go to [www.zoom.us/join](http://www.zoom.us/join)

Meeting ID: 851 7600 5392

Passcode: 114779

To access the meeting by phone:

Dial 1-669-900-6833

Meeting ID: 851 7600 5392

Passcode: 114779

### 2. PLEDGE OF ALLEGIANCE TO THE FLAG

**3. ROLL CALL****4. REPORT OUT FROM CLOSED SESSION****5. UPCOMING EVENTS****6. PRESENTATIONS**

Proclamation Honoring June as Immigrant Heritage Month

**7. PUBLIC COMMENTS, NON-AGENDA**

*Members of the public may speak about any item not on the agenda. Members of the public wishing to suggest an item for a future Council agenda may do so during this public comment period. The Ralph M. Brown Act (the State local agency open meeting law) prohibits the City Council from acting on any matter that is not on the agenda.*

**8. APPROVAL OF CONSENT CALENDAR**

*Consent calendar items are usually approved in a single motion, unless pulled for separate discussion. Any member of the public wishing to comment on an item listed here may do so by submitting a speaker slip for that item in advance of the Council's consideration of the consent calendar.*

- a. Adoption of a Resolution Authorizing the City Manager to Execute an Agreement with the Peninsula Conflict Resolution Center for Dispute Resolution Services in the Amount of \$20,456.10

Attachments:      [Staff Report](#)  
                              [Resolution](#)  
                              [Agreement](#)  
                              [Cases Opened](#)  
                              [Cases Closed](#)

- b. Adoption of a Resolution Approving and Authorizing the City Manager to Execute a \$32,657 Agreement with the Burlingame Chamber of Commerce to Provide Information and Promotion Services in Fiscal Year 2021-2022

Attachments:      [Staff Report](#)  
                              [Resolution](#)  
                              [Agreement](#)

- c. Adoption of a Resolution Approving a Professional Services Agreement with SCS Engineers for Engineering and Regulatory Compliance Services Related to the Closed Burlingame Landfill in the Amount of \$118,500 and Authorizing the City Manager to Execute the Agreement

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Professional Services Agreement](#)  
                          [Site Map](#)

- d. Adoption of a Resolution Rejecting All Bids Received for the Broadway Pedestrian Street Lighting Improvements Project and Authorizing Staff to Re-advertise the Project

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Bid Summary](#)  
                          [Project Location Map](#)

- e. Adoption of a Resolution Approving the Tentative and Final Parcel Map (PM 21-01), Lot Merger and Subdivision of Lots 16 and 17 and a Portion of Lot 18, Block 34, Map of Easton Addition No. 2 Subdivision at 1110 Bernal Avenue

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Final Parcel Map](#)  
                          [March 22, 2021 Planning Commission Minutes](#)

- f. Adoption of a Resolution Approving and Authorizing the City Manager to Execute an Agreement with Caine Computer Consulting, LLC, to Provide Information Technology Services to the Police Department

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Agreement](#)

- g. Adoption of a Resolution Approving and Authorizing the City Manager to Execute an Agreement with All City Management Services (ACMS) to Provide Crossing Guard Services to Local Schools For Fiscal Year 2021-22 And Fiscal Year 2022-2023

Attachments:     [Staff Report](#)  
                          [Resolution](#)  
                          [Agreement](#)

- h. Approval of Library Out of State Travel

Attachments:     [Staff Report](#)

**9. PUBLIC HEARINGS (Public Comment)**

- a. Introduction of an Ordinance of the City of Burlingame Repealing and Replacing the City of Burlingame Municipal Code Chapter 25.77 (Wireless Communications Facilities) and Adding a New Chapter 12.11 (Wireless Facilities in Public Rights-of-Way) to Title 12; Resolution Establishing Design and Location Standards for Wireless Facilities in Public Rights-of-Way and Utility Easements, and on Public and Private Land and Establishing Standard Permit Conditions; Resolution Approving the Form of a Municipal Facility License Agreement for Small Cell Wireless Facilities Installation and Authorizing the City Manager to Execute and Amend the Agreement; Resolution Establishing a Deposit for Wireless Permit Applications Under Chapter 12.11 and Establishing a Fee for Wireless Permit Appeals Under Chapter 12.11, and Authorizing the Finance Director to Amend the Master Fee Schedule (CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378, 15061(b)(3), 15302, 15303, and 15304)

**Attachments:**[Staff Report](#)[Ordinance](#)[Resolution \(Design and Location Standards\)](#)[Resolution \(Wireless Fees\)](#)[Resolution \(Approval of Municipal Facility License Agreement\)](#)[Exhibit A: Form Municipal Facility License Agreement](#)[Minutes from April 5, 2021 Study Session](#)

- b. Introduction of an Ordinance of the City of Burlingame Amending Chapter 15.06 and Adopting a New Chapter 15.07 of the Burlingame Municipal Code to Prohibit Wasteful Water Use Practices (CEQA Determination: Exempt Pursuant to State CEQA Guidelines Sections 15378 and 15061(b)(3))

**Attachments:**[Staff Report](#)[Proposed Ordinance](#)

- c. Public Hearing and Adoption of Resolutions (1) Adopting the FY 2021-22 Operating and Capital Budgets and Authorizing the Finance Director to Assign Uses of Fund Balance Amounts; (2) Approving the Gann Appropriation Limit; and (3) Approving a Contribution to the City's Pension Benefit Trust Account with PARS

**Attachments:**[Staff Report](#)[Budget Resolution](#)[Gann Limit Resolution](#)[PARS Resolution](#)[FY 2021-22 Budget](#)**10. STAFF REPORTS AND COMMUNICATIONS (Public Comment)**

a. Consideration of an Appointment to the Storm Drain Citizen's Oversight Committee

Attachments:      [Staff Report](#)

b. Consideration of One Appointment to the Library Board of Trustees

Attachments:      [Staff Report](#)

## 11. COUNCIL COMMITTEE AND ACTIVITIES REPORTS AND ANNOUNCEMENTS

*Councilmembers report on committees and activities and make announcements.*

## 12. FUTURE AGENDA ITEMS

## 13. ACKNOWLEDGMENTS

*The agendas, packets, and meeting minutes for the Planning Commission, Traffic, Safety & Parking Commission, Beautification Commission, Parks & Recreation Commission, and Library Board of Trustees are available online at [www.burlingame.org](http://www.burlingame.org).*

## 14. ADJOURNMENT

*Notice: Any attendees who require special assistance, a disability related modification, or language assistance in order to participate in the meeting should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday, June 21, 2021 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). Any individual who wishes to request an alternative format for the agenda, meeting notice, or other writings that may be distributed at the meeting, should contact Meaghan Hassel-Shearer, City Clerk by 10:00 a.m. on Monday June 21, 2021 at (650) 558-7203 or at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org).*

*Notification in advance of the meeting will enable the City to make reasonable arrangements to ensure accessibility to the meeting, the materials related to it, and your ability to comment.*

### **NEXT CITY COUNCIL MEETING**

**Regular City Council Meeting on Monday, July 6, 2021 at 7:00 p.m.**

**VIEW REGULAR COUNCIL MEETING ONLINE**

**[www.burlingame.org/video](http://www.burlingame.org/video)**

*Any writings or documents provided to a majority of the City Council regarding any item on this agenda will be made available for public inspection via [www.burlingame.org](http://www.burlingame.org) or by emailing City Clerk Meaghan Hassel-Shearer at [mhasselshearer@burlingame.org](mailto:mhasselshearer@burlingame.org). If you are unable to obtain information via the City's website or through email, contact the City Clerk at (650) 558-7203.*