



# STAFF REPORT

AGENDA NO: 8c

MEETING DATE: February 19, 2019

**To:** Honorable Mayor and City Council

**Date:** February 19, 2019

**From:** Margaret Glomstad, Parks and Recreation Director – (650) 558-7307  
Karen Hager, Management Analyst – (650) 558-7317

**Subject:** Adoption of a Resolution Authorizing the City Manager to Procure SofSurface Durasafe Playground Tiles and Installation Services and Execute an Agreement with Suarez and Muñoz Construction, Inc. for the Installation of the Playground at Ray Park, City Project No. 84440

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## **RECOMMENDATION**

Staff recommends that the City Council adopt a resolution authorizing the City Manager to procure SofSurfaces, Inc. Durasafe playground tiles and installation services at a cost of \$129,499.38 through Sourcewell and to execute an agreement with Suarez and Muñoz Construction, Inc. for the site work and installation of the playground at Ray Park, City Project No. 84440 in the amount of \$299,700.

## **BACKGROUND**

The Ray Park playground structure was installed in 1995. As a result of changes in ADA and the American Society for Safety and Testing Materials (ASTM) playground safety standards and guidelines, the City allocated capital improvement funds to replace the playground at Ray Park.

Due to the size, complexity, and features offered at Ray Park, staff felt it was important to look at the playground design within the overall context of the Ray Park landscape with the intent to maximize the playground's playable space.

**Master Plan Committee:** The City contracted with landscape architect John Cahalan to develop a Master Plan and serve as the consultant for the playground design. To commence the Master plan process, the City sent a letter in September 2017 to the neighbors of Ray Park informing them of the Ray Park Master Plan effort and inviting neighbors to serve on the Ray Park Master Committee. Staff received 11 committee applications and chose three neighbors to serve on the committee. Staff also contacted Burlingame Girls Softball and Lincoln Elementary School to invite a member from each organization to serve on the committee as well.

The Ray Park Committee included the following members:

Shari Lewis – Parks & Recreation Commissioner  
Claire Schissler – Parks & Recreation Commissioner

Christina Ahlers – Ray Park neighbor with small children & Landscape Architect  
Mark Haberecht – Ray Park neighbor with school-aged children  
Lisa Stoltz – Ray Park neighbor and grandmother of small children  
Gretchen Kindberg – Lincoln PTA member  
Rich Holtz – Parks Supervisor, Certified Playground Inspector  
Nicole Rath – Recreation Coordinator  
John Cahalan – Landscape Architect  
Karen Hager – Management Analyst, Project Manager

The Committee convened on several occasions. Initial meetings included reviewing the survey results, discussing the timeline of the project, reviewing the site plan, and identifying needs in order to provide input to John Cahalan to help him develop a preliminary plan.

Subsequent meetings included refining the Master Plan based on the survey results and identifying the final selection of the playground equipment.

The Parks and Recreation Commission approved the playground design and the Balboa Way parking lot improvements at their meeting on May 17, 2018.

## **DISCUSSION**

The Ray Park Playground Renovation Project was approved as a Capital Improvement Project beginning in FY 2015-16; due to the size and complexity of the project, additional funds were added in subsequent fiscal years. The project description is as follows:

**Basic Project:** Contractor shall provide all labor and materials required for project construction including but not limited to: traffic control, construction fencing, demolition and clearing of areas within the project limits, grading and drainage, concrete retaining walls, curbs and gutters, paving, stamped concrete, asphaltic concrete and seal coat, play equipment installation, site furnishings installation, metal fence at play area and other miscellaneous items.

**Add Alternate:** Contractor shall provide all labor and materials required for construction of the parking area and related improvements including but not limited to: traffic control, construction fencing, demolition and clearing of areas within the project limits, grading and drainage, concrete retaining walls, curbs and gutters, paving, asphaltic concrete, chain-link fencing and gates, parking striping and signage, chain-link fences and gates, landscaping and other miscellaneous items.

The equipment and surfacing will be purchased by the City of Burlingame under a separate contract.

The project was advertised for bids on January 2, 2019. The City instructed bidders to bid a lump sum proposal for the basic project and the add alternate for all the labor and materials required to complete the project, with the project being awarded on the basic project price.

The City received five bids for the project, with the base bid price ranging from \$299,700 to \$664,000. Suarez & Muñoz Construction, Inc. submitted the lowest responsive base bid. Due to the cost of the Add Alternate improvements to the Balboa Way parking lot, staff recommends awarding the basic project only. The improvements to the parking lot will be included as part of the future field renovation project.

The bid results were as follows:

	Company Name	Base Bid	Add Alt.
1.	Suarez & Muñoz Construction, Inc.	\$299,700	\$472,000
2.	Guerra Construction	\$324,100	\$240,000
3.	PMK Contractors, LLC	\$365,660	\$335,300
4.	ERA Construction Inc.	\$466,658	\$380,000
5.	CF Contracting, Inc.	\$664,000	\$381,000

The City will purchase the playground surfacing tiles and installation services directly from SofSurfaces, Inc. through Sourcewell, a purchasing cooperative under the California Department of General Services Procurement Division, at a cost of \$129,499.38. Sourcewell, a procurement option for California local governmental agencies, is a receptacle for Federal General Services Administration previously bid and awarded contracts. Sourcewell then establishes an independent California contract for the same products and services at equal or lower prices.

### **FISCAL IMPACT**

The following are the estimated project expenditures:

Playground Equipment	\$202,814.10
Landscape Architect/Civil Engineer	\$79,745.00
Geotechnical Consultant	\$9,535.00
Legal Ads	\$2,915.90
Surfacing & Installation	\$129,499.38
Construction	\$299,700.00
Plans	\$358.85
Contingency 15%	\$64,423.35
Total	\$788,991.58

There are sufficient funds available in the Parks and Trees Capital Improvement Program for the Ray Park Playground Renovation project.

Exhibits:

- Resolution
- Ray Park Master Plan
- Playground Design
- Bid Summary
- Agreement with Suarez and Muñoz Construction, Inc.
- Purchasing Agreement for SofSurfaces, Inc. Durasafe Playground Tiles and Installation Services