



BURLINGAME CITY COUNCIL
Approved Minutes
Annual Goal Setting Session January 26, 2019

1. WELCOME

Mayor Colson welcomed the community to the City's Annual Goal Setting Session.

2. DEPARTMENT HIGHLIGHTS

City Manager Goldman began the meeting by asking each Department Head to discuss one project they are excited about in their department. She asked that each Councilmember discuss one project they are excited about in the City.

City Clerk Hassel-Shearer discussed the electronic records management system that will assist staff in finding information and increasing transparency.

Councilmember Brownrigg asked if the records would be accessible online. City Clerk Hassel-Shearer replied that some of the documents would be available online to the public, but others, like building plans, would not because of copyright restrictions.

City Attorney Kane discussed the risk management program and explained that the City recently created and filled a Senior Risk Analyst position.

City Librarian McCulley stated that the Library is looking to create a committee to discuss implicit bias and equity issues.

Parks and Recreation Director Glomstad discussed the new Community Center and how the space would allow staff to conduct more programming and that the Community Center would provide meeting space for the community.

Police Chief Matteucci discussed the continued development of the Crisis Response Team ("CRT"). He stated that CRT conducts targeted policing and gave the example of the work that is being done in Lyon Hoag to assist the community. He noted that CRT's work in the city has led to a decrease in crime.

DPW Murtuza stated that the Broadway Grade Separation is highly important for the City as Caltrain is preparing to double the number of trains that will be going through Burlingame in the next ten to 20 years.

CDD Gardiner stated that he believes this will be the year that affordable housing takes off in Burlingame. He stated that there are 30 new units under construction, 147 have been approved, and 66 are in the pipeline.

Finance Director Augustine discussed the long-needed new finance system for the City and how it will assist all of the departments.

CCFD Chief Kammeyer stated that CCFD is turning 15 in April. He stated that because of significant turnover in the past five years, most of the staff has now only served CCFD and not the individual cities. Therefore, CCFD is working to create a new mission statement.

Sustainability and Climate Management Fellow Pappajohn discussed the “Sea Change Burlingame” project that will be looking at the Bayfront and how the City can protect assets from sea level rise and flooding.

City Manager Goldman discussed the Burlingame Aquatic Center and the decision to reconstruct the pool. She stated that they are hoping to open the pool by the summer of 2020.

Councilmember Brownrigg discussed the work that needs to be done in Lyon Hoag. He explained that if San Mateo goes ahead with the Peninsula Interchange, it will be important to assist Lyon Hoag with traffic calming and other measures.

Councilmember Ortiz stated that while he is excited about the new Community Center and the Lots F&N project, the number one project for him is Broadway Grade Separation.

Councilmember Keighran discussed housing in general. She discussed the importance of communicating the issue in a multitude of ways and embracing differences in order to find a middle ground.

Vice Mayor Beach discussed Broadway Grade Separation and El Camino Real. Additionally, she voiced her excitement about the upcoming Bicycle Pedestrian Master Plan. She explained that this plan will look at the City holistically and determine how best to integrate alternative modes of transportation.

Mayor Colson discussed the evolution of the relationship between the school districts and the City. She stated that everything the City discusses impacts the schools and that it is important that the City and districts work together and communicate in order to better the community.

3. PUBLIC COMMENTS

Burlingame resident Adrienne Leigh discussed the importance of the City’s Bicycle and Pedestrian Master Plan. She asked that the City hire a part-time grant coordinator to assist the City in acquiring grants for bicycle and pedestrian projects.

TSPC Commissioner Chris Bush discussed the Traffic, Safety & Parking Commission's priorities for the year including the importance of downtown parking as the Lots F&N project gets underway; bicycle access throughout the city; and school safety.

Burlingame resident Jennifer Pfaff discussed the importance of the work that the El Camino Real Task Force accomplished with Caltrans. She asked that the City ensure that Caltrans move forward with its improvements for El Camino Real.

Burlingame resident JoAnne Nagler discussed the importance of the Lots F&N project and asked that the City hire a project manager to oversee the development.

Burlingame resident Desiree Thayer discussed the work that Peninsula Clean Energy is doing in the coming year, including drafting reach codes.

4. BRIEF UPDATES ON HOUSING, SUSTAINABILITY, AND TRANSPORTATION PRIORITIES

a. HOUSING

City Manager Goldman asked CDD Gardiner to review the 2018 Housing Initiatives.

CDD Gardiner gave a brief review of seven initiatives:

1. General Plan Update: CDD Gardiner stated that the City has been working for several years to update the City's General Plan. He noted that the General Plan was adopted at the January 7, 2019 Council meeting and that this was the first step in the process. He explained that from this document, staff will be working to create specific plans and update the Zoning Ordinance.
2. F&N: CDD Gardiner stated that the developers are in the process of obtaining building permits. He explained that multi-family projects are time consuming but that the project was moving forward.
3. Thousand Days, Thousand Units: CDD Gardiner explained that in December 2018, the City hit 1000 units in the pipeline. He noted that this number has increased since then and handed the Council a list of the projects that are moving forward. He explained that the community and Council spent a lot of time discussing where housing should be located in the city and that they are starting to see these discussions come to fruition.
4. Home for All: CDD Gardiner stated that the Home for All initiative changed the nature of the housing conversation. He explained that through this initiative the community was able to discuss the different facets of housing including: jobs, transportation, and education. He stated that next staff will be creating a new website to make resources surrounding this topic more accessible.
5. Accessory Dwelling Legislation: CDD Gardiner discussed the State's mandate and noted that the City amended its ordinance to ensure it was compliant.

6. Commercial Linkage Fees: CDD Gardiner stated that the Council approved commercial linkage fees and while the City has not yet collected any, there are a few projects in the pipeline that the fees will apply to.
7. Residential Linkage Fees: CDD Gardiner discussed the work that staff and the Council have done to draft an ordinance for residential linkage fees. He noted that pursuant to Council's direction staff was drafting an ordinance that would allow a developer to either pay the fee or build in lieu units. He added that the proposed ordinance would be coming to the Council in the near future.

City Manager Goldman asked the Council if they had any comments or questions.

Councilmember Brownrigg stated that the updated General Plan was really a housing plan update. He stated that since 1970, the City has added approximately 2,500 people. But with the updated General Plan, the City is predicted to add 6,000 people in the next ten to 20 years. He noted that the State is proposing awarding funds to cities to hire additional staffing to handle housing matters.

Councilmember Keighran discussed the work the City was doing with HIP Housing in advertising the home sharing program in the city.

Councilmember Ortiz stated that staff has done an incredible job getting a number of housing-related projects off the ground. He discussed the need to hire additional staff to assist with the projects.

Vice Mayor Beach discussed how the City had re-tooled their goals a few years back and that from that discussion housing emerged as the biggest priority. She stated that she was excited to see this priority move forward.

Mayor Colson explained that while it takes a while for the "pen and ink" work to be reflected in the community, she expects to see the brick and mortar go up over the next few years.

b. TRANSPORTATION

City Manager Goldman asked DPW Murtuza to review the 2018 transportation initiatives.

DPW Murtuza gave a brief review of four initiatives:

1. Bicycle Pedestrian Master Plan: DPW Murtuza explained that the City hired a consultant that would be working with staff, TSPC, BPAC, and the community on this plan. He stated that from this plan, the City would be able to prioritize projects and seek funding from outside sources.
2. Traffic Calming in Lyon Hoag Neighborhood and Vicinity: DPW Murtuza stated that an advisory group has been created of three TSP Commissioners and community members to discuss the needs of the Lyon

Hoag neighborhood. He noted that staff would be holding meetings in Lyon Hoag this year to discuss the issues and identify solutions.

3. El Camino Real Rehabilitation: DPW Murtuza stated that the El Camino Real Task Force is moving forward on getting improvements prioritized and implemented. He stressed the importance of working with Caltrans on this matter.
4. California Drive Roundabout: DPW Murtuza stated that this was a major project and that it is near completion. He explained that the roundabout will significantly improve traffic, by slowing down motorists and creating safe passage for bicyclists and pedestrians. He noted that staff would be looking at where else a roundabout could be implemented in the city to assist with traffic.

Councilmember Brownrigg discussed the work that was done to improve safety at Hoover Elementary School. He stated that staff's assistance on improving the traffic and parking safety around Hoover helped to defuse a lawsuit that was preventing the school from opening. He added that a priority for him was that the City needed to start thinking of how to make Rollins Road feel like a neighborhood. He discussed how this was one of the new neighborhoods that is being created out of the updated General Plan.

CDD Gardiner stated that one of the implementation actions out of the General Plan is to create a specific plan for Rollins Road which will include not only design qualities for new developments but also public sphere topics like open space and street design.

Vice Mayor Beach discussed the impact that San Mateo's Peninsula Interchange project would have on the City and especially Lyon Hoag. She noted that City will need to stay informed on this project in order to assist the community.

Councilmember Keighran discussed the Lots F&N project and how when this project is undertaken, parking in the downtown area will become an issue. She asked staff to look into ways to mitigate this issue while the project is underway.

Mayor Colson discussed her recent meetings with Facebook's Oculus team and the need to mitigate the impact of an additional 3500 employees on the city's traffic. She stated that they discussed using shuttles to get employees to the office.

Councilmember Keighran stated that in addition to Facebook's new office, Topgolf would be opening on the Bayfront. She stressed the importance of a shuttle system.

c. SUSTAINABILITY

City Manager Goldman asked Sustainability and Climate Management Fellow Pappajohn to review the 2018 Sustainability Initiatives.

Sustainability and Climate Management Fellow (“SCMF”) Pappajohn gave a brief review of the six initiatives:

1. **Energy Efficiency Upgrades:** SCMF Pappajohn explained that a cost-effective way to save energy is upgrading all the lights to LED in City facilities. She stated that this results in an annual savings of \$40,000.
2. **Green Business Certification:** SCMF Pappajohn stated that both the Main Library and the Corp Yard have received Green Business Certification. She noted that she met with CCFD Chief Kammeyer to get Fire Stations 34 and 36 certified and would like Easton Library and City Hall to be certified.
3. **Portfolio Prioritization for Zero Net Energy:** SCMF Pappajohn explained that zero net energy is when a building produces enough renewable energy to meet its own annual energy consumptions. She stated that the Council plans to make the Community Center a zero net energy building with the addition of solar panels.
4. **Bike Share Pilot and RFP:** SCMF Pappajohn discussed the City’s pilot program with Lime Bike. She noted that the City is looking to release an RFP to secure a long term bike sharing program.
5. **Community Resilience Grant Project:** SCMF Pappajohn explained that this relates to “Sea Change Burlingame,” which will be conducting an assessment of the structures on the Bayfront to determine how best to protect the Bayfront from sea level rise and flooding. She noted that staff would be working first with property owners and then conducting community outreach to find structural, nonstructural, and nature based responses.
6. **2030 Climate Action Plan:** SCMF Pappajohn stated that the last Climate Action Plan for the City was completed in 2009. She stated that she is working with former Sustainability Coordinator Michael to update the City’s Climate Action Plan with the State’s new targets. She explained that the purpose of the plan is to reduce the City’s greenhouse gas emissions and address climate change.

Vice Mayor Beach thanked the previous Council for the creation of the sustainability position in the City. She asked if the Climate Action Plan also discusses the effects of natural disasters. Chief Kammeyer explained that CCFD is conducting a fire hazard assessment of all open space areas in their jurisdiction. He stated that it is expected to take six to eight months to complete.

Vice Mayor Beach asked that when it is ready Chief Kammeyer give a presentation to the Council. Chief Kammeyer replied in the affirmative.

Councilmember Brownrigg asked about the timetable and the public's involvement in "Sea Change Burlingame." SCMG Pappajohn explained that it is expected to be a 12-month assessment and that they are modeling the public process after the Home for All initiative and calling it "Burlingame Talks Together".

CDD Gardiner added that staff will first talk with property owners on the Bayfront before opening the discussion up to the community. City Manager Goldman noted that there is an initiative to have sea level rise be included in the County Flood Control Agency's purview.

Councilmember Brownrigg stated that he was glad that the City is conducting its own study and asked that the City publicize "Burlingame Talks Together" so that the community is aware and can attend.

Mayor Colson discussed the work that Peninsula Clean Energy is doing on funding EV charging stations in communities and drafting reach codes for the County.

Councilmember Keighran asked if there are any challenge areas for the City in the Climate Action Plan.

SCMF Pappajohn stated that the City is working with MIG consultants to address the more difficult areas. She added that the City is on target to meet its goals.

5. BREAK

The City Council took a 10 minute break.

6. INFRASTRUCTURE PRIORITY DISCUSSION

City Manager Goldman explained that years ago, the Council created a list of infrastructure projects for the City. She explained that the list wasn't comprehensive, nor did it cover all the costs. Accordingly, she stated that the remainder of the Goal Setting Session would be used to reset the City's infrastructure priorities, and from that list Council would pick five projects to focus on for the year.

To begin the discussion, City Manager Goldman showed a slide of "Off the Table" projects. These projects were divided into three categories: 1) ongoing, 2) in progress, and 3) completed.

The list of ongoing projects included:

- Citywide Sidewalk & ADA Improvements
- Citywide Local Streets and Roads Rehabilitation
- Potable Water System Infrastructure Upgrades
- Storm Drainage System Infrastructure Upgrades
- Sanitary Sewer System Infrastructure Upgrades

- Wastewater Treatment Plant Improvements

The list of in progress projects included:

- Burlingame Community Center
- Washington Park Playground and Sports Court Renovation
- Downtown Parking Garage
- Parking Lot Resurfacing
- Hoover School Pedestrian and Traffic Improvements
- Broadway Pedestrian Lighting Improvements
- Ray Park Playground Renovations
- Murray Playground Renovations
- Construction of Skyline Park

The list of completed projects included:

- New Bayview Park (withdrawn) – State lands project
- Carriage House Improvements
- Synthetic Turf at Murray Field
- Police Station Improvements
- N-S Bicycle Improvements (Carolan and California North of Broadway)
- Broadway Improvements
- Carolan Avenue Road Diet
- Paloma Park Playground Renovation

Councilmember Brownrigg stated that with respect to Bayview Park, because it is owned by the State Lands Commission, the City won't end up spending money on the project and therefore the City doesn't have to identify a funding source. However, he explained that this project wasn't completed. City Manager Goldman replied in the affirmative and added that the City is closely following the matter.

City Manager Goldman explained that staff created a list of unfunded infrastructure projects. She noted that the list wasn't comprehensive and that the Council could add to the list. She asked that the Council review the list and determine which are "must haves" versus "nice to haves" and determine which five priorities the City should work on. Additionally, she asked that the Council keep in mind the impending financial uncertainty, as many believe the economy will take a downturn, and the City's staffing level. She utilized the picture of the iceberg to show what staff does on a daily basis (the large base of the iceberg under the water), versus what the community sees and the projects they want done (the small tip of the iceberg). City Manager Goldman asked DPW Murtuza to take the Council through the list of 17 unfunded infrastructure projects. She noted that the estimated total cost of the 17 projects is between \$637 million and \$786 million.

1. Railroad Safety: Broadway Grade Separation

DPW Murtuza explained that this project will cost an estimated \$274 million and is currently in the environmental phase. He noted that the next step for this project is a detailed design that will allow for grade separation of the railway tracks by lowering the roadway and raising the tracks. He noted that this will also require the creation of a new station platform.

Councilmember Brownrigg asked when San Mateo and San Bruno undertook grade separations, how much each city had to pay of the total cost. DPW Murtuza stated that San Mateo paid approximately \$15 million, and San Bruno obtained a variety of funding sources.

Councilmember Brownrigg stated that the cost of projects would be a factor in prioritizing them, and therefore it was important for the Council to understand what the City's share would be for the Broadway Grade Separation. DPW Murtuza stated that it would probably be between \$15 million to \$20 million.

Vice Mayor Beach stated that based on the discussions she was hearing at the Transportation Authority, the City would need approximately \$27 million. She noted that the City needed to have the plans ready in order to obtain grants from different organizations to fund the project.

2. Sea Level Rise Shoreline Protection Improvements

DPW Murtuza explained that while this project is not of immediate need, the City needs to be prepared. He explained that this project will cost an estimated \$200 million to \$300 million and could include construction of a sea wall, levees, pump station, and other improvements to protect the low lying areas from future sea level rise. He stated that potential funding sources for this project are the City's General Funds, grants assessment district, and a ballot measure.

3. Old Bayshore Highway Complete Streets and Beautification

DPW Murtuza stated that this project entailed reconfiguring the street to provide enhanced pedestrian, bicycle, and vehicular facilities with streetscape improvements. He noted that the estimated cost of this project is \$35 million. He stated that the potential funding sources for this project are the City's General Funds, private development, and grants.

4. Downtown Streetscape Improvements

DPW Murtuza explained that this project entailed expanding the downtown streetscape improvements for the remaining streets in the downtown area from Chapin to Howard, and between El Camino Real and California. He stated that the estimated cost of this project is \$30 million to \$40 million and that the potential funding sources are the City's General Funds and downtown property owners.

5. El Camino Real Overhead Power Lines Undergrounding

DPW Murtuza explained that this project entailed moving three miles of power lines and other utility lines such as AT&T and cable tv underground. He noted that the estimated cost of the project is \$25 million to \$30 million and that the potential funding sources are the City's General Funds and Rule 20A.

Councilmember Brownrigg stated that he believed the estimated cost is not the true cost. This is because if the City times the project with Caltrans' planned improvements for El Camino Real, it will be considerably less. DPW Murtuza replied in the affirmative.

6. City Hall Safety Improvements for Reconstruction

DPW Murtuza stated that City Hall was constructed in 1969 and is beyond its design life expectancy. He explained that the low cost solution would include seismic safety, asbestos abatement, and HVAC improvements, and the high end cost would be a new building. He explained that the estimated cost of the project is \$13 million to \$35 million, and the potential funding source is the City's General Funds.

7. Bayfront Trail

DPW Murtuza stated that this project entails addressing the gaps in the Bayfront Trail by fixing the approximately .8 mile stretch of trail in Burlingame. He explained that this would require acquisition of rights-of-way, environmental clearances, and permitting. He stated that the estimated cost of this project is \$11 million to \$15 million, and the potential funding sources are the City's General Fund, private development, grants, and a Bayfront fee.

8. Railroad: Quiet Zone

DPW Murtuza explained that there are approximately 92 trains going through Burlingame's six crossings a day. He stated that federal law requires the trains to sound their horn through the crossings and that Council looked at different ways to address this requirement. He explained that one solution is quiet zones where the City installs safety improvements along each of the crossings that allow operators not to sound their horns. However, the City would then have to assume the operational and safety liability, which is currently assumed by the rail operators. The estimated cost of the project is \$10 million to \$12 million.

Councilmember Ortiz asked if he was correct that the Broadway intersection wouldn't need a quiet zone if the City moves forward with grade separation. DPW Murtuza replied in the affirmative.

9. Railroad Safety: Automated Wayside Horns

DPW Murtuza explained that wayside horns are an alternative to quiet zones. He stated that these are mounted horns that are louder and sound for longer. However, the horns stop when the train reaches the crossing. He noted that the City would need to assume a significant amount of operational and safety liability that is currently assumed by the rail operators. He explained that the estimated cost of this project is \$5 million to \$7 million.

10. Green Infrastructure Implementation

DPW Murtuza explained that the Regional Water Quality Control Board is requiring cities to implement projects throughout their jurisdictions (public right-of-way and private properties) to prevent PCBs and other pollutants from entering waterways. He stated that the estimated cost of this project is \$7 million.

Councilmember Keighran asked if this was a mandate and therefore something the City was required to do. DPW Murtuza replied in the affirmative.

11. Athletic Field Renovations

Parks and Recreation Director Glomstad stated that currently, all of their fields are usable but not in great condition. She explained that this project could be phased in over multiple years to put new irrigation and sod on Ray, Cuernavaca, Village, and Washington. She explained that the estimated cost of this project is \$7 million.

12. Aquatic Center Improvements

City Manager Goldman stated that the school district has decided to construct a new pool instead of repairing the existing pool. She stated that the current estimated cost of the project is \$6.4 million. She explained that while the City's share for repairs is \$1.27 million, the school district is looking for additional funding from the City.

13. Airport Boulevard Improvements

DPW Murtuza stated that this project consists of widening Airport Boulevard to address planned growth in traffic and development. He explained that this is needed because of companies such as Topgolf and Facebook opening facilities on the Bayfront. He noted that the estimated cost of this project is \$6 million to \$8 million and that the potential funding sources are the City's General Fund, private development, and grants.

14. New Parks Yard

Parks and Recreation Director Glomstad stated that a new Parks Yard is needed for the maintenance staff. She explained that the currently facility has served beyond its intended lifecycle and that it doesn't have female restroom facilities. She noted that the estimated cost of this project is \$5 million to \$7 million.

15. Fire Station Improvements

DPW Murtuza stated that staff is working on upgrades to Fire Station 35 but that upgrades are needed to Fire Stations 34 and 36. He noted that the estimated cost of the project is \$5 million.

16. Synthetic Turf at Bayside

Parks and Recreation Director Glomstad stated that this project entails installing synthetic turf at Bayside on fields 3, 4, and 5. She noted that because the Parks Master Plan is currently in progress, the costs for this project are not yet known.

17. Parks Master Plan Improvements

Parks and Recreation Director Glomstad stated that currently, staff is undertaking the creation of a Parks Master Plan so that they can identify future projects and priorities. Accordingly, it is not yet known what needs to be done, but these are projects that can be phased in over time.

City Manager Goldman asked the Council after listening to the list of unfunded infrastructure projects what did they think was missing. She stated that the Bicycle Pedestrian Master Plan was not on the list but should be added.

Councilmember Keighran stated that the creation of a specific plan for Rollins Road should be added.

Councilmember Brownrigg discussed the need to create a pedestrian bridge over the tracks to integrate the new Rollins Road neighborhood with the rest of Burlingame.

Councilmember Ortiz stated that the Lyon Hoag Traffic Calming Improvements should be added.

Councilmember Brownrigg stated that the gateway features at either end of the City should be added.

Mayor Colson suggested entitling an item “Beautification” and then under that would fall public art, the gateways, and the gathering area in front of the train station.

Next, City Manager Goldman asked the Council to prioritize the list of infrastructure projects.

The Council discussed the best way to group the items. They determined that some of the projects were mandates and therefore these could be removed from the list as they are required.

Councilmember Keighran stated that Green Infrastructure is a mandate and Councilmember Brownrigg stated that the Fire Station Improvements are a mandate.

Mayor Colson stated that Downtown Streetscape Improvements is a nice to have.

Mayor Colson directed the Council’s attention to the first five infrastructure projects: 1) Railroad Safety: Broadway Grade Separation, 2) Sea Level Rise Shoreline Protection Improvements, 3) Old Bayshore Highway Complete Streets and Beautification, 4) Downtown Streetscape Improvements. She asked if any of those items were must haves.

Councilmember Brownrigg stated that the Railroad Safety: Broadway Grade Separation and Sea Level Rise Shoreline Protection Improvements are both high priorities for planning purposes. He added that in his opinion, the Old Bayshore Highway Complete Streets and Beautification and Downtown Streetscape Improvements were low priority.

Councilmember Ortiz stated that he believed that the City didn’t need to focus on the Sea Level Rise Shoreline Protection Improvements project yet. He explained that the City did need to start putting funds aside for the Broadway Grade Separation.

Councilmember Brownrigg stated that a tax assessment district might be created that would fund the Sea Level Rise Shoreline Protection Improvements project.

Vice Mayor Beach said that Broadway Grade Separation and the El Camino Real Overhead Power Lines Undergrounding were both of high priority to her. She emphasized the El Camino Real project because she noted that as Caltrans moves forward with improvements, the City has to be ready to underground the power lines.

Mayor Colson directed her colleagues' attention to the next seven infrastructure projects: 6) City Hall Safety Improvements or Reconstruction, 7) Bayfront Trail, 8) Railroad: Quiet Zone, 9) Railroad Safety: Automated Wayside Horns, 10) Green Infrastructure Implementation, 11) Athletic Field Renovations, and 12) Aquatic Center Improvements.

Mayor Colson stated that City Hall Safety Improvements or Reconstruction project is of high priority. She discussed the City's need to hire additional staff but that there is no place to put them in City Hall.

Vice Mayor Beach and Councilmembers Brownrigg and Ortiz concurred.

Councilmember Keighran concurred if the property was used for mixed use.

Mayor Colson stated that the Aquatic Center Improvements is a mandate and it should be removed from the list.

Councilmember Brownrigg stated that he didn't think the Bayfront Trail was of high priority. However, he stated it would be good to fix the portion where Broadway hits the trail. Additionally, he advocated for Railroad: Quiet Zones. He stated that the residents near the tracks would gain a lot in terms of quality of life.

Vice Mayor Beach stated that Caltrain was currently engaged in the creation of its master plan. She noted that as part of that process, Caltrain was discussing its impacts on communities and the potential to create quiet zones. Therefore, she stated that the City should wait on this matter until Caltrain has finalized its master plan. She added that the City should ask Caltrain to attend a Council meeting so that they could discuss Caltrain's future plans.

Councilmember Keighran stated that for her Railroad Quiet Zones was at the bottom of her list of priorities. She noted that even with the establishment of quiet zones, the trains could still use their horns. Therefore, she didn't want the City to spend money on a project when the problem could still occur.

Mayor Colson agreed and stated that they should wait to hear what Caltrain has in mind.

Mayor Colson suggested that in reference to the Athletic Field Renovations, the City should discuss the cost of this project with San Mateo Union High School District, as they utilize the field for their teams. She stated that if the City is assisting SMUHSD with paying for the new pool, the district should assist in the cost of the field renovations.

Councilmember Brownrigg agreed.

Mayor Colson stated that the City could also use the Parks and Recreation Foundation to raise funds for some of the Parks and Recreation infrastructure priorities.

Mayor Colson directed the Council's attention to the last five, listed, priorities: 13) Airport Boulevard Improvements, 14) New Parks Yard, 15) Fire Station Improvements, 16) Synthetic Turf at Bayside, and 17) Parks Master Plan Improvements.

City Manager Goldman reminded the Council that number 15) Fire Stations Improvements was marked as high priority.

Councilmember Brownrigg stated that he was not persuaded that the Airport Boulevard Improvements project was necessary. He discussed how if San Mateo went ahead with the Peninsula Interchange, it could change how the community accesses the Bayfront.

City Manager Goldman stated that what she was hearing was that the projects of high priority were: 1) Green Infrastructure Improvements, 2) Fire Station Improvements, 3) Broadway Grade Separation, 4) Sea Level Rise Shoreline Protection Improvements, 5) Underground Power Lines on El Camino Real, and 6) City Hall.

City Manager Goldman reviewed the projects that were not on the initial infrastructure priority list but were added: 1) Specific Plan for Rollins Road, 2) Bicycle Pedestrian Master Plan, 3) Lyon Hoag Traffic Calming, and 4) Beautification.

Councilmember Brownrigg stated that while the Parks Yard was no one's favorite project it was a necessity. Mayor Colson discussed the major facility infrastructure projects the City has had and undertaken. She stated that the City first built a new Corp Yard, next the City is working on a Community Center, after which will be City Hall and then Parks Yard.

Councilmember Brownrigg stated that City Hall and Parks Yard might be combined for budgetary purposes.

7. PUBLIC COMMENTS

Burlingame resident Jennifer Pfaff stated that the Carriage House should be moved onto the priority infrastructure projects.

Former Mayor Terry Nagel stated that she concurred with the Council's priorities. She discussed the importance of putting the power lines underground on El Camino Real and protecting the Bayfront from sea level rise.

Burlingame resident Adrienne Leigh discussed the importance of the Bicycle Pedestrian Master Plan.

Burlingame resident Tom Payne asked the Council what it is doing to push back against the State's desire to remove R-1 zoning.

TSP Commissioner Chris Bush stated that the Bicycle Pedestrian Master Plan will help the City obtain grants to fund projects.

8. COUNCIL WRAP-UP

Mayor Colson discussed the top infrastructure projects that came out of the Council's discussion: Sea Level Rise Shoreline Protection Improvements, El Camino Real Overhead Power Lines Undergrounding, Broadway Grade Separation, and City Hall.

Councilmember Brownrigg asked about the Rollins Road specific plan. CDD Gardiner stated that this plan would be in next year's budget.

Councilmember Brownrigg stated that there was a need to move on this now as development was coming.

City Manager Goldman asked if CDD Gardiner's staff had time if the Rollins Road specific plan's budget was added to the Mid-Year. CDD Gardiner replied in the affirmative.

Councilmember Brownrigg stated that one of his main concerns with the Rollins Road specific plan was ensuring that there was open space for a park.

Mayor Colson stated that what she wanted to do was create working groups for the projects that the Council determined were the infrastructure priorities for the year.

Mayor Colson asked if her colleagues agreed that the Broadway Grade Separation was a high priority. Council agreed.

Mayor Colson asked if her colleagues agreed that figuring out what to do with City Hall and working out plan to potential include housing was a priority. Council agreed.

Mayor Colson asked if her colleagues agreed that a Specific Plan for Rollins Road was a priority. Council agreed.

Mayor Colson asked if her colleagues agreed that Sea Level Rise Shoreline Protection Improvements was a priority. She added that the City should work with neighboring cities and the County on long-term funding for this matter. Council agreed.

Mayor Colson asked if her colleagues agreed that the El Camino Real Overhead Power Lines Undergrounding was a priority. Council agreed.

Mayor Colson stated that she would sit down with each councilmember in the coming weeks to determine what everyone was interested in. She explained that each councilmember would be put on two or more subcommittees.

Mayor Colson thanked the community for their input.

9. ADJOURNMENT

Mayor Colson adjourned meeting at 11:56 a.m.

Respectfully submitted,
/s/
Meaghan Hassel-Shearer
City Clerk