



# STAFF REPORT

AGENDA NO: 8f

MEETING DATE: April 1, 2019

**To: Honorable Mayor and City Council**

**Date: April 1, 2019**

**From: Syed Murtuza, Director of Public Works – (650) 558-7230**

**Subject: Adoption of a Resolution Authorizing the City Manager to Execute an Agreement for a Storm Drain Facility Easement at 2300 Adeline Drive**

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## **RECOMMENDATION**

Staff recommends that the City Council adopt the attached resolution authorizing the City Manager to execute an agreement for a storm drain easement at 2300 Adeline Drive.

## **BACKGROUND**

As part of the Neighborhood Storm Drain Project No. 10, the City abandoned an existing storm drain facility that terminated at Mills Creek because it was partially collapsed, inaccessible, and was constructed under a private residence at 1598 Columbus Avenue, with no recorded easement. A new and enlarged storm drain facility was constructed parallel to the abandoned storm drain facility and within the Sisters of Mercy property at 2300 Adeline Drive in an open space along the property line on the northeastern side, parallel to Hoover Avenue. The Sisters of Mercy agreed to the location and installation of the new storm drain facility within their property as the improvements would significantly benefit their property by capturing excessive storm runoff from their property in addition to addressing the overall drainage in the adjacent neighborhood. Additionally, the new storm drain location provides the City with the ability to access the drain for maintenance purposes.

## **DISCUSSION**

Staff has worked closely with the Sisters of Mercy representatives to agree to the terms outlined in the attached agreement for a storm drain easement which establishes the grant of easement, its use, restrictions, and maintenance of the storm drain facility. Construction plans, legal description, and plat are included in the attached agreement that details the location of the storm drain facility.

## **FISCAL IMPACT**

The Sisters of Mercy provided the aforementioned easement to the City of Burlingame in exchange for the City installing the new storm drain pipeline, which mutually benefitted the Sisters of Mercy site and the City of Burlingame, as it improves overall drainage in the affected neighborhood. Costs associated with the negotiations, preparation of the agreement, engineering plans, legal description, and plat were all included as part of the project scope of work for the

Neighborhood Storm Drain Project No. 10. There are adequate funds in the Storm Drainage Capital Improvement Program to cover the project costs.

Exhibits:

- Resolution
- Agreement