



STAFF REPORT

To: Parks and Recreation Commission

Date: April 18, 2019

From: Nicole Acquisti, Parks and Recreation Supervisor

Subject: Youth Field User Organization Validations: OLA, St. Catherine's, Coyotes, BGS, AYSO

RECOMMENDATION

Staff recommends that the Parks and Recreation Commission review the attached Youth Field User Organization Validation applications and approve the Our Lady of Angels, St. Catherine's, Burlingame Girls Softball, and Burlingame AYSO programs as a Tier 1 Validated User Organization, and Coyotes Lacrosse Club as Tier 2 Validated User Origination.

BACKGROUND

Per the Field User Policy (Exhibit A), the Parks & Recreation Commission validates User Organizations before they can request field space as a validated organization for the seasonal sports leagues and tournaments.

Organizations wanting to become a Validated User Organization must meet the Commission approved criteria to request priority field space for youth sports fields in Burlingame. Per the policy, organizations can be approved as a Tier 1 or Tier 2 validated user organization or, if the organization doesn't meet the criteria, they become a field rental.

DISCUSSION

To be approved as a Tier 1 or Tier 2 Validated User Organization, the organization must meet the following criteria:

Tier 1

1. Be a registered 501©3 non-profit, non-select youth organization located in the City of Burlingame.
2. Be comprised of a minimum of 85% Burlingame residents.
3. Offer teams for a minimum of three (3) age groups and open to all residents.
4. Complete a Youth Field User Organization Validation Application and approval from the Parks and Recreation Commission every three years.
5. Have a governing board with at least 75% residents.
6. Operate as a Burlingame youth organization for a least five (5) consecutive years.
7. Provide a non-select program.

Tier 2

1. Be a registered 501(c) 3 non-profit, youth organization located in the City of Burlingame.
2. Be comprised of a minimum of 51% Burlingame residents ("emerging" or "underserved" sports can petition the Commission to be included in the allocation process).
3. Offer teams for a minimum of three (3) age groups and open to all residents.
4. Complete a Youth Field User Organization Validation Application and approval from the Parks and Recreation Commission every year
5. Have a governing board with at least 75% residents.
6. Operate as a Burlingame youth organization for at least five (5) consecutive years.
7. Enrollment cannot exceed 500 participants.

Staff has reviewed the submitted applications and the OLA baseball (Exhibit B), St. Catherine's baseball (Exhibit C), Burlingame Girls Softball (Exhibit E), and Burlingame AYSO (Exhibit F) programs meets all of the requirements to be a Tier 1 validated user organization. The Coyotes Lacrosse Club (Exhibit D) meets all of the requirements to be a Tier 2 validated user organization.

FISCAL IMPACT

None

EXHIBIT

- A. Field Use Policy 2018
- B. Youth Field User Organization Validation Application: Our Lady of Angels
- C. Youth Field User Organization Validation Application: St. Catherine's
- D. Youth Field User Organization Validation Application: Coyotes Lacrosse Club
- E. Youth Field User Organization Validation Application: Burlingame Girls Softball
- F. Youth Field User Organization Validation Application: Burlingame AYSO